

July 17, 2012

The Marion Public Library Board of Trustees met Tuesday, July 17th, 2012, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Ott, Dr. Case, Mrs. Turner, Mrs. Cline, Mr. Cline, and Mrs. Enyeart. Mrs. Eckerle and Ms. Riddle were also present. Mr. Owen was absent.

Mrs. Enyeart called the meeting to order at 6:08 p.m.

On motion of Mr. Cline, seconded by Mrs. Turner, the minutes of the June 19th, 2012 meeting were unanimously approved.

The Treasurer's report showed a balance of \$1,962,247.61 in all funds as of June 30th, 2012.

On motion of Dr. Case, seconded by Mrs. Turner, the Treasurer's Report and payment of the docket was unanimously authorized.

The Marion Redevelopment Commission notified the Library about TIF Allocation Revenues and TIF Allocation areas in a July 13th letter.

Travel, meeting attendance: none this month

Annexation: At this time, Gas City-Mill Township Public Library has not acted on this item.

Resolutions to Establish New Subcategories in Operating Fund and to Transfer Funds between Major Categories within the Library Operating Fund: At the direction of the State Library, eBooks and online databases must no longer be taken out of Capital Outlays (Category 4); instead, a new subcategory entitled "EBook Services" needs to be created with the "Other Services and Charges" category in the Library's Operating Fund/Budget Classification Index and it should be assigned account number 3.146 and data bases will be assigned to account 3.145. This transfer is effective immediately. The Board must adopt these two resolutions by year-end. Information only.

Library In-Service: A half-day in-service was requested for this fall. Area libraries will be invited to participate. The date has not been set. It was the consensus of the Board to have an In-Service.

Calendar Revisions: The Board Budget dates were reviewed and approved by Board consensus.

Director's Report: The following report was approved by consensus of the Board:

Audit: The final audit conference was held on July 3rd with Mrs. Enyeart, Mrs. Turner, Ms. Riddle and Mrs. Eckerle in attendance with Mary Jane Bartrom, auditor. The Library had a good audit with one note, which was a correction of the Library Annual Report form. Ms. Riddle was congratulated for her good bookkeeping and her excellent teacher – Sigrid Cole.

Materials and Services: The statistics were given on an attachment.

Staff: As Budget preparations begin, staff needs are being considered for each department. Consideration is being given to adding additional part-time help to the Children's Department and reinstating another full-time Circulation assistant. These changes might occur before the end of this year if current budget allows.

Property: 1) There were some issues with the Library's chillers during the extreme heat. They were going into alarm mode, repeatedly, and shutting down. Spraying water into the bottom of the rooftop condenser units helped to dissipate the heat in the system; 2) A rooftop ventilation fan and a rooftop condenser unit had to be replaced; 3) The hot water circulating pump failed and repairs were done; 4) In the basement chillers, two safety switches and a section of copper piping was replaced by Havel Brothers due to a leak; and 5) The electric bill went up \$600 in June.

Copier: The Library will lease an additional copier from Van Ausdall & Farrar. It will replace the very old copier in Technical Services and will be used primarily by the Children's Department. It will also have a maintenance agreement which the old one did not have.

Children's/Youth Services: 1) The Children's Summer Reading Club continues through the four weeks of July; 2) Lunch on the Lawn and Dream Big-Create have been very successful and well-attended programs through June; 3) Children can decorate their pajamas and hang them on the wall in the Children's Room; and 4) The "Dome" Theater was a great all-day success on June 16th.

Third grade Reading Test: The Library is looking at ways to help children who need to become more proficient in Math and Reading in order to pass the Third grade I-STEP test.

Circulation/Audio-Visual Services: 1) Joanne Hix and Paul Burritt met with 18 patrons for individual technology help in June. Mrs. Hix will resume computer classes in September; and 2) The Circulation Department and Computer Lab have been very busy this summer.

