

August 19, 2014

The Marion Public Library Board of Trustees met Tuesday, August 19th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Cline, Mr. Cline, Mr. Holderead and Mr. Ott. Mrs. Turner, Mrs. Enyeart and Dr. Case were absent. Mrs. Eckerle and Ms. Riddle were also present.

Mrs. Cline called the regular meeting to order at 6:03 p.m.

On motion of Mr. Ott, seconded by Mr. Cline, the minutes of the July 15th, 2014 meeting was unanimously approved.

The Treasurer's report showed a balance of \$1,925,925.44 in all funds as of July 31st, 2014.

On motion of Mr. Cline, seconded by Mr. Ott, the Treasurer's Report and payment of the docket were unanimously authorized.

Old Business: None

New Business:

Travel, meeting attendance: On motion of Mr. Cline, seconded by Mr. Ott, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) September 10th, Technology for Librarians, Fulton County Public Library, Rochester, Paul Burritt, mileage.

Financial information:

- Ryan Jones, from Edward Jones, reviewed the latest statement on Webster stock and said all is going well. He plans to attend the October Board meeting to give an update.
- Community Foundation – Marion Public Library Fund as of 6/30/2014: \$6,921.41.

2015 Budget: The 2015 budget will be published on August 27th and September 3rd in the *Chronicle-Tribune* and in the *News Herald* on August 26th and September 2nd. There will be a public hearing at the next Board meeting on September 16th at 6 p.m. The budget will be adopted at the Board meeting on October 21st and submitted on Gateway. On motion of Mr. Cline, seconded by Mr. Ott, the Board unanimously approved submitting the budget notice for publication

Commitment to join Public Library Internet Consortium. A motion and Board signatures are needed for the Marion Public Library to continue in the Indiana Public Library Internet Consortium for the Funding year 2015 – July 1st, 2015 through June 30th, 2016. This has been a benefit as far as negotiating e-rate discounts and technology rates. On motion of Mr. Holderead, seconded by Mr. Cline, the Board unanimously approved the continuing Marion Public Library membership in the Indiana Public Library Internet Consortium for the next funding year.

Emergency Declaration for roof repair. According to Indiana Code 36-1-12-9, the Board can declare an emergency and ask for two quotes for the Carnegie roof repair.

- (a) The board, upon a declaration of emergency, may contract for a public work project without advertising for bids if bids or quotes are invited from at least two (2) persons known to deal in the public work required to be done.
- (b) The minutes of the board must show the declaration of emergency and the names of the persons invited to bid or provide quotes. As added by Acts 1981, P.L.57, SEC.38. Amended by P.L.329–1985, SEC.21. – See more at: <http://codes.lp.findlaw.com/incode/36/1/12/36-1-12-9#sthash.awG6NVhj.dpuf>.

The following will receive invitations to quote on the roof repair:

Sherriff-Goslin (Marion)
Hinshaw Roofing (Frankfort, IN)

On motion of Mr. Ott, seconded by Mr. Cline, the Board unanimously approved the Emergency Resolution to repair the Carnegie roof and invite bids from two roofers. This Emergency Resolution is now part of the Board minutes.

Building and Window Seal Project. The following will receive invitations to quote on the project:

Caulking Specialists (Indianapolis)
Atlas Building Services (Wabash)
Marion Glass (Marion)
Limberlost Construction (Geneva)

Sealed bids for this project will be received at the Marion Public Library up to 10 a.m. on Tuesday, September 2nd, 2014 at which time they will be opened and publicly read aloud. The Library Board will award the winning bid at the September 16th meeting. Work is scheduled to begin on September 22nd.

Internal Controls Policy. A first draft of an Internal Controls Policy was submitted for Board review and suggestions.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Jamie Butler, Circulation, officially retires at the end of August; 2) Kayla Johnson is now full time in the Circulation Department; and 3) Amanda Fafinski is newly hired part-time in Circulation.

Property: 1) The Building and Window seals project will be followed by the Parking lot project. Hopefully, both will be completed yet this year; and 2) Mr. Marx and Mr. Burritt are installing the new HVAC wall unit for the Carnegie Building. This will involve cutting through the multi-layered interior and exterior walls to make the existing openings large enough for the new unit.

