

October 16, 2012

The Marion Public Library Board of Trustees met Tuesday, October 16th, 2012, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Owen, Mrs. Cline, Mr. Cline, Mrs. Turner, Mr. Ott, Mrs. Enyeart, and Dr. Case. Mr. Ryan Jones, Mrs. Eckerle and Ms. Riddle were also present.

Mrs. Enyeart called the meeting to order at 6:03 p.m.

Ryan Jones, Edward Jones Investments, gave an update on Library stock and explained the recent split of Kraft foods.

On motion of Mr. Cline, seconded by Mr. Ott, the minutes of the September 19th, 2012 meeting were unanimously approved.

The Treasurer's report showed a balance of \$1,700,920.41 in all funds as of September 30th, 2012.

On motion of Mr. Cline, seconded by Mrs. Turner, the Treasurer's Report and payment of the docket was unanimously authorized.

Travel, meeting attendance: On motion of Mrs. Cline, seconded by Mr. Owen, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) November 13th, ILF conference, Michelle Morgan, Mary Eckerle, registration; and 2) October 1st, Photograph pick-up, Conner Prairie, Sue Bratton, June Felton

2013 budget: There being no objection to the published 2013 budget at the public hearing, on motion of Mrs. Turner seconded by Mr. Cline, the budget resolution of \$2,232,682 for the Library Operating Fund, amount to be raised \$1,340,000, tax rate of 0.1914; \$140,000 for the Library Improvement Reserve Fund, and \$25,000 for the Rainy Day Fund, was unanimously adopted and will be sent to the Grant County Auditor and to the Department of Local Government Finance.

On motion of Mr. Owen, seconded by Mr. Cline, the published tax rates for 2013 were unanimously confirmed and approved.

On motion of Mr. Owen, seconded by Mr. Cline, the Board unanimously approved a resolution to reduce the Library Improvement Reserve Fund expenditures for the year 2012. This resolution is made a part of these minutes.

On motion of Mr. Owen, seconded by Mr. Cline, the Board unanimously approved a resolution to reduce the Rainy Day Fund expenditures for the year 2012. This resolution is made a part of these minutes.

2013 budget: The 2013 budget will be reviewed and adopted for sending to the County Auditor's office and the Department of Local Government Finance. There was no objection to the published 2013 budget at the public hearing, and a motion should be made to adopt the budget resolution at \$2,232,682 for the Library Operating Fund, amount to be raised 1,340,000, tax rate of 0.1914; \$140,000 for the Library Improvement Fund, and \$25,000 for the Rainy Day Fund. As recommended by the Department of Local Government Finance, there will be a resolution to be signed confirming the published tax rates for 2013. (These will not be the actual tax rates because assessed valuation figures have not yet been finalized.) There will also be a resolution to reduce the Library Improvement Reserve Fund expenditures for the year 2012 and another resolution to reduce the Rainy Day Fund expenditures for the year 2012.

Photo Release Policy: On motion of Mr. Cline, seconded by Mr. Owen, a Photo Release form and policy was unanimously approved and will be made a part of these minutes.

Credit Card Policy and Authorization: On motion of Mrs. Cline, seconded by Mrs. Turner, a Policy for Use of Credit Cards and an Authorization form was unanimously approved, with one correction, and will be made a part of these minutes.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: The statistics were given on an attachment.

Staff: New staff member Kathy Trout resigned. Newer staff member Amy Reel will take a few of Mrs. Trout's hours and the rest of the hours are currently posted. The Sick Bank will be used (for the first time) by Kristie Fuller.

Board Reappointment: Mike Cline was reappointed to the Library Board at the October 9th, 2012 Board of County Commissioners meeting. His term will go until December 31st, 2016. No word as of yet from the City Council regarding Dr. Case's reappointment.

Property: 1) The below-floor-level water measurement continues to be monitored by Mr. Marx. An average of 1,000 gallons per hour are pumped out of the building. Since June 13th, 2011, Mr. Marx estimates that about 11 million gallons have been pumped out of the building; and 2) Because of the cold and wet weather, parking lot work cannot be done this fall so this item has been put on the 2013 list.

Children's/Youth Services: 1) Passport experience for October will be carving pumpkins on Tuesday, October 16th; 2) The wonderful Halloween display has been fine-tuned by Mr. Marx and is on display in the Children's Department; 3) Halloween party will be Friday, October 26th from 6 to 7:30 p.m. in Meeting Rooms A & B; and 4) Jack, the beloved guinea pig, passed away and is survived by sister Jill. The children (and Jill) have been sad as they love to visit the guinea pigs.

Early Childhood Computers: The new computers arrived and the children love the new touch screens. These computers are heavily used.

Circulation/Audio-Visual Services: 1) Basic computer classes are held on Tuesday evenings this month; and 2) Mrs. Butler is weeding the browsing collection.

Indiana History and Genealogy Services: 1) The new fee structure for queries has taken effect and response from patrons is positive; and 2) Ancestry.com received the Library's database and it is being converted to work on their search engine. The MPL database should be available on Ancestry by the end of October.

Museum Services: 1) John Woodmansee presented a Hobby Gardeners series in the Forrest Room for three Tuesdays in October; 2) Traveling exhibit *Faces of the Civil War* arrived October 9th and will be on display in the Forrest Room along with seven photos of local Civil War soldiers. There are also two cases of artifacts from that era on display; 3) Connor Prairie donated five framed, color photographs to the Museum. These include photos of the Miller barn, the Boren barn and one of the Matthews Cumberland Bridge; and 4) Bob Kelley, Ormond Beach, Florida, donated 14 albums full of snapshots of the 26th Street Singers from 1976 to 1981.

