

May 21, 2013

The Marion Public Library Board of Trustees met Tuesday, May 21st, 2013, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Turner, Mrs. Cline, Mr. Owen and Mrs. Enyeart. Mrs. Eckerle and Ms. Riddle were also present. Dr. Case, Mr. Ott and Mr. Cline were absent.

Mrs. Cline called the meeting to order at 6:02 p.m.

On motion of Mrs. Enyeart, seconded by Mrs. Turner, the minutes of the April 16th, 2013 meeting were unanimously approved.

The Treasurer's report showed a balance of \$1,690,174.05 in all funds as of April 30th, 2013.

On motion of Mr. Owen, seconded by Mrs. Turner, the Treasurer's Report and payment of the docket was unanimously authorized.

An Excise advance was received on April 30th: \$17,476.91.

Travel, meeting attendance: No meetings this month.

Additional Financial information:

Property tax advance received on April 17, 2013. \$22,957.12 – Library Operating Fund.

Property tax advance received on May 10, 2013. \$323,126.74 – Library Operating Fund.

The Community Foundation Board ratified a committee recommendation that would close the Marion Public Library Jay House Fund (\$2264.67) and close the Marion Public Library Museum Fund (\$1698.56) and transferred both fund balances into the Marion Public Library Fund in order to begin making annual payouts to the MPL.

Webster stock: Ryan Jones, Edward Jones, called on May 3rd to report that all stock continues to perform well. All stocks up about 17% this quarter.

Security cameras: Gordon Seacott has presented a quote for upgrading the security camera system in the Library. On motion of Mrs. Enyeart, seconded by Mr. Owen, the Board unanimously gave Mrs. Eckerle authorization to investigate further and purchase a security system for the Library.

Havel Brothers – compressor: Havel Brothers has submitted a quotation for a new compressor to replace the one that failed. On motion of Mrs. Turner, seconded by Mr. Owen, the Board unanimously approved the purchase of a new compressor as well as an extended warranty.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: Debbie Ruth has joined the staff in the Indiana Room replacing Teresa Love who will remain on substitute basis. Kathy Barnhart's husband, Richard, passed away in early May. Tylanna Jones, Children's Department, received her Associates Degree from Ivy Tech this month.

Property: 1) Michelle Morgan, Sue Bratton and Mary Leffler planted flowers by the parking lot entrance; 2) Due to heavy rains, the subterranean water level rose to as high as 16" above basement floor level. There was some leakage in the meeting rooms. The water level is about 7" now and there is no visible water; and 3) Mr. Marx has been getting estimates on building repairs and these will be shared at the meeting.

Children's/Youth Services: 1) May 12th – 18th is Children's Book Week. On May 15th, there was a program entitled "Explore the Continents"; 2) On May 14th, children made homemade pizza as part of the

Passport event projects; 3) Plans are continuing for the Lego Club which will begin in June. There is much excitement among the young patrons; and 4) Children's staff members are getting ready for the summer reading club and the many activities that accompany it. This information will be out to the schools before vacation begins.

Circulation/Audio Visual/Computer Lab: 1) The Audio-Visual Department had materials stolen from the CD section. Staff is investigating ways to better secure the collection.

Indiana History and Genealogy Services: 1) Rhonda Stoffer spoke to the Wabash Valley Dental Society Alliance on April 23rd.

Museum Services: 1) The AARP served 259 people in April. The year's total is 1,256; 2) The Flood exhibit drew 149 visitors. Bill Munn's presentation on the 1913 flood had 20 people in attendance; 3) Gunner Roesly donated 35 photos that used to hang in the Ice House restaurant. He is moving to North Carolina. A future display is being discussed; 4) 118 people visited the Museum in April; and 5) Indiana is honoring Carnegie Libraries for National Historic Preservation Month. There will be a reception in the Carnegie Building on May 29th from 4:30 p.m. to 6 p.m. The reception will feature photos of this Carnegie building as well as the other three Carnegie buildings in the county;

Reference Services/Adult Programming: 1) Forty patrons attended the showing of *Wreck it Ralph*. The movie, *Brave*, will be shown in June. A family continues to show the movie each month and this is very helpful; 2) Planning for the Summer Reading Program is well underway. The theme this year is "Groundbreaking Reads". Some nice prizes have been obtained and some interesting programs are planned; and 3) The Barb Wilson book discussion group is still going well. There are always ten to fourteen people in attendance. The June book to be discussed is *My Name is Asher Lev*.