Children's/Youth Services: 1) August events include Ronald McDonald on Thursday, August 14th, Family Survivor Night on Friday, August 22nd, and a Batman Celebration on Thursday, August 28th. Storytimes have resumed. Crafts will take place twice a month on a Saturday and Wednesday; 2) Great results from the Summer Reading Program. 150 infants – pre-kindergarten and 426 K-8th graders signed up for SRP and 250 have completed. The Silly Safari/Summer Reading Party on August 9th drew over 200 attendees; and 3) Amy Reel, Sharon Vodraska, and Tylanna Jones attended a “Mother Goose on the Loose” workshop and now have new ideas to incorporate into Library storytimes.

Museum Services: 1) The Quilters Hall of Fame week was successful and it is estimated that at least 500 came through the Museum during that week; 2) The Pettiford/Weaver reunion is the weekend of August 12th and some of the families will tour the Museum; 3) There is a new exhibit on the Bahr Manufacturing Company on the main floor of the Museum; and 4) This year is the 45th anniversary of the Civil Rights March on Marion. A celebration and reenactment of the March was organized by the Bethel A.M.E. Church. The Museum was contacted for photos of the 1969 march. Fortunately, the Museum had acquired negatives that the Chronicle-Tribune had discarded several years ago. Among the negatives were images taken at the march. These images were scanned and a video was created for the event.

Reference Services/Adult Programming: 1) 60 people came to the August 1st Saturday movie; 2) There were 18 in attendance at the July Barb Wilson Book Discussion; 3) A movie showing/book discussion in July featured *The Hitchhikers Guide to the Galaxy*; 4) A record number of 90 adults completed the Summer Reading Program this summer; and e) The Knitting group is increasing in number and has younger people up to age 92.

Teen Programming: 1) 46 players attended the July 25th Trivia Night; 2) A Teen Lock-In was held on August 2nd for those who completed the Teen Summer Reading Program. Board games, crafts, video games and food made for a fun evening with 20 teens in attendance – this is a record for the third year of this endeavor; 3) Teen and Tweens had a tie-dye program on July 22nd; and 4) The Teen Summer Reading Program also broke previous records with 56 teens completing the challenge.

Marketing: 1) Rhonda Stoffer and Sue Bratton were guests on Tim George this past month; and 2) The Chronicle-Tribune did a feature on the Cemetery program presented by John Bry.

Network Manager: 1) One of the failing servers has been removed from the network. Some programs were moved to another server. At this time, there might not be a need for server replacement next year.

Cemetery Education & Restoration Series. The Cemetery Education Series continues Tuesday, August 19th with a tour of the Estates of Serenity Cemetery at 6 p.m. The first program, “Thinking Outside the Box”, with John Bry was well-attended and it was an excellent presentation.

Museum Living History Exhibit. The steering committee for the proposed exhibit has met and fleshed out some ideas with CODO Design which are attached. In October, a preliminary exhibit design will be presented.

SOS: This historic preservation group is working to develop a plan to capitalize on Samuel Plato’s legacy in Marion. Also, the group is looking at options for Aunt Sue’s Tea Room.

Friends: The Friends of the Library met on August 11th and worked on ideas for increasing membership, fundraising and raising awareness for the Library.

Community Involvement: 1) During the month of July, Lakeview Christian School Daycare visited the Children’s Department; 2) Family Service Cradle School visited; 3) Amy Reel took Legos to the Girl Scout Camp at Matter Park; 4) The Children’s Department visited the Boys and Girls Club on Thursdays during the summer; 5) Mary Eckerle spoke to the Kiwanis Club on Wednesday, August 6th; and 6) The Library was represented at the Training Center’s August 9th event.

Appreciations: 1) Children's Department at MPL, “My husband and I just want to say THANK YOU for all of your hard work this summer in pulling off another fantastic year of the summer reading program. Both my boys loved it, and we're so thankful for a place that encourages them to read and explore new things in a positive way. I know from personal experience that events don't "just happen", as many believe, so thank you for your hours of coordination, advertising, and successfully executing all the variety of wonderful events. With gratitude, Kristi & Rusty Hawkins”; and 2) from Laura Lester, Center Township Trustee’s Office, “Couldn't believe my eyes last week as I looked into the office waiting room.....my client’s two elementary aged kids were sitting and quietly reading their library books!! That was something I have never witnessed in the office before.”

The meeting adjourned at 6:25 p.m. The next meeting will be on Tuesday, September 16th at 6:00 p.m. This will be a Public Hearing on the 2015 Budget.

_____ President _____ Secretary

_____ Member _____ Member