

August 18, 2015

The Marion Public Library Board of Trustees met Tuesday, August 18th, at 6:00 p.m. in the Israel Conference Room. Present were Dr. Case, Mr. Cline, Mrs. Enyeart, Ms. Sumpter, Mr. Holderead, Mr. Ott and Mrs. Cline. Mrs. Eckerle and Ms. Riddle were also present. Jennifer Hilgeman was present at the beginning of the meeting.

Dr. Case called the regular meeting to order at 6:00 p.m.

Jennifer Hilgeman, Reference librarian, presented the new Library website. It's cleaner and more functional.

By consensus, the minutes of the July 21<sup>st</sup> meeting was unanimously approved.

The Treasurer's report showed a balance of \$1,993,153.46 in all funds as of July 31, 2015.

The Treasurer's Report from July was approved and payment of the docket was **unanimously authorized**.

New Business:

Travel, meeting attendance: Attendance, travel, and related expenses were **unanimously approved** for the following meetings: 1) August 12th, Muncie, Minnetrista Cultural Center Foster-Forbes exhibit, Sue Bratton, June Felton; 2) August 12th, Fishers, CODO meeting, Mary Eckerle; 3) August 14th, SirsiDynix meeting, Hamilton County Library, Karen Blinn; 4) August 14th, Indianapolis, Indiana Historical Society, Sue Bratton; and 5) August 23th and 24th, Indianapolis, Children's and Young People Division Conference, Tylanna Jones.

2016 Budget: The 2016 budget will be published online in Gateway and not in the newspapers this year. The public hearing on the budget will be at the Tuesday, September 15th Board meeting at 6 p.m. The budget will be adopted at the Board meeting on October 20th and submitted through the Gateway portal. The Library Operating Budget will be increased at just under the state growth quotient of 2.6% in order to avoid a binding resolution from the City Council. It was the consensus of the Board to publish Form 3 on the Gateway site and Dr. Case suggested putting the portal address and information on the Library's web page. This was done.

Insurance: An information sheet showing insurance coverage from some Indiana libraries was provided to the Board.

Bank information: Bank information was presented for review. Mr. Ott suggested asking the same questions and giving the same information to each financial institution so that a comparison will be made. This request will be sent to Indiana Credit Union, Grant County State Bank, Mutual Bank and Star Bank.

Financial Information:

- Ryan Jones, from Edward Jones, reviewed the latest statement on Webster stock and said all is going well. He plans to attend the October Board meeting to give an update.
- Community Foundation – Marion Public Library Endowed Fund as of 6/30/2015: \$7,108.41. Marion Public Library Pass-Through Fund (To support the Marion Public Library Museum expansion/renovation project) as of 6/30/2015): \$77,971.67.

Mileage rate reimbursement: Currently, the Library reimburses staff mileage at \$.44 cents a mile. The Indiana State Library notified libraries that, recently, the State of Indiana announced \$.40 as the new mileage rate. Many libraries have adopted travel policies that use the federal rate of \$.57 ½ per mile. According to the State Board of Accounts Manual, library officers and employees may be reimbursed for actual miles travelled in their own motor vehicles on official business of the library at a reasonable rate per mile as fixed by resolution of the library board. No action was taken on this matter so the rate will remain at \$.44 a mile.

Director's Report: The following report was **approved by consensus** of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this month.

Board terms: Debra Enyeart's third term on the Board ends on December 31, 2015. She is eligible for one more term. She is an appointee of the Marion School Board.

Property: 1) The Clerestory area continues to be repaired as time allows. It will also be repainted; and b) Mr. Marx continues to patch the parking lot's sinking areas. Before it is resurfaced, he wants to make sure that all areas are stabilized.

Children's/Youth Services: 1) The Children's Summer Reading Program ended on Saturday, August 8th with Coyote Chris from Silly Safaris. 705 children signed up and 335 children completed the program; 2) Storytimes resume the week of August 17th; 3) Crafts @ the Library will be replaced by Art @ the Library. Patrons can learn about a new artist each month and create a piece of art based off of the artist.

Battle of the Books: Amy Reel from the Children's Department is working with Marion Community Schools to have 4<sup>th</sup> graders participate in the Battle of the Books program. This will be the third year that the Library partners with the schools for this event. Mrs. Reel is also looking into the possibility of expanding the program to the Mississinewa schools and adding the Gas City-Mill Township Public Library as a partner.

Museum Services: 1) The Museum had 198 visitors in July; 2) The Wabash Historical Museum borrowed three of MPL's bicycles for an exhibit; and 3) The Foster-Forbes glass exhibit continues at the Minnetrista Center in Muncie.

Reference Services/Adult Programming: 1) The 1<sup>st</sup> Saturday movie for August, *Paddington*, drew 30 patrons; 2) *Bel Canto* was the July selection of the Barb Wilson Book Discussion group. *Quiet* was the choice for August. In September, the group will discuss *Blue Water* by A. Manette Ansay; 3) Sheri Sharlow and Jenn Hilgeman facilitated a Favorite Hero book discussion and also showed a DC double feature as part of the summer reading program; 4) 294 adults joined the reading program this summer. This was almost double of last year's total of 150; and 5) Mrs. Leffler is weeding the fiction section; and 6) In addition to offering a knitting class every Thursday in the Jay House, there will also be a crochet class at the House at the same time.

