

October 17, 2017

The Marion Public Library Board of Trustees met Tuesday, October 17th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Enyeart, Mr. Cline, Dr. Case, Mrs. Cline and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Mr. Breen and Mr. Ott were absent. Ryan Jones was present at the beginning of the meeting.

Mr. Cline called the meeting to order at 6:00 p.m.

Mr. Cline welcomed Ryan Jones from Edward Jones. Mr. Jones updated the Board on the four investment funds held by the Library. All four funds are doing well with good returns.

On motion of Mrs. Cline, seconded by Ms. Sumpter, the minutes of the September 19th meeting was unanimously approved.

On motion of Ms. Sumpter, seconded by Mrs. Enyeart, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,914,713.76 as of September 30, 2017.

New Business:

Travel, meeting attendance: none to report

2018 Budget adoption: There being no objection to the published 2018 budget at the public hearing, on motion of Ms. Sumpter, seconded by Mrs. Enyeart, the budget resolution of \$1,858,480 for the Library Operating Fund, amount to be raised \$1,556,065; tax rate of 0.2304; \$145,000 for the Library Improvement Reserve Fund, and \$25,000 for the Rainy Day Fund, was unanimously adopted and will be sent to the Department of Local Government Finance. In addition, under the same motion, the published tax rate for 2018 was unanimously confirmed and approved. This resolution is made a part of these minutes.

Insurance information: Michelle Bunker, Insurance Management, notified the Library that there would be an 18.7% increase in Health benefits cost this coming year. Jonie Riddle and Mary Eckerle will meet with her on October 24th to see what kind of changes can be made to the policy.

Elevator projects: Oracle Elevators is to be on-site for this project on October 23rd.

Fire system project: Koorsen's installed the new fire panel on October 12th and 13th.

Technology/Policy review: The Library has purchased 10 Hotspots through Tech Soup. The goal is to start circulating them as soon as possible. A WIFI Hotspot Lending policy is attached for approval. On motion of Ms. Sumpter, seconded by Mrs. Cline, the Board unanimously passed the WIFI Hotspot Lending policy.

Telephone issues: One company has submitted a proposal thus far for phone replacement.

Carnegie 25 year Celebration: Save the date. Tuesday, December 5th from 5 to 7:30 p.m.

Brain Kitchen: The BK has resumed and is going well after three weeks. The new director works well with the children and he and Amanda Drury keep the Library well-informed of happenings.

In-Service: The Library In-Service is scheduled for Wednesday, November 8th from 8:30 a.m. to 1 p.m. The theme is "Local Connections". Featured speakers are Dana Gault from System of Care, Janet Bailey from First Light Advocacy Center, and Anne Vermillion from Marion General Hospital. Staff will also view some videos on working with patrons with mental health issues. The neighboring libraries in Grant County are welcome to attend the In-Service. The Library Board is also invited to attend.

Solicitation Policy: A draft form of a Solicitation Policy was presented. Mrs. Eckerle will run this policy by Michael Hotz.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: a) No staff changes at this time

Board terms: 1) A letter was sent to County Council President Jim McWhirt regarding the reappointment of Ed Breen to the Library Board.

Properties: 1) The parking lot has been sealed and re-marked. It still has areas that need repair. Mr. Marx will work on these areas in the spring as time permits. He will also be adding some gravel to the gravel lots to reduce/eliminate standing water when it rains; 2) The boilers have been test-fired and they are ready to run when needed; and 3) Mr. Marx is preparing the grounds/sprinklers for winter.

Neighborhood: 1) The grey house on 7<sup>th</sup> Street across from the Library is being torn down; and 2) Stephen Dorsey will visit the next Department Head meeting to give an update on the neighborhood on November 14th.

Children's/Youth Services: 1) *Talk Like a Pirate Day* was very successful this year. 150 patrons participated in the activities; 2) The new program, *Grant County Rocks*, brought in 30 patrons who painted rocks. Hiding painted rocks has become a big thing in Grant County. The rocks are turning up in parks, parking lots, and other places; 3) Amy Reel and Tylanna Jones attended a Jim Gill workshop at the Allen County Public Library and came back with several ideas to incorporate into storytime. Gill is a children's performer and musician; 4) Angie Caldwell presented *Art, Journaling, & Beyond* on September 27th to 10 people. She will continue these journaling workshops in October and November; 5) The Children's Halloween Party will be Friday, October 27th from 4:30 to 7 p.m. There will be a Haunted Walkway and STEAM activities; and 6) Harry Potter Night will be on Friday, November 17th and Harry Potter Family Day is Saturday, November 18th. Harry Potter is a big event and attendance is limited.

