

November 21, 2017

The Marion Public Library Board of Trustees met Tuesday, November 21st, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Cline, Dr. Case, Mrs. Cline and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Mrs. Enyeart was absent.

Mr. Cline called the meeting to order at 6:00 p.m.

On motion of Mr. Breen, seconded by Mrs. Cline, the minutes of the October 17th meeting was unanimously approved.

On motion of Mrs. Cline, seconded by Mr. Breen, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,816,287.68.76 as of October 31, 2017.

New Business:

Travel, meeting attendance: none to report

Insurance information: Michelle Bunker, Insurance Management, spoke with insured staff on November 15th regarding possible changes in the Health Insurance plan. The current legacy plan has an 18.7% increase this next year. Because of budget constraints, Michelle Bunker, Jonie Riddle and Mary Eckerle looked for a plan change. The proposed ACA plan is a cost-savings plan to the Library. On motion of Mr. Breen, seconded by Ms. Sumpter, the Board unanimously accepted the ACA insurance plan.

Elevator projects: 1) The Thyssenkrupp project on the museum elevator is complete; and 2) Oracle has completed the north elevator project. It awaits the State elevator inspector.

Fire system project: Koorsen's is almost finished with the fire system project. They had to make adjustments after Oracle completed the elevator work.

Telephone issues: Mrs. Eckerle has been in contact with the State Board of Accounts and AdTec. Telephone replacement estimates are still being sought.

Carnegie 25 year Celebration: December 5th from 5 to 7 p.m. Please invite other people to come to this event.

Brain Kitchen: The Today Show (online branch) is coming to Marion to do a story on Allen and The Brain Kitchen on December 4th and 5th.

In-Service: The In-Service turned out well. The speakers were informative and the subject matter (System of Care, the opioid crisis, mental health issues) was relevant to staff and the people served at the Library.

Holidays 2017 schedule: A request will be made for a modification to this year's holiday schedule. There was Board consensus that on Sunday, December 31st, the Library and Museum would remain open.

Library Mobile App: Information was presented having a mobile app for the Library. More information will be brought to the December meeting.

Policy Concerning Sales and Solicitation on Library Property: This policy was presented as a draft last month. Attorney Michael Hotz reviewed it and made some tweaks. On motion of Dr.

Case, seconded by Mrs. Cline, the Board unanimously agreed to change the word “concept” to “cause” in the last sentence. On motion of Mr. Breen, seconded by Dr. Case, the Board unanimously adopted this policy. It will be reviewed after one year.

Director’s Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Laura Plummer, Children’s Department page, has resigned due to a full-time position at Lakeview Christian School. Lydia Daigle will begin page duties on November 28th; 2) Jess Hornett has reduced her hours in the Children’s Department due to a full time position at Tree of Life. Christina Rowland will take some of her hours; and 3) Emily Morris, Indiana Room assistant, has resigned effective year-end.

Board terms: 1) Dwight Ott will not seek an additional term on the board. He has served faithfully since April 2004. The Marion School Board has been notified; and 2) Ed Breen was reappointed by the Grant County Council on November 15th. His first full term begins January 1, 2018 through December 31, 2021.

Properties: 1) Mr. Marx reports that the boilers are running normally with the exception that one department is always too hot and the others are constantly cold; and 2) Orkin completed the yearly inspection of the Jay House and it is termite free!

Neighborhood: Stephen Dorsey attended the November 14th Department Head meeting and updated staff on crime in the area and in the Library.

Children’s/Youth Services: 1) For the Family Book Club this month, Barb Salveter contacted author John David Anderson and was able to Skype with him; 2) Harry Potter Night was Friday, November 17th and Family Harry Potter will be Saturday, November 18th. This took a lot of staff time but there has been lots of excitement in the community. All the reservations were filled quickly. Pictures on Facebook; 3) The Mock Battle for Battle of the Books will take place on Wednesday, November 29th at St. Paul’s. Two new schools are participating this year, Lakeview and Oak Hill; 4) The Children’s Halloween Party featured STEAM activities this year; and 5) During winter break, there will be movies, crafts and STEAM stations.

Literary Landmark: The Children’s Book Council and Every Child a Reader encourages Children’s Book Week supporters and participants to nominate special locations nationwide that are tied to a deceased children’s literary figure, author, or their work. Marion Public Library was fortunate to have Elisabeth Hamilton Frierhood as a Children’s Librarian. She was a noted author. A committee is hoping to gain a Literary Landmark in her honor.

Indiana History & Genealogy: 1) The volunteer from Carey Services will be finishing up her work experience the week of Thanksgiving; 2) Christina Banker with Ivy Tech completed her volunteer time in the Indiana Room and completed indexing several rolls of microfilm. She wants to continue with this project; 3) The Indiana Room staff shifted books and found that extra shelves were needed. Mr. Marx is building shelves; 4) Rhonda Stoffer has been going through old board minutes and records to find information for the Carnegie Celebration in December. Lots of interesting items; and 5) Pete Newcomb, Chester Technology, has been working on upgrading the genealogy database that has been used since 2007. There have been problems with this database. Mr. Newcomb set up a test site and it looks great. He is moving the database to a different program that can handle the massive amount of records and users. It should be live by the end of the year.

Museum Services: 1) Attendance in the museum for October was 85 people. There were also eight meetings in the Forrest Room; and 2) The Greentown Glass Museum in Greentown will display some of their glass in the Museum. It will be a nice complementary exhibit to the Gas Boom display.

Reference Services/Adult Programming: 1) 40 patrons viewed the first Saturday movie; 2) 17 crafters participated in Clare's crafts this past month; 3) The Wilson book discussion group in November read *Loving Frank* about Frank Lloyd Wright. The group will not meet in December; and 4) The non-fiction section is undergoing a weeding process.

Teen Programming: 1) Kristen Goe hosted OTAKUS in October and November with good attendance; and 2) Mrs. Goe will return from maternity leave the second week of December.

Circulation: 1) The Rolling Bean Café area has been reconfigured, painted and cleaned! Thanks to Paul Burritt for making this happen. The Rolling Bean cart offers Duncan Donuts coffee and a variety of flavored creamers. Hot chocolate, soft drinks and juice pouches are also available for purchase. There is a rewards card offered to frequent customers; 2) The adult computer lab now has twelve new computers and three charging/laptop stations; and 3) AV shelf space is limited so this section is being weeded.

Hotspots: Hotspots are now in circulation.

Network Manager: 1) Mr. Burritt and Mrs. Eckerle continue to work on replacing the telephones.

System Administrator: The two Ivy Tech interns finished their hours in October.

Marketing: 1) October posts from the museum on Facebook continue to garner interest, likes and sharing; 2) Tylanna Jones and Amy Reel were on WBAT this past month; and 3) The *Chronicle-Tribune* featured the Saturday STEAM stations in a recent picture article.

Mobile Beacon grant: