

October 18, 2016

The Marion Public Library Board of Trustees met Tuesday, October 18th, at 6:00 p.m. in the Israel Conference Room. Present were Dr. Case, Mrs. Cline, Mr. Cline, Mrs. Enyeart, Ms. Sumpter and Mr. Holderead. Mrs. Eckerle and Ms. Riddle were also present. Mr. Ott was absent. Ryan Jones from Edward Jones was also present at the beginning of the meeting.

Dr. Case called the meeting to order at 6:00 p.m.

Ryan Jones, Edward Jones, gave an update on the Library investments. All stocks are performing very well at this time.

On motion of Mr. Cline, seconded by Mr. Holderead, the minutes of the September 20<sup>th</sup> meeting was unanimously approved.

On motion of Mr. Holderead, seconded by Mr. Cline, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,942,504.03 in all funds as of September 30, 2016.

New Business:

Travel, meeting attendance: none to report

2017 Budget adoption: There being no objection to the published 2017 budget at the public hearing, on motion of Mr. Cline seconded by Mrs. Enyeart, the budget resolution of \$2,499,904 for the Library Operating Fund, amount to be raised \$1,496,216; tax rate of 0.2295; \$140,000 for the Library Improvement Reserve Fund, and \$25,000 for the Rainy Day Fund, was unanimously adopted and will be sent to the Department of Local Government Finance. In addition, under the same motion, the published tax rates for 2017 were unanimously confirmed and approved. In addition, under the same motion, the Board unanimously approved a resolution to reduce Line 2 of the Library Operating Fund and the Library Improvement Reserve Fund expenditures for the year 2016. These resolutions are made a part of these minutes.

Policy information: 1) Public Credit Card Policy. On motion of Mr. Cline, seconded by Ms. Sumpter, the Board unanimously re-adopted the 2014 Public Credit Card Policy with two changes.

Anthem insurance update: After discussion, on motion of Ms. Sumpter, seconded by Mr. Holderead, the Board unanimously endorsed the recommendation to keep the legacy insurance plan through 2017.

Holiday 2017 Schedule: On motion of Mrs. Cline, seconded by Mrs. Enyeart, the Holiday 2017 Schedule was unanimously approved.

Exempt and Non-Exempt employees: Due to new Labor regulations, a few changes will be made regarding the status of some employees. A motion is needed to change the status of Tylanna Jones, Head of Children's/Youth Services and Karen Blinn, System Administrator to non-exempt. Mary Eckerle will remain exempt. On motion of Mr. Cline, seconded by Ms. Sumpter, the Board unanimously authorized the re-classification of those employees. The new mandate takes place December 1, 2016.

Security and Safety: Mary Eckerle updated the board on safety and security issues in and around the library. The City of Marion tore down the house at the corner of 6<sup>th</sup> & Boots.

History Made Here project: There are some "still to-do items" for this project including a backdrop for the Crosley exhibit and a map of the gas companies in Grant County and a door sign to the Indiana Room. Dr. James Glass, a noted speaker on the Gas Boom era, will do a program on Monday, November 28th. This will be an event where the Gas Boom donors will be honored.

Jay House: The Jay House is once again being considered as a possibility for IWU as they look for a place to have a program entitled “the Brain Kitchen”. Two other buildings are being considered besides the Jay House.

Conflict of Interest. A Conflict of Interest form was filled out by Paul Burritt for his relationship with Joy Burritt.

Director’s Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this month.

Board member terms: Letters were sent to Mark Bardsley, County Commissioners, for Mike Cline’s reappointment and to Jim Brunner, City Council, for Jeremy Case’s reappointment. Both Mike Cline and Dwight Ott are eligible for another full term as, when they were initially appointed, they replaced a board member who resigned, and they served less than a two year term.

Property: 1) Mr. Marx has been busy with outside items, changing lights and ballasts, and each department’s long list of needs; and 2) Property staff is working with Koorsen’s to resolve an alert/alarm issue in the system.

Children’s/Youth Services: 1) During the month of September, Faulkner Academy third graders and First United Methodist preschoolers visited; 2) *Talk Like a Pirate Day* was a success with 76 participants. Children could choose from a variety of activities: make a pirate hook, create your own pirate map, treasure dig in the sand, pirate water play, pirate story, walk the plank, picture with a pirate ship (while listening to Roger the jolly pirate) and pirate book display; 3) A Pokémon Club will begin in October. Natalie Hills will be volunteering to help with this program. Children in grade 2 -6 will be playing Pokémon the card game. TCB games will let us borrow some Pokémon decks for children who may not have their own; 4) The Children’s Department is undergoing reorganization; 5) A Children’s Halloween Party will be on Friday, October 28th from 5 – 7 p.m. in Children’s/Youth Services. Families can choose from a variety of activities including craft, snack, stories, and face painting. The Haunted Hallway will be back next year; and g) Harry Potter was an amazing night. Each child had fun attending “classes” and playing *Quidditch*.