Teen Programming: 1) Kristen Gioe, Teen librarian, is on maternity leave; 2) Sheri Sharlow interacted with the Otakus group, in Mrs. Gioe's absence, and had a great time; and 3) The Teen summer reading program also saw an increase in participants. 151 teens participated this year – last year's number was 107.

System Administrator: a) Karen Blinn is weeding the Large Print Fiction section.

Indiana Room: 1) The Indiana Room has been very busy for the past couple of months. There were over 300 visitors in July; the last month that happened was in July 2013. Many of the visitors were from out of state. In addition, there have been lots of queries.

Circulation: 1) Playaway Launchpads are available to circulate. These are pre-loaded learning tablets for children ages 3 to 10. They may be checked out on an adult card (limit 1) for 21 days; and 2) As of Monday, August 10th, patrons are allowed to check out 7 fiction DVDs for 7 days and 7 nonfiction DVDs for 21 days. Hopefully, this will be beneficial to patrons and the Library.

Network Manager: 1) The Library's Bluesocket equipment, which runs the wireless, will no longer be supported. Mr. Burritt is looking for alternatives. The access points and all hardware associated with the current wireless system will also need to be replaced.

Marketing: 1) Mary Eckerle and Martha Miller were on WBAT on August 6th. Mrs. Miller is with the Grant County Literacy Council which maintains an office at the Library. Most of the tutoring is done at the Library. The Literacy Council is offering a new tutor workshop and is in need of tutors.

English as a Second Language: The ESL program will relocate to the First United Methodist Church this fall. Renata Kantaruk, TESOL Program at Taylor University, has been trying to find another location since the ESL program has gained popularity and the library area is getting to be overcrowded. The Library will still partner with the group and, with Mrs. Kantaruk's help, will provide additional resources for ESL students.

Manufacturing Day: Thus far, there are 23 companies committed to displays at Manufacturing Day. The Breakfast Before Hours on October 2nd will be catered by The Bridge in Upland.

Friends: 1) The Friends group met on August 10<sup>th</sup>. About \$2,000 was raised by the annual book sale; and 2) Plans are in the works to bring more authors to the Library.

Delta Focus project: Mary Eckerle met with Linda Wilk of Family Service Society about a project she is working on with the Indiana Coalition Against Domestic Violence. The focus is to strengthen organizations in the community and help solve communication problems between the users and the organizational employees. This group has partnered with Dr. Bob Aronson from Taylor University. His Public Health students will be conducting interviews in the community. Mrs. Eckerle will have more information.

Statewide Read: The Indiana Center for the Book and Indiana Humanities have announced the selection of *Shakespeare Saved My Life: Ten Years in Solitary with the Bard* by Laura Bates for the first-ever 1State 1Story statewide reading program. Hoosiers everywhere are encouraged to read along and talk about the book with friends, neighbors, students and coworkers during the Indiana Bicentennial in 2016. 1State 1Story is an endorsed Bicentennial Legacy Project of the Indiana Bicentennial Commission.

Novel Conversations Grant: The Library will seek a grant from the Indiana Humanities Council to bring an author to the Library in 2016. The goal is to partner with local organizations in the promotion of the event.

95 Acts of Kindness: Indiana Wesleyan students will volunteer at the Library on Friday, September 4th as part of the new year/orientation program. The plan is for them to do outside work that will enhance the Library's curb appeal.

50 Shades of Grey: The controversy over this book has died down but it continues to be heavily requested at the Library and is the most requested book on Overdrive. In addition, the movie is out. It might be time to purchase the book and movie. As the Collection Development policy is reviewed this year, the need to purchase heavily requested material should be considered.

S.O.S: 1) 30 people attended the *African American Experience: Samuel Plato's Works in Marion* on July 25th; and 2) SOS, the Library, First United Methodist Church, and Main Street are partnering to host a pop-up art gallery on September 11th in Fellowship Hall at the church.

Community Involvement: 1) The Grant County Art Association has an exhibit entitled "Then and Now" in the second floor Reference area during August; 2) The Library will participate in the "Bikes and Books" festival at Curfman Community Garden on Saturday, August 22nd. The Library will have Storytelling. The Little Free Library at that Garden will also be dedicated that day; 3) The Library will have a table at the Training Center's "Hike, Bike, Run, & Cupcake War" on Saturday, August 29th; and 4) Mary Eckerle attended a meeting of local organizations at Marion General Hospital on August 5th. Marion Public Library will participate in the Grant County Community Health Profile that will shortly be underway.

Appreciations: 1) Debbie Ruth from the Indiana Room received a complimentary note from Julia O'Brien, a very satisfied patron; 2) The Christian Motorcycle Association has been meeting at the Library for a few years. They will now be moving their monthly meeting to IHOP which they feel is a more visual location. They informed us that many members were upset about moving from the Library and they appreciated the

Library's help and accommodation; and 3) Joyce Hostetler, Quilters Hall of Fame, thanked the Library personnel for being "helpful and anxious to make our visitors feel welcome."

The meeting adjourned at 6:50 p.m. The next meeting will be on Tuesday, September 15th at 6:00 p.m. This will be a Public Hearing on the 2016 budget.

\_\_\_\_\_ President \_\_\_\_\_ Secretary

\_\_\_\_\_ Member \_\_\_\_\_ Member