

July 15, 2014

The Marion Public Library Board of Trustees met Tuesday, July 15th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Cline, Mr. Cline, Mrs. Enyeart, Mr. Ott, and Mrs. Turner. Mr. Holderead and Dr. Case were absent. Mrs. Eckerle and Ms. Riddle were also present. Karen Niverson was present at the beginning of the meeting.

Mrs. Cline called the regular meeting to order at 6:00 p.m.

Karen Niverson, Executive Director of the Grant County Convention & Visitors Bureau, shared thoughts and plans for a Living History exhibit in the Museum. A steering committee will be formed. The Library Board will be involved in discussions and making final decisions on the project.

On motion of Mrs. Enyeart, seconded by Mr. Cline, the minutes of the June 17th meeting was unanimously approved.

The Treasurer's report showed a balance of \$2,004,461.91 in all funds as of June 30, 2014.

On motion of Mr. Cline, seconded by Mrs. Turner, the Treasurer's Report and payment of the docket were unanimously authorized.

Old Business:

Chronicle-Tribune online: At the June meeting, Mr. Hollingsworth brought up the issue of the newspaper not having a paper copy on Mondays. Paul Burritt worked with the Chronicle-Tribune's IT person and now there is an icon on patron computers that immediately accesses the newspaper. The Indianapolis Star, the Palladium-Item and USA Today, all Gannett papers in a joint delivery partnership with the Marion Chronicle-Tribune, will discontinue delivery on Mondays and Saturdays effective July 21st. Saturday papers will be delivered on Sundays and Monday papers will arrive on Tuesdays.

New Business:

Travel, meeting attendance: On motion of Mrs. Turner, seconded by Mrs. Enyeart, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) August 5th, Mother Goose on the Loose Training, Muncie Public Library, Sharon Vodraska, Amy Reel, Tylanna Jones; 2) August 24th-25th, CYPD Conference, Indianapolis, Tylanna Jones, Kristen Gioe, Amy Reel; and 3) September 15th, KAPCO Book Repair Workshop, Bourbon Public Library, Sharon Vodraska, Kathy Barnhart.

Financial information:

- Jonie Riddle and Mary Eckerle met with the DLGF representative on July 8th. This year's Growth Quotient is 2.7%. DLGF advised advertising this year in both the Chronicle-Tribune and the News Herald. More information on the budget process at the meeting.
- There is sufficient money in the Library Improvement Reserve Fund to do the parking lot project and the caulking project this year. On motion of Mr. Ott, seconded by Mr. Cline, the external caulking project was unanimously authorized. The Board awaits further information on the parking lot project at the August meeting.
- Internal Controls – Mary Eckerle and Jonie Riddle are working on a system for Internal Controls regarding money and will present in August.

Grant County Convention and Visitors Bureau Living History Exhibit proposal: On motion of Mr. Cline, seconded by Mr. Ott, the proposal to partner with the Museum on a Living History Exhibit was unanimously approved with the provision that the Marion Public Library Board of Trustees agrees to partner with the Convention and Visitors Bureau and will have a presence on the Steering Committee for this exhibit and the Board will have the final say at the time that various options are presented and explored regarding the project.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Barbara Salveter was hired to work afternoons and evenings in the Children's Department; and 2) Jamie Butler is retiring from Circulation (but wishes to remain a sub). An in-house job search has yielded one candidate who will be interviewed.

Power outage: The Library was closed on Thursday, June 17th due to a power outage from a bad storm. The power came back on during the late evening hours.

Property: 1) Working on roof repair project in the Carnegie Building; 2) Received the first replacement HVAC wall unit for the Carnegie building. Installation, especially for the first unit, will be a slow and deliberate process and involves cutting through the multi-layered interior and exterior walls to make the existing openings large enough for the new unit; 3) Parking lot project and outside caulking project still on board for this year, if possible; and 4) Mr. Marx hopes to begin work on the clerestory project this month.

Children's/Youth Services: 1) Barbara Salveter will take over Mrs. Clare's crafts; 2) The Children's Department had a tadpole tank and an ant farm which were enjoyed by the children; 3) Currently, there are 390 kindergarten through 8th graders and 136 early literacy readers signed up for summer reading; and 4) Upcoming programs include PJ Tales on July 14th, Marion Civic Theatre on July 17th, Tweens/Teens Sharpie Tie-Dye on July 22nd; Block Party on July 23rd and Recycling Science on July 29th.