Reference Services/Adult Programming: 1) The Barb Wilson book discussion group discussed *Wish You Well* by David Baldacci on October 10th; 2) Author Sheila Boneham Webster will present a program on October 25th. She will discuss her first fiction book, *Drop Dead on Recall*, with the Wilson discussion group. This will be followed by a talk about how popular culture shapes the way that people relate to animals. Ms. Boneham Webster is an award winning author who has written seventeen non-fiction books in addition to her new current fiction title; 3) There will be an adult basket class on Saturday, October 27th from 9 a.m. to 4 p.m. in Meeting Room B. Participants can learn to weave; and 4) 100 people viewed the October 6th afternoon movie.

Network Manager/Security: 1) Windows 7 has been installed on the Reference public computers; 2) Microsoft Office 2010 has been installed on all the public computers in the lab, Indiana Room and Reference; and 3) Staff and patrons are reporting problems with Internet Explorer and, hopefully, there will be a fix soon from Microsoft.

Teen Programming: 1) The Otakus group decorated pumpkins in October and 8 teens participated; 2) The DIY teen group will make a food project on October 16th; 3) Teen Read Week is October 14th to 20th. A teen movie will be shown on Friday, October 19th; and d) Kristen Gioe spoke to a class at Marion High School on October 8th about college information available at the Library.

System Administrator: There was a successful Horizon upgrade (the circulation database) on October 9th.

In-Service Date: Tuesday, November 27th from 8:30 a.m. to 1 p.m. The Library re-opens at 1 p.m. Planned programs are 1) Marion CIRT police officers present a program on personal and workplace safety; 2) Serving Seniors; 3) Emerging Technologies; and 4) Word of Mouth Marketing. Board members are welcome to attend.

Marketing: 1) Dave Homer and Sue Bratton took the October spot on WBAT to discuss architect Samuel Plato and the upcoming tour of Plato houses on October 20th. The Library is participating in this event and will place its Samuel Plato photo collection at the Hostess House for the reception; 2) Currently, the Library has 1,094 fans on Facebook; and 3) There was a newspaper article on September 21st on the panel discussion on the Civil War.

Let's Talk About It: Making Sense of the Civil War/Lincoln: The Constitution and the Civil War: 1) The round table discussion about choosing sides and making sense of the Civil War was very successful. The panelists were Mike Cline, Ed Breen, Tim Enyeart, Tom Jones, Brenda Fields, Xen Stewart, and Barbara Stevenson-Spurgeon. Members of the audience who would have been eligible to vote in 1860, all white men, voted to elect Abraham Lincoln; 2) Jeannie R. Regan-Dinius, director of special initiatives with the Department of Historic Preservation & Archaeology at Indiana DNR presented a program on the Underground Railroad in Indiana on September 26th; 3) There will be a panel discussion at Taylor with Phil Loy, Bill Munn, Carl Siler, and Tom Jones on October 18th at 7 p.m. on the topic, *the shape of War*; and, 4) The final program to satisfy the requirements of the Indiana Humanities grant will be a Readers Theater on Thursday, November 8th at 6 p.m. Excerpts from the Anthology, *America's War: Talking about the Civil War and Emancipation on their 150th Anniversaries* will be read.

Save Our Stories: The S.O.S. architectural tour of Samuel Plato buildings will be on Saturday, October 20th beginning at 2 p.m. The tour via city bus will start and end at the Hostess House where the museum collection of photos taken by David Blunk of Plato buildings will be on exhibit at the Hostess House.

Synergy: The Synergy conference on poverty continues to have follow-up meetings as participants look at next steps in our community. One plan is to have a community history drawn up with emphasis on poverty initiatives of the past and poverty statistics for Grant County.

ADA Compliance: The Indiana Historical Society Local History Services held an ADA compliance workshop at the Library on October 4th that was facilitated by Ric Edwards, Indiana DNR. After the workshop, Mr. Edwards toured the library, museum, and Jay House to look at accessibility.

Marion Community Gardens Association: The Library and the Marion Community Gardens Association are co-sponsoring some programs on Wednesday, October 24th which is designated as FOOD DAY. At noon, the movie, *A Community of Gardeners*, will be shown. This documentary features community gardens in Washington, D. C. and shows the benefits of community gardens. At 6 p.m., Ruth Moorhead will present a program on birdhouse gourds.

Imagination Library: In early October, the Imagination Library in Grant County was suspended due to lack of funds. Mary Eckerle is working with the Imagination Library coalition and Dawn Brown of the Community Foundation to secure more funds so that the program can either keep going or be modified in some way.

Community Involvement: 1) The Grant County Art Association's Fall Show is on display in the Reference area. This will be followed in November with an art display by Sara Pohlman's art class; 2) Three members of Children's/Youth Services attended the Youth Worker Café on October 3rd at New Life

Community Center. Project Leadership directors shared information about mentoring and passports; and 3) Rhonda Stoffer presented a program to the Grant County Social Services group on October 3rd.

Appreciations: 1) Lori Moore, Coordinator for Taste of Marion at IWU, sent a note of thanks to the Library for participating. The Library has been at every Taste of Marion since its inception.

The meeting adjourned at 7:15 p.m.

_____ President _____ Secretary

_____ Member _____ Member