

September 19, 2017

The Marion Public Library Board of Trustees met Tuesday, September 19th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Enyeart, Mr. Cline, Dr. Case, Mr. Ott, Mrs. Cline and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Mr. Breen was absent.

Mr. Cline called the meeting to order at 6:02 p.m.

The first item of business was the **Public Hearing** on the 2018 budget. No members of the public were present. At this time, by consensus, the Public Hearing meeting was adjourned.

The meeting was called to order at 6:04 p.m.

On motion of Ms. Sumpter, seconded by Mrs. Enyeart, the minutes of the August 15th meeting was unanimously approved.

On motion of Ms. Sumpter, seconded by Mrs. Enyeart, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$2,035,571.00 as of August 30, 2017.

New Business:

Travel, meeting attendance: none to report

Elevator project: 1) Carnegie elevator problem. The Carnegie elevator needs to have its "Traveling Cable" replaced. This cable is the connection from the elevator to the controller, and it "travels" along with the elevator. The exterior of the current cable is beginning to crack, due to age and movement. Eventually, this will start allowing the wires inside the cable to begin cracking. When this happens, all sorts of functional problems will occur. The cost to replace this cable is \$11,678. Due to several missed inspection visits over the last 3 years, Thyssen-Krupp has agreed to give us a credit of \$5,111.58, which may be applied toward this project, leaving a balance of \$6,566.42 due for this project, if approved; and 2) The North elevator had been working fine but, recently, it's stranded some patrons. It is remaining closed until Oracle is on site to do the renovation project. On motion of Mrs. Cline, seconded by Mr. Ott, the "Traveling Cable" project was unanimously approved and the Library will have the credited amount deducted from the cost of this project.

Fire system project: Koorsens is doing off-site work (System design, etc.) on this project.

Finance information/ 2018 Budget: Mary Eckerle attended the August 16th Grant County Council meeting at which there was a review of the circuit breaker impact for all local governmental entities. The advertised budget for 2018 (Form 3) is available on the Gateway site and on the Library's webpage and was also placed on Facebook.

Parking lot issues: Roger Marx is collecting quotes for parking lot holes and seal-coating. It would be good to take care of this yet this year. For the past few years, he has done parking lot repair but it's time to use a professional company. Three quotes were invited including O.S. Striping and Seal Coating, Scott's Grant County Asphalt and Preferred Asphalt from Kokomo. One quote was received. On motion of Mrs. Cline, seconded by Mr. Ott, the Board unanimously awarded the bid to O. S. Striping and Seal Coating. This project will be paid out of LIRF funds.

Telephone issues: The telephone system was installed when the new library was built in 1991 and it has almost reached its end time. AdTec has been advising the Library on how to go about this process. Physical phones are not covered by the e-rate but, if done correctly, connectivity could be covered. On motion of Mrs. Enyeart, seconded by Ms. Sumpter, the Board unanimously authorized Mary Eckerle to make an emergency decision on a phone system if this emergency occurred between board meetings. Mrs. Eckerle would email and consult the board and then choose the best option.

Technology issues: The computers in the computer lab need replacement. In addition, there is need for one staff computer to be replaced. On motion of Mr. Ott, seconded by Ms. Sumpter, the Board unanimously approved the purchase of 13 computers for the Computer Lab and an additional staff computer for Karen Hiemstra. This purchase will be made out of the Modlin Gift Fund.

History Made Here/Carnegie Development: 1) Mary Eckerle and Sue Bratton fleshed out future display and gallery ideas; and 2) Mary Eckerle met with Jay Buck about painting needs.

Carnegie 25 year Celebration: Plans are underway for the Carnegie Celebration on Tuesday, December 5th. Emily Bunyan from Knox County will present a program on Carnegie Buildings. Glen Welch will sing. Bill Munn will provide historical background.

Brain Kitchen: The Brain Kitchen plans to begin again on Thursday, September 28th. It will meet Thursdays and Fridays. Ryan Wagers is the new director of the BK.

In-Service: The Library would like to offer a Fall In-Service for staff and staff from Grant County libraries. The Board is welcome to attend. The theme of this in-service is "Local Connections" highlighting service providers in Grant County. The date would be Wednesday, November 8th from 8:30 a.m. to 1 p.m. The buildings would open at 1 p.m. This was approved by consensus of the Board.

Holiday schedule: A Holiday schedule for 2018 was presented. On motion of Ms. Sumpter, seconded by Mrs. Enyeart, this schedule was unanimously approved by the Board.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: Kristen Gioe will go on maternity leave on September 26<sup>th</sup>.

Board terms: At the end of 2017, the following board member terms are up: 1) Ed Breen. Appointed February 15, 2017 to complete unexpired term. Term expires December 31, 2017. Eligible to begin first term in 2018; and 2) Dwight Ott. Appointed April 2004 to complete unexpired term. Now serving fourth term. Term expires December 31, 2017. Eligible for one more complete term. If a board member serves for less than two years in his first term, then he/she is eligible for another term.

Properties: 1) Mr. Marx has been working on building issues including the parking lot, building leaks, outdoor maintenance, and projects in the Children's Department, meeting rooms and the museum.

