

July 16, 2013

The Marion Public Library Board of Trustees met Tuesday, July 16th, 2013, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Turner, Mrs. Cline, Mr. Cline, Mr. Ott, and Dr. Case. Mrs. Eckerle and Ms. Riddle were also present. Mr. Owen and Mrs. Enyeart were absent. Jim McWhirt was also present for the first 35 minutes of the meeting.

Mrs. Cline called the meeting to order at 6:02 p.m.

Jim McWhirt from the Grant County Council was at the meeting to give an overview of how the circuit breaker impacts property taxes in 2013. Estimates from the Grant County Auditor's office show that the Marion Public Library might receive \$191,000 less money this year due to the impact of the circuit breaker. Tax collection in the City of Marion is also down and this will impact how much is received in property taxes.

On motion of Mr. Cline, seconded by Mr. Ott, the minutes of the June 18th, 2013 meeting were unanimously approved.

The Treasurer's report showed a balance of \$2,018,167.13 in all funds as of June 30th, 2013.

On motion of Mrs. Turner, seconded by Mr. Ott, the Treasurer's Report and payment of the docket was unanimously authorized.

The City of Marion Redevelopment Commission (the "Commission") previously has established the Economic Development Areas, see the attached Resolution and Exhibit A (the "Economic Development Areas") comprised of the Allocation Areas, see attached Exhibit A (the "Allocation Areas") for purposes of capturing tax increment revenues pursuant to IC 36-7-14-39 and IC 36-7-14-39.3 (the "TIF Revenues"). This is to notify you, pursuant to IC 36-7-14-39(b)(3), that the Commission has determined that for budget year 2014, the Commission will need to capture all of the incremental assessed value from the TIF Allocation Areas to generate TIF Revenues sufficient to meet the Commission's outstanding debt service obligations, to pay for projects that are located in or directly serve and benefit the TIF Allocation Areas, and to meet other purposes described in IC 36-7-14-39(b)(2). Therefore there is no excess assessed value from the TIF Allocation Areas that may be allocated to the respective taxing units for budget year 2014.

Annexation: On motion of Mr. Cline, seconded by Mrs. Turner, the Transfer Resolution for annexed land in Mill Township in 2001 was unanimously authorized and signed by board members present. Mrs. Eckerle will send a letter and the transfer resolutions to Nancy Bryant, Director of Gas City-Mill Township Public Library.

Updates: 1) A Public Fax machine has been ordered and will be placed in the area where one of the old pay phones used to be; 2) The new copiers have arrived; and 3) The staff is still looking at credit/debit card options. Jonie Riddle and Mary Eckerle will meet again with Jessica Henderson from Elavon on July 17th.

Travel, meeting attendance: 1) July 9<sup>th</sup>, Warsaw, NICCL meeting, Paul Burritt; and 2) September 9<sup>th</sup>, Indianapolis, Association of Indiana Museums Conference & Annual Meeting, Sue Bratton, June Felton.

AdTec agreement: Last month, the Board voted to continue working with AdTec in filing for the e-rate. There is now the option to extend into a three or five year contract. The three year would be beneficial to the Library in that it would allow the contract amount to remain the same. On motion of Mr. Ott, seconded by Dr. Case, it was unanimously authorized to extend the contract with AdTec to three years.

Library In-Service: A half-day in-service is requested for this fall. Area libraries will be invited to participate. No date has been set but planning will begin soon.

2014 Budget: Budget preparation has begun. Jonie Riddle and Mary Eckerle will meet with the representative from the Department of Local Government Finance on July 24th. The Growth Quotient for

this year has been determined to be 2.6% so the prepared budget will not exceed that number. The Board will re-visit the Budget calendar at this meeting.

August Board meeting: In order to seek a quorum, the August 20<sup>th</sup> Board meeting has been changed to August 13<sup>th</sup>. On motion of Mrs. Turner, seconded by Mr. Cline, the change in date was unanimously authorized.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Due to health reasons, Patsy Ballard, adult non-fiction page, retired on July 2nd after 21 years of service; and 2) Alice Payne, who has volunteered in the Children's Department for about three years, will become the new adult page. Hours for that position were reduced to ten per week.

Property: 1) Havel Brothers has installed the new chiller compressor, but are still fine-tuning it; 2) The heating and cooling units in the Carnegie building have issues that are being examined; and 3) The Library and Museum and Jay House seem to have weathered the intense storm of July 10th. There were a few leaks but no serious damage. An afternoon performer was late with his animal program due to fallen trees but still had a good audience.