Network Manager/Security: 1) Mr. Burritt is in the process of running Windows updates on staff and patron computers; and 2) Working on security camera system upgrade.

Teen Programming: 1) The first ever Trivia Night was held on April 26th and it was a great success. Good turnout. Another one is being planned; 2) The OTAKUS group will meet on May 17th; and 3) A teen game day is planned for Saturday, May 25th.

System Administrator: 1) All issues from the Horizon migration to SaaS have concluded successfully. The final major hurdle was implementing text messaging capability; 2) A monthly report will be available for the new text messaging system so that its success can be tracked.

Marketing: 1) Sue Bratton and Mary Eckerle were on Tim George's show on May 2nd; 2) The Library was featured in a Sunday column on May 13th; and 3) The Ron Mazellan Friends program was in the newspaper on May 15th.

Hoosier Heritage Alliance and the Museum Assessment Program: The Indiana Historical Society and the Hoosier Heritage Alliance have received an Institute of Museum and Library Services "Connecting to Connections" implementation grant. Tamara Hemmerlein, coordinator, makes site visits to provide collections care and management training sessions. She was originally scheduled to come in early May but rescheduled her visit for June 4th. There is no fee for this service. The American Alliance of Museums offers grants to museums to assess four areas; organizational, collections stewardship, community engagement, and leadership/governance. The Library intends to apply for a grant and these assessments will help improve and refine the operation of the museum as well as identify future sources of grants. Ms. Hemmerlein's guidance will be invaluable.

Reporting program: Two members of the Department of Child Services staff came on May 2nd to discuss reporting responsibilities for child abuse.

Friends of the Library & Museum: 1) The Friends Annual Meeting was held Monday, May 13th with Ron Mazellan as speaker. There was a good turnout and Mr. Mazellan was an engaging and informative speaker; and 2) The recent Friends Book Sale yielded approximately \$2300 in profits.

Money Smart Week: April 20th – 27th: Kathie McAfee, Afena Credit Union, presented a program on budgeting, checkbook keeping and basic finances on April 24th. She did a great job and, hopefully, she'll return for another program.

E-book program: OverDrive, the e-book consortium to which the Library belongs, is sponsoring a "Big Library Read" from May 15 – June 1. Through this pilot program, participating libraries will be provided no-cost access to the eBook, *Four Corners of the Sky*, which will be prominently displayed over the Library's website and discoverable through the Library's catalog. This is part of a worldwide "library book club" and OverDrive is hoping to demonstrate the power of libraries.

Marion Community Gardens Association: 1) It's time to plant in the gardens. The MCGA is also at the Open Air Market on Saturdays; and 2) Mary Eckerle and Grace Miller spoke at the Senior Fair on May 8th. Mary Eckerle and Joanne Breen will speak to the Association of Women Accountants on May 21st about Gardening and the Library's gardening collection.

SOS: The historic preservation group is honoring National Historic Preservation Month with a reception in the Jay House on May 16th beginning at 6 p.m. The public is invited.

Community Involvement: 1) St. Paul Catholic School has an Art exhibit on the second floor this month; 2) Paul Burritt, Joanne Hix and Kristen Gioe taught an e-book class at the Senior Center on May 15th; 3) The Library will have information available at the Big Show at General Motors on May 17th and 18th; and 4) The Children's Staff will present information on the Summer Reading Club to 20 Kendall classes this month.

Appreciations: 1) "Dear Mary Eckerle, Thank you so much for hosting the Indiana Heart Gallery at the Marion Public Library. We truly appreciate your time and help in making the Heart Gallery a success. Our goal is to keep the exhibit moving until all the children are adopted. Please contact us if you would like to host again or if you can recommend another location in your community. Sincerely, The Indiana Heart Gallery".

The meeting adjourned at 6:50 p.m. The next meeting will be on Tuesday, June 18th, 2013 at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member