Circulation/Audio Visual/Computer Lab: 1) The Hoopla grant is progressing but interest in Hoopla from libraries is high so it might be November before this service is up and running. Hoopla will allow library patrons to instantly borrow movies, TV shows, music and audiobooks.

Museum Services: 1) The Baseball Exhibit closed. 69 visitors viewed this Exhibit; 2) The Quilt Show is at the Museum on July 18th and 19th. Quilters from around the country are expected to attend. In anticipation of the Quilt Show, there are quilt displays throughout the buildings.

Reference Services/Adult Programming: 1) 149 adults have signed up for the Summer Reading Program; 2) A T-Shirt book/tote bag program drew ten attendees; 3) 78 people attended the Saturday *Lego Movie*; 4) The book *Fried Green Tomatoes at the Whistle Stop Café* was the July book group novel and 17 people enjoyed fried green tomatoes while discussing the book. Next up in August is *The Book Thief* by Markus Zusak; 5) Movie/book discussion on *The Hitchhikers Guide to the Galaxy* on July 24th; and 6) Another Trivia night is planned for July 25th.

Teen Programming: 1) The Teen Summer Reading Program is having another record breaking year with 92 signed up. Great prizes, programs and promotions have reeled them in! 2) The summer "teens only" movies are well attended; and 3) This year's Teen reading program will end with another Saturday night Lock-In on August 2nd. Games, food and crafts are planned for the evening.

Indiana Room: 1) Public access to Fold3 started July 1st. This is a new genealogy database; 2) The vertical files have been weeded; and 3) Mrs. Stoffer will attend the Midwestern Roots conference July 30th to August 2nd in Indianapolis.

Marketing: 1) Karen Blinn and Mary Eckerle were guests on WBAT on July 3rd; 2) The Chronicle-Tribune featured the Library this past month in at least three articles; and 3) E-blasts and Facebook posts continue to bring people information on programs and library-related information.

Network Manager: 1) Two new laptops have been ordered for staff use; 2) Installed new cash register at Circulation; and 3) One server has been scheduled to be replaced in 2015 but it is failing quickly. Steps are being taken to secure information and determine next steps.

Cemetery Education & Restoration Series. This is from the Indiana Humanities Grant. The schedule of events for the Series has been finalized:

Date	Time	Presenter	Event	Location
August 5th, 2014	6 p.m.	John Bry	Thinking Outside the Fence: A New Approach to Preserving the American Cemetery	MPL, MR B
August 19th, 2014	6 p.m.	Karen Niverson & Sue Bratton	Shadows of Our Town tour	Estates of Serenity
September 12th, 2014	6 p.m.	Mark Davis	Cemetery Restoration	MPL, MR B
September 13th, 2014	8 a.m.	Mark Davis	Cemetery Restoration workshop	Estates of Serenity
September 25th, 2014	6 p.m.	John Bower	Guardians of the Soul: ...Indiana's Remarkable Cemetery Sculpture	MPL, MR B
October 1st, 2014	6 p.m.	Jeannie Regan-Dinius	Hoosier Cemeteries	MPL, MR B

Safety Committee: 1) The Safety Committee continues to meet and will plan a series of hands-on activities at the next Staff In-Service.

Community Garden: The garden at the corner of 7th and Boots, which is library property, will return to grass this summer. The Boots Street Garden, across from the parking lot, is planted and looking very good this year.

SOS: 1) SOS members listened to a presentation by Jacquie Dodyk on the proposed Blight Elimination program; and 2) SOS members are brainstorming ways to capitalize on Samuel Plato's contributions in Marion. There are still several structures built by Plato left including the Hostess House and Aunt Sue's Tearoom.

Community Involvement: 1) Kathy Barnhart and Sharon Vodraska read stories to the children at the Boys and Girls Club on June 19th; 2) Children from the Training Center visited the Library in June; and 3) Mary Eckerle will be a member of the Grant County Bicentennial Committee.

Appreciations: 1) Note received from City of Marion thanking for participation in the Stellar project; and 2) Thank you note from Linda Wilk, Hands of Hope, for all the work and accomplishments of Clare Jozwiak while she was the Children's Librarian.

The meeting adjourned at 7:10 p.m. The next meeting will be on Tuesday, August 19th at 6:00 p.m. At this meeting, the budget will be approved for publication.

_____ President _____ Secretary
 _____ Member _____ Member