Indiana History and Genealogy Services: 1) Rhonda Stoffer will attend the Midwestern Roots Genealogy Conference in Indianapolis on July 20th-21st; b) The DAR continues to have a good turnout on their monthly visit to the Indiana Room. The National Meeting is this month in Washington, D. C. and the local chapter is taking nine applications with them to present for membership, including applications from staff members Karen Blinn and Rhonda Stoffer; 3) Kim Harrison, Senior Institutional Account Executive from Ancestry.com, will visit the Indiana Room on July 19th. The public is welcome to ask her questions; and d) Rhonda Stoffer will speak to the Wabash County Genealogy Society on Monday, July 16th.

Museum Services: 1) Visitors to the museum numbered 142 including people from Dunkirk, Amboy, Muncie, Indianapolis, Cicero, Fort Wayne, Arcadia, and Lebanon, Indiana, and from Georgia, New Mexico, Florida, Texas, and Kentucky; and 2) 116 people came for the Civil War photo exhibit. A total 258 viewed this exhibit since it opened. This exhibit closed July 10th.

Reference Services/Adult Programming: 1) Attendance for knitters rose last month. 26 people attended sessions during June; 2) 40 patrons attended the showing of *Big Miracle* Saturday, July 7th. The August movie is *Mirror, Mirror*; 3) The Summer Reading program continues to be a hit. There are 78 adults and 33 teens signed up. Many adults have already completed the program. The drawing for the final prizes will be on July 30th. Many have commented on how much they like the variety of challenges offered this year; and 4) The Barb Wilson book discussion group discussed *Killer Angels* by Michael Shaara on July 11th. Next book to be discussed is *State of Wonder* by Ann Pratchett.

Network Manager/Security: 1) Four computers have been ordered to replace the Teen computers. The current teen computers will be redistributed to replace computers at Circulation and Reference that are failing; 2) The Fiber Optic cable line has been installed and is awaiting ENA to make the connection to the Library's network. This line will replace the T-1 lines and will run the internet at a faster speed and allow a larger bandwidth; and 3) The Bluesocket (Wireless Gateway) will be reconfigured so patrons will not have to have a wireless code.

Teen Programming: 1) The Craftsters (soon to be renamed the DIY TUESDAYS) will meet July 17th. They will make a bleached t-shirt; 2) The Anime group meets July 13th; and 3) Kristen Gioe is planning a "Teen Lock-In", Summer Reading Completion Party for Saturday, August 4th from 5:30 p.m. to 11 p.m. There will be three staff in attendance. Permission slips must be signed by parents and returned. There will be games and refreshments.

System Administrator: Tech Soup product donations this past year included: Six 1-Hour Flip Video MiniHD Cameras, Microsoft Office Standard 2010, GrantStation, Microsoft Windows 7 Professional Upgrade 64-Bit, and Microsoft Office Professional Plus 2010.

Marketing: 1) Sue Bratton continues to send e-blasts to promote programs; 2) The Library Facebook page also promotes events and library information to its 1,054 fans; 3) Clare Jozwiak and Mary Leffler

highlighted summer reading programs on WBAT this past month; and 4) The Ryan Demler Magic Show, given at the Library on June 28th, was featured in a recent *Chronicle-Tribune* story.

Let's Talk About It: Making Sense of the Civil War/Lincoln: The Constitution and the Civil War: 1) The final report for the exhibit grant, *Lincoln: The Constitution and the Civil War*, was sent to ALA; 2) The discussion series, *Let's Talk About It: Making Sense of the Civil War*, continues. June events included: i. *A Civil War Remembrance*, a military ceremony at the Marion National Cemetery, was held on Saturday, June 16th with about 26 in attendance. Although it was very hot, it was a very moving ceremony; ii. Ron Darrah, genealogist, presented *Your Civil War Ancestors* on June 21st to an audience of 16; iii. Dr. Nicole Etcheson, history professor at Ball State, talked about *Choosing Sides* on June 28th with an audience of 10. July's schedule includes: i. Sharon Zonker on July 9th talking about Civil War era women; ii. 2nd Wednesday Book Discussion, July 11th of *Killer Angels* by Michael Shaara; iii. Screening of the movie *Gettysburg* at 11:30 a.m. on Friday, July 13th; iv. *Abraham Lincoln in Song* with Chris Vallillo on July 29th; and v. One City One Book discussions on *Killer Angels* by Michael Shaara on August 1st. There will be two traveling exhibits scheduled for the fall. The first, *Freedom: A History of the US*, will arrive on August 30th. The second exhibit is *Faces of the Civil War* and it will arrive October 13th. Both are from the Indiana Historical Society. The rental fee of \$100 for each exhibit was waived because of the Library's status as a museum. Staff from IHS will deliver, set up, tear down, and pick up the exhibits; and 3) Work has begun on another grant from the Gilder Lehrman Institute of American History. If successful, the grant, Civil War 150, will include a travelling exhibit plus \$1,000 for programming.