Children's/Youth Services: 1) Three children's staffers attended the Children's & Youth Peoples Conference. The theme this year was *With Libraries and Justice for All*. Sessions included the following - Sensory Friendly Libraries: Creating an Environment for All Families – Best Practices in Serving Children with Disabilities in the Library – Muncie Public Library Takes Early Literacy into the Home – Suicide Prevention in the Shadow of *13 Reasons Why*. The Children's author was Bob Shea and the teen author was Katie McGarry. The conference was worthwhile with lots of new ideas; and 2) Susan Lee from ETS Dyslexia Specialists presented a program entitled *What is Dyslexia*. Ms. Lee provided useful information and resources.

Solar Eclipse: 1) *Sun Day on Monday* was on Monday, August 21st, the day of the solar eclipse. There were eclipse related activities for everyone beginning about 11 a.m. until mid-afternoon. About 200 pairs of eclipse glasses were held back for this day. After the eclipse glasses ran out, people began to share with each other. Everyone who received glasses signed a disclaimer releasing the library from any liability regarding the use of the glasses. There were also alternative ways to view the eclipse available. Star\_Net sent the Library 1000 pairs of the glasses – many more could have been used. It was a fun afternoon with great attendance and public response.

Indiana History & Genealogy: 1) Carey Services contacted the Indiana Room about hosting another client for a work experience. She will begin on September 26th for about four weeks; 2) Christina Banker from Ivy Tech has requested to bring the ASAP students to the Indiana Room again for genealogy research. There will be 39 students here on September 22nd for an orientation and tour of the Reference department and the Indiana Room. They will be back later in the semester for a full day of genealogy research; and 3) On October 7th, Jonie Riddle, Emily Morris and Debbie Ruth will attend “A Day with CeCe Moore” at the Allen County Public Library. CeCe Moore is a genealogy and DNA expert who has worked with several genealogy shows including PBS’s “Finding Your Roots”.

Museum Services: 1) June Felton has added 240 more negatives and photos to the Historic Photo File for a total of 6,640 photos. There are frequent requests for photos from this File.

Reference Services/Adult Programming: 1) The September Saturday movie had 32 attendees; 2) Clare’s Craft class has resumed; 3) The Barb Wilson Book Discussion group discussed *The Light Between Oceans* on September 13th. October book is *The Other Wes Moore*; and c) Adults and teens are being offered an Art Journaling class on September 27<sup>th</sup>.

Teen Programming: 1) Eight teens attended the August 25th Otakus meeting; 2) There was a teen game day on September 9th with four teens; and 3) Trivia Night is planned for Friday, September 22th with a special *Star Wars* category.

Circulation: 1) Fines and fees are being re-examined; and b) MPL is now going to circulate video games. There are 22 games available for the PS4 and Xbox One. They will check out like a DVD. Borrower must have an adult card and may borrow one video game for 7 days, no holds and no renewals. At this time, the games are rated T and under. This was made possible by a grant given to teens from Psi Iota Xi.

Network Manager: Paul Burritt has been working on computer replacement, wireless printing, makerspace possibilities and hot spots.

Marketing: 1) Karen Blinn was on WBAT on September 7th. She spoke about new books @ the Library; and 2) The museum contributes a post to the library’s Facebook page every Wednesday. Based on photos from the Historic Photo Collection, each post presents a vignette from the history of Marion & Grant County. The topics from August were:

Date	Topic	Reach
August 2nd	Streetcars	1,728
August 9th	Spencer Hotel	12,823
August 16th	Grocery Stores	2,369
August 23rd	WWI	520
August 24th	Marion High School	3,113

In the works: 1) The Library is applying for a grant from Indiana Humanities to bring an author to the Library; 2) Some staff are also exploring the Indiana Humanities initiative of bringing *Frankenstein* to life in the next year; and 3) The Community Gardens group has brought up the possibility of having some produce available for takers during the late summer next year. This is being done at the Muncie Public Library.

Hurricane Relief: The Library is working with Earthwise Plastics to collect items and money for hurricane victims.

Community Involvement: 1) Staff attended the Books & Bikes festival in the Bend of the River Neighborhood; 2) Four staff members were at Taste of Marion on September 8th; and 3) Mary Eckerle and Kayla Johnson continue to meet with the Quality of Life Collective Impact Committee. This committee is working on downtown development.

Appreciations: 1) From a homeschool mom – “I need to say a big “Thank you!” to the Marion Public Library for having eclipse glasses and fun activities yesterday. It made the day very enjoyable and educational! And it saved this homeschool mom from poor planning and preparation for this day. Ann absolutely loved it, but was a little disappointed that we didn’t get the full eclipse and darkness. She wanted to see the stars and Venus. But it sparked great conversation and she looked at the map and informed me that we should’ve stayed in Myrtle Beach since that’s where the full eclipse was. I was actually super impressed she even knew where it was since the map was not labeled.”

Adjournment/Next meeting: Tuesday, October 17th at 6 p.m. At this meeting, the 2018 budget will be adopted.

\_\_\_\_\_President \_\_\_\_\_Secretary

\_\_\_\_\_Member \_\_\_\_\_Member