

April 28, 2015

The Marion Public Library Board of Trustees met Tuesday, April 28th, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Cline, Dr. Case, Ms. Sumpter, Mr. Ott, and Mr. Holderead. Mrs. Eckerle and Ms. Riddle were also present. Mrs. Cline and Mrs. Enyeart were absent.

Dr. Case called the regular meeting to order at 6:00 p.m.

Tylanna Jones, Children's/Youth Services Department Head, gave an overview of what her Department has been doing and future plans. She hopes to strengthen relationships with the schools and teachers. Summer Reading Clubs take much planning time. Also, she hopes to implement the "1,000 Books Before Kindergarten" this fall.

The minutes of the March 17th meeting was **unanimously approved**.

The Treasurer's Report from March was **approved** and payment of the docket was **unanimously authorized**.

New Business:

Travel, meeting attendance: Attendance, travel, and related expenses were **unanimously approved** for the following meetings: 1) March 23rd, Crawfordsville, Pick up items for Museum, June Felton, mileage; 2) April 8th, Ivy Tech Marion, Kids Count Seminar and Luncheon, Kristen Gioe, Michelle Morgan, Tylanna Jones, Mary Eckerle, registration (1/2 library/1/2 staff); 3) April 15th, Warsaw, NICCL meeting, Paul Burritt, mileage; 4) May 7th, Decatur, Young Adult Round Table, Kristen Gioe, mileage; and 5) May 15th, Carmel-Clay Public Library, District 4 Conference, Michelle Morgan, Joanne Hix, registration, mileage.

Policy Review:

- Sick Bank Policy: This policy now allows pregnancy to be one of the reasons for use of the sick bank by staff. This policy was **reviewed** by the Board.

Regions Bank: Mary Eckerle and Jonie Riddle have met with Ed Merchant and Melissa Kimbler from Regions Bank. Some of the bank's sweep accounts have changed. After discussion, it is the **consensus of the Board** that the Library will move to a Money Market account while looking into other alternatives.

Director's Report: The following report was **approved by consensus** of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this past month.

Property: 1) Mr. Marx is working on improving the lighting situation in the connector as well as fixing the water-damaged areas there; and 2) Work continues on the scaffolding project on the second floor.

Children's/Youth Services: 1) The Lego Club numbers continue to grow as more children attend the two programs offered monthly; 2) There have been new patrons at the Library and the Children's Department gives "on-the-spot" tours for anyone who needs to know where things are; 3) In May, Lakeview first graders visited and ate lunch in the Children's Activity Room. They listened to stories, had a tour, and visited the Museum; and 4) There was a great turnout for Spring Break activities. 65 patrons attended the Spring Break movie, *Big Hero 6*.

Museum Services: 1) 145 people visited the Museum in March. The AARP had 499 people come in for tax help; 2) The Charles Street Credit Union (now Riverside Credit Union) donated 17 boxes of bottles of Foster Forbes glass to the Museum; 3) New displays include a piece of "flak" from Richard Muchler, retired Aircraft Coordinator at the Grissom Air Museum. It is his souvenir of his last mission to Berlin on

February 3, 1945. Also, there is a collection of shoemakers' tools on display by the photograph of Aaron Swayzee. He came to Marion in 1837 and opened his boot and shoe shop on the west side of the square. He also built his home, now known as the Swayzee-Love home, in 1855; and 4) The Leadership Grant County class visited the Museum in March. The class divided into pairs and did a scavenger hunt designed to help them learn about the history of Grant County. The follow-up Survey Monkey indicated that the scavenger hunt questions were helpful to them.

Reference Services/Adult Programming: 1) Participation in knitting and the Fiber Arts Guild are up 38 people over this time last year; 2) An adult basket class will be held on Saturday, May 30th; 3) 38 patrons attended the First Saturday movie. There will not be a movie in May due to the Booksale being in Meeting Room B; 4) Clare's crafts continue to be popular. Mrs. Clare will take the summer off from craft classes but staffers Jennifer Hilgeman and Sheri Conover-Sharlow will provide crafts as part of the Summer Reading Club; 5) The popular book discussion group meets on May 13th for food and fellowship and to discuss favorite books; 6) Third Tuesday movies are catching on; 7) Due to low usage, the database, *Law Depot*, will not be renewed. *Flipster*, the Library's newest database, is growing in popularity; and 8) All of the display cases are showcasing postcards. In one case, there are postcards from the Library's collection. The others belong to Harley Sheets who will be presenting a program on postcards at the Library on May 16th at 2:30 p.m.