Children's/Youth Services: 1) Coyote Chris was here on July 10th to entertain the children about animals that live underground; 2) The weekly Lunch on the Lawn continues to draw record crowds; 3) The program following Lunch on the Lawn is also very popular; 4) The Lego club is going strong. The children's creations are on display in the Children's Department; 5) C. R. Ryan, magician, will visit the Library on July 24th. This has become an annual staple of summer programming; and 6) The Children's Department invites families to tour the Marion Civic Theatre and see part of its summer program, *Oliver*, on July 18th. John Butcher, teacher and *Oliver's* director, will be guest reader at Lunch on the Lawn on June 16<sup>th</sup>

Circulation/Audio Visual/Computer Lab: 1) The Library offers notices by text messaging and is in the process of advertising this more widely.

Indiana History and Genealogy Services: 1) Rhonda Stoffer was guest reader at Lunch on the Lawn in June. She spoke with the children about what genealogy is and what the Indiana History Department does.

Museum Services: 1) The Museum received a large donation of political items from Gerald and Ruth Bole of Van Buren. Mrs. Felton has cataloged 206 items. 2) Barbara Hockett, Venice Florida, donated a box full of postcards concerning Marion in addition to other materials. Her husband, Dr. Harry D. Hockett, and his father, Dr. Harry G. Hockett, both worked at the Marion VA hospital; and 3) A total of 143 people visited the Museum. The Forrest Room is also being used more often for meetings.

Reference Services/Adult Programming: 1) The summer reading program is going great with about 120 adults and 50 teens signed up; 2) *The Great and Powerful Oz* was shown to 60 people for the first Saturday movie; 3) *A Lesson Before Dying* was discussed on July 10th. The August 14th selection is *The Age of Innocence* by Edith Wharton; 4) Minnetrista performed two short skits in the program, *From the Mouth of the Ball Jar.* It was an excellent performance; 5) Sheri Sharlow and Jennifer Hilgeman led a discussion on Rock Memoirs. The group discussed a variety of books on rock musicians from the 70's, 80', and 90's; 6) There will be a tie-dye program on July 18th for adults who are participating in the summer reading program; and 7) The knitters continue to bring in good numbers during these summer months.

Teen Programming: 1) A Teen Hobbit day was held on June 22nd. Teens watched the movie, *The Hobbit*, and made a Hobbit craft; 2) During the summer, teens are invited to movies every other Wednesday afternoon; 3) The second Trivia night was a success with seven teams participating; and 4) Otakus and Teen crafts continue to meet monthly.

Staff training: Jeanette Hoeksema will meet with staff twice on Thursday, August 8th to discuss how to "Diffuse Angry Patrons". Mrs. Hoeksema is a therapist with Family Service Society. During the summer

months, staff members have fielded many complaints (fines, computer time, noisy children, etc.) and this will be a chance for discussion and ideas for resolution.

Marketing: 1) 32,361 people visited the Library's Facebook page in June; 2) Since July 4th was the day that the Library usually visits with Tim George, there was no morning talk appearance in July; and 3) The C-T featured an article on the Library's collection of bottle caps on July 11th. The C-T also has a weekly events column for the Library.

Museum Assessment Program (MAP), American Alliance of Museums: The Marion Public Library has submitted an application for the MAP organizational assessment. It is a self-assessment program to help improve the overall organization and management of the museum. The grant will also provide for a peer reviewer to assist with the self-assessment. The deadline for this round of applications was July 1st. No word yet.

Dust Bowl: Work has begun for an American Library Association grant to have a traveling exhibit on the Dust Bowl of the 1930's.

Historic Photo Collection: At the beginning of the photo digitization project, digitized photos were stored on CDs which were supposed to last 300 years. As it turns out, CDs do degrade and files can become corrupted. So, storage had to migrate to another form. About a year ago, the museum's historic photo collection of more than 5,000 archival image scans was moved to a server. With this move, the photos were much more accessible. Another benefit recently became apparent. There was a donation of postcards; some of which were already in the collection as black & white copies loaned from a patron. Now, that the original postcards are owned by the museum, they can be scanned into the collection replacing the copies.

Friends of the Library & Museum: The Friends group will meet on Monday, August 12th.

Community Involvement: 1) Patron William H. Harmon, Sr. died on June 29th, 2013 and memorials were directed to the Marion Public Library; 2) The Children's Department is partnering with the Indiana Members Credit Union to present Ice Cream Day on July 23rd; 3) Sue Bratton spoke to the Antiques Study Club on July 10th and toured the group through the Jay House; 4) The annual Quilt show will be held the week of July 15th with displays in the Forrest and Carnegie rooms; and 5) The Library is partnering with Purdue Extension in a 6-week program entitled "Small Steps to Health". It is a free walking program and will take place on Mondays at 10 a.m. and again at 12:30 p.m. in Meeting Room B.

Appreciations: 1) Thank you note from Lilly H. who won the Summer Reading Club prize last summer.

The meeting adjourned at 7:15 p.m. The next meeting will be on Tuesday, August 13th, 2013 at 6:00 p.m. At this meeting, the 2014 budget will be approved for publication.

\_\_\_\_\_ President \_\_\_\_\_ Secretary  
\_\_\_\_\_ Member \_\_\_\_\_ Member