Indiana History & Genealogy: 1) A volunteer from Carey Services is gaining work experience with projects in the Indiana Room. This is the second time this year that Carey Services has partnered with the Library on the work force project; 2) The Indiana Room also has an Ivy Tech student volunteering for a library science class; 3) On October 7th, Jonie Riddle, Emily Morris and Debbie Ruth attended "A Day With CeCe Moore" at the Allen County Public Library. Over 180 people from seven states attended the conference. CeCe Moore is a genealogy and DNA expert who has worked with several genealogy shows including PBS's "Finding Your Roots"; and 4) For several years, MPL has been an affiliate library with FamilySearch which allowed patrons to rent microfilm from them that could be viewed in the Library. FamilySearch has been digitizing their millions of rolls of film and putting the digital images on their website (for free) and has stopped their microfilm loan program as they plan to have all rolls of film digitized by 2020. Since they have some records that have limited access, due to contractual obligations, they are only available at a Family History Center (not an affiliate), FamilySearch has given the affiliate libraries access to those restricted records. Mrs. Stoffer has provided MPL's IP information to FamilySearch and MPL will be getting access soon. This is great for researchers as they would have had to visit a local LDS center (very limited hours) or the Allen County Public Library to obtain these records or digital books.

Museum Services: 1) The Museum continues to attract visitors; 2) The Forrest Room is the venue for the knitting and fiber arts groups and also hosts other meetings each month; 3) Layla Price, marketing director for the City of Marion, and Ed Breen requested the use of some photos from the Historic Photo Collection for display in the City building. Sixteen photos were made available as possibilities for the display.

Reference Services/Adult Programming: 1) The knitting/crochet/fiber arts gatherings continue to attract new people; 2) Clare's Crafts is back with a good following; 3) The first Saturday movie in September

drew 35 patrons; 4) The Barb Wilson book discussion group discussed *The Other Wes Moore* on October 11th and welcomed two new members; and 5) the Non-fiction section is being weeded.

Teen Programming: 1) Staff member Jeffrey Tomlinson is facilitating the Otakus group while Kristen Gioe is on maternity leave.

Circulation: 1) The Coffee/New Fiction area is undergoing changes in order to make this part of the Library more welcoming and attractive.

Network Manager: 1) The Computer Lab is now equipped with nine new computers. Part of the Lab will include charging stations for devices.

System Administrator: Two students from Ivy Tech have interned in the Technical Services department this past month.

Marketing: 1) Tylanna Jones and Amy Reel promoted fall programs on WBAT on October 5th; 2) The museum contributes a Facebook post every Wednesday. Based on photos from the Historic Photo Collection, each post presents a vignette from the history of Marion and Grant County. These posts are widely read and often shared by members of the community; and 3) The *Chronicle-Tribune* covered the *Talk Like a Pirate Day* and *Punch and Painting*.

Mobile Beacon grant: Karen Hiemstra researched a grant opportunity from Mobile Beacon for mobile hotspots and laptops. Turnaround time from notification to due date was two days but four staff members put a grant request together. Awards will be announced on November 1st.

Indiana Humanities Grants: 1) Two years ago, MPL hosted Hoosier poet Skyla Brown for an afternoon as part of a Novel Conversations grant from Indiana Humanities. An MPL committee applied for this grant again this year in hopes of bringing Phillip Gulley or another author to the Library. Notifications will be made in late October; 2) Since 2018 marks the 200<sup>th</sup> anniversary of the publication of Mary Shelley's *Frankenstein*, Indiana Humanities is celebrating that novel in a big way. IH is offering two grant opportunities, a Community-wide Read and Frankenfest. The community read project has several events spread over a period of time while the Frankenfest is a big, one day event. There is considerable overlap in the applications so MPL is submitting applications for both projects. Applications are due October 31st. Thus far, there are some exciting collaborations in the works. Terry Lakes from Marion High School has agreed to moderate a book discussion. Steven Bailey from the Film department at Taylor will be the scholar for the movie discussion. Dr. Nancy Dayton, Chair of Taylor's English Department, will give a TED talk about the novel. Eric Reaves, cartoonist, will do a program. There are many ideas floating around and staff hopes to make 2018 a *Frankenstein* year with or without the grants. Grant notifications are December 1st.

Friends: October 8th – 14th is National Friends of Libraries Week. The MPL Friends has been very helpful both in volunteer and in financial support and they are much appreciated.

Community Involvement: 1) Four staff members participated in the Taste of Marion held for new students at IWU on September 8th; 2) The Children's Department participated in the Fall Health & Safety Fair at the YMCA and the Allen Elementary Open House; 3) First United Methodist Church and the Faulkner Academy visited the Library in September; 4) Sharon Vodraska attended the Indiana Youth Institute program this past month; 5) The Library will help CASA promote its services in November and, hopefully, the organization will recruit more much-needed volunteers; 6) Library staff and Friends will volunteer at the Walkway of Lights on Sunday, November 19th from 5:30 to 8 p.m. Board members are more than welcome to help out for an hour or less; and 7) The Library will host a Blood Drive on Thursday, December 21st from 10 a.m. to 3 p.m. in Meeting Room B.

Appreciations: Patron Shelley Hudnall expressed her delight at the assistance from the Indiana History Department – “Rhonda, You are a godsend! Thank you!”

Adjournment/Next meeting: Tuesday, November 21<sup>st</sup> at 6 p.m.

\_\_\_\_\_ President \_\_\_\_\_ Secretary

\_\_\_\_\_ Member \_\_\_\_\_ Member