Teen Programming: 1) Trivia Night was held on Friday, April 17th. It continues to be popular; and 2) The Teen Summer Reading program is in the planning stages. This year's theme is *Unmasked*.

System Administrator: Karen Blinn's ongoing job is to clean up the circulation database. Ms. Blinn orders all the materials for the Library, catalogs them, and then deals with materials when they need to be deleted.

Indiana Room: 1) The DAR continues to hold its monthly help session in the Indiana Room on the 4th Tuesday of each month. They are working on applications for several new members; 2) Many of the softcover books in the Indiana Room are being bound to help preserve them and to make more space in the very crowded collection; and 3) In the 17 months since the genealogy database went live on Ancestry.com, the Indiana Room, mostly through the work of Debbie Ruth, has completed 877 genealogy queries. This is an average of 51 queries per month. With the help of the digital microfilm machine and the PayPal online payments, most of these requests are filled within 2-3 days.

Circulation: 1) Joanne Hix and Paul Burritt offered a class on Hoopla and Overdrive to staff and the public; 2) To celebrate National Library Week in April, ten (instead of four) Hoopla checkouts were allowed during the month of April; and 3) The audio-visual collection has grown and additional shelving was added to that collection.

Marketing: 1) Mike Cline and Mary Eckerle were on WBAT on April 2nd; 2) The *News Herald* and *The Chronicle-Tribune* have given good coverage to the Library; and 3) Staff member Natalie Hawkins was featured as a *Woman to Watch* in the C-T on April 19th.

Network Manager: 1) The Computer Lab computers are scheduled to be replaced this summer; and 2) Still working on the best solution for wireless printing.

History Made Here exhibit: Mary Eckerle met with Dawn Brown about this project in the hopes that Mrs. Brown can help secure some matching funds to pair with those of the Convention & Visitors Bureau.

STEM grant: The STEM grant application has been submitted. Since 400 libraries are expected to apply, the competition will be stiff. The announcement will be made at the end of May. Whether the grant is received or not, some wonderful ideas on STEM learning have been found and these can be incorporated into future Library programming.

Mayoral Forum: The Candidates Forum on April 23rd went well. All seven mayoral candidates came. Mr. Cline did a great job as moderator. WBAT broadcast from the meeting and both the *News Herald* and *The Chronicle-Tribune* covered the meeting. There were many positive comments about the meeting space.

1812: The Battlefield Society gave the Library a mock-up statue (the original statue is on the Riverwalk). The Society also gave a check for \$1500 to develop an 1812 display here.

Friends: Book Sale coming up May 1st, 2nd, and 3rd in Meeting Room B. There are many boxes of books to be sold! Author Kate Collins is presenting at the Friends Annual Meeting on Monday, May 11th.

Marion Community Gardens Association: The Library continues to work with the Garden Association and the Purdue Extension to bring garden programs to the public.

S.O.S: About 26 people attended the SOS program about disinvested neighborhoods & blight elimination with Susan Lankford from Ball State.

Book Repair Workshop: The Book Repair workshop on March 20th had 25 attendees from several libraries in the area.

Community Involvement: 1) The Grant County Art Association's Spring Show is currently in the Reference area; 2) The Library shared a table with the Literacy Council at the Autism Fair on April 13th; 3) Six members of the Library staff attended the Kids Count day sponsored by the Prevent Child Abuse Council on April 8th. The Library also had a vendor table at the event; and 4) The Library shared a table with the Marion Community Gardens at the Earth Day event at Matter Park on April 22nd.

The meeting adjourned at 6:50 p.m. The next meeting will be on Tuesday, May 19th at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member