Voter Registration: The State of Indiana Election Division states that, pursuant to federal and state law, each public library is designated as a distribution site for mail voter registration forms. The National Voter Registration Act of 1993 and Indiana law maintains that each library keeps a supply of Indiana's mail voter registration forms. Libraries need to post a notice in a prominent location that is easily visible to members of the public (IC 3-7-24-17). The Marion Public Library continues to offer this service to patrons.

Synergy: A Synergy conference that focused on economic development in Grant County was held in 2004. After that conference, there was new cooperation in the county resulting in two new distribution centers and some other economic development opportunities. In 2008, a Synergy conference was convened to talk about education. From that, an Early Childhood Coalition was born as well as the Dolly Parton Imagination Library. The Synergy conference being held on Friday, August 3rd, will deal with the issues surrounding poverty and trying to change the mindset of poverty to one of empowerment. This year's conference will be held at the YMCA. A team from Muncie will be presenting the concepts that have been developed by Ruby Payne. There will also be discussions led by businesses who have successfully worked with people who want to leave the poverty cycle and also people who have been in the penal system. Another component of that day will be a back-pack giveaway down at First Friday and a Family Fun night at First Friday where families will have an opportunity to begin filling out passports which are experiences that they might not normally have. Mentorship will be big at this conference, including initiatives by Affordable Housing, Project Leadership and Kids Hope. One of the ways that people leave the poverty situation is by being mentored and befriended by someone else. The 40 Development Assets program has also created opportunities for mentorship in the community. Some Library staff members plan to attend this conference.

Marion Community Gardens Association: The gardens are thriving and produce is being harvested. Each Saturday, from now until the end of October, there is an Open Air Market at the corner of Washington and 5th Street. Produce from the various community gardens is sold at the Open Air Market and the proceeds help the gardens continue.

The Neighborhood: Hopefully, with a little push and luck, the Library's neighborhood blight might be lessened. Former City Councilman Dave Homer has been pushing Larry Oradat to take down the gray house at 117 S. Boots. It's been abandoned since 2005. Paul Burritt and Roger Marx noticed that windows were open and probably people were squatting there two weeks ago. Mr. Burritt called the police. Mrs. Eckerle contacted Dave Homer and he and Larry Oradat went over to the house – someone was indeed living there. Hopefully, it will be torn down along with the house in back of it and another house on Boots. Staff that see trouble, graffiti, and misbehavior in the neighborhood are to report it so that authorities or contacts can be made.

Community Involvement: 1) The Quilters will have their annual celebration during the week of July 16th and several programs will be held at the Library; 2) Clare Jozwiak and Kristen Gioe had a table at Juneteenth on June 14th; and 3) The Children's Department staff members continue to read at the YMCA's Live Y'ers program every week.

Appreciations: 1) Debbie Kirkwood received a thank you note from Alene Sloan of the Multi-Class Marion High School Reunion committee; 2) Joan Thomas received a wonderful letter from Walter Mattes complimenting volunteer Lou Ebert on his knowledge and assistance; and 3) Ian Lohrman, Pendleton, Oregon, wrote a thank you to genealogy staff thanking them for research.

The meeting adjourned at 7:00 p.m. Next meeting: August 21st, 2012 at 6:00 p.m. At this meeting, the 2013 budget will be adopted for publication of Notice to Taxpayers.

_____ President _____ Secretary
_____ Member _____ Member