Indiana History & Genealogy: 1) Indiana Room research queries have slowed down a bit from the large number they were receiving for several months. They have received some unusual requests, though, that are requiring intensive research. Currently, they are working with the Indiana Historical Bureau and the Indiana Society of Pioneers to verify the years Otho Winger taught at the Indian school here in Grant County. The information on the memorial is in dispute. Sue Israel (a distant relative of Winger) is assisting on this project; 2) There have been IWU students researching buildings and businesses in Marion; and 3) Rhonda Stoffer and Sue Bratton attended a digitization workshop in Indianapolis on September 23rd. Topics included copyright, metadata for digitized records, Indiana Memory, and a consortium for backing up data.

Museum Services: 1) Attendance in the museum is good. There has been good feedback from visitors. People from as far away as North Carolina have visited the museum this past month; 2) The Manufacturing Day opening was busy with between 75 and 100 people in attendance. Good turnout and feedback.

Reference Services/Adult Programming: 1) 40 patrons attended the first Saturday movie in October. *The Jungle Book* was shown. *Alice Through the Looking Glass* is the November movie; 2) Punch and Painting continues to have full attendance; 3) The Barb Wilson Book Discussion group will discuss *Shakespeare Saved My Life* on November 9th; 4) Mrs. Clare will be back monthly with more craft projects for adults; and 5) A total of 295 people have participated in the knitting, crocheting and fiber arts classes thus far this year.

Teen Programming: 1) A Trivia night is planned for October 14th; 2) A teen movie, *Marvel: Civil War*, was shown on October 8th; and 3) OTAKUS meets on October 21st.

Circulation: 1) Ten people took advantage of the voter registration service that the Library offered; and 2) The service of providing recycling bags to the public is still very popular.

System Administrator: 1) Karen Blinn got married on October 1st.

Marketing: 1) Rhonda Stoffer and June Felton were on WBAT on October 6th; 2) Tim George broadcast his radio show from the Carnegie Room on October 7th. He interviewed the Mayor as well as several local manufacturers; 3) Both the News Herald and the Chronicle Tribune had articles on Library events; and 4) June Felton and Mary Eckerle were on IWU's *Crossroads* television show.

Network Manager: The server project is complete except for a few bugs.

Library In-Service: The In-Service is Wednesday, November 2nd from 8:30 until 1 p.m. The main focus of the day will be A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate) training given by the Marion Police Department. Paula Newcom from the Indiana State Library will also give a presentation.

Manufacturing Day: Nineteen Grant County Businesses displayed items at the 4<sup>th</sup> annual Manufacturers Day on Friday, October 7<sup>th</sup>. About 100 people showed up for the Business Before Hours which the Library co-hosted with the Chamber of Commerce. There were people on all three floors of the museum.

STEM grant/exhibit: The STEAM exhibit *Discover Earth* arrives on November 30th and will remain at MPL until March 10, 2017. This is a highly interactive exhibit with several stations using touch screen computers and an interactive touch table. Several programs are scheduled that should appeal to people of all ages.

SOS: The next project for SOS is a partnership with a historic preservation class at Ball State. The class, under the guidance of Professor Susan Lankford, will survey the area south of the square between Gallatin Street and Branson Street for a proposed South Washington Street historic district. A meeting was held on September 7th with the class, SOS and South Washington street stakeholders. The time was used to share information and some goals for the area.

Bicentennial: The Bicentennial torch caravan came through Grant County on Wednesday, September 28th. The Crosley, which had been working, did not work when Mike Cline came to drive it. Sadly, it wasn't a part of the day. If Roger Marx and Paul Burritt can get it working, it might be in the Veteran's Day parade on November 11th. Other activities are being planned for the rest of the Bicentennial year.

Giant County Maps & Timeline Project: The Marion Public Library has been asked to work with The NGS Network of State Geographic Alliances, St. Paul Catholic School and Taylor University on a map and timeline project. **Goal:** To create 10'x10' Giant County Maps and 10" x 15' Giant County Timelines for all 92 Indiana counties in order to provide an education resource for all citizens of a county to better understand their community. The Giant County Maps and Timelines will be printed on vinyl for durable, long-lasting use in schools, museums, libraries, businesses, offices, and more. Each County Map and Timeline will provide a foundation upon which teaching and learning will enrich the user's knowledge of their home and from which further teaching and learning can evolve.

Community Involvement: 1) The Grant County Art Association is having their fall show in the Reference area during October; 2) Barb Salveter and Sharon Vodraska attended Early Head Start's Fall Fest; and 3) Sharon Vodraska represented the Library at Allen School's Community Days.

Adjournment/Next meeting: Tuesday, November 15th at 6 p.m.

\_\_\_\_\_ President \_\_\_\_\_ Secretary

\_\_\_\_\_ Member \_\_\_\_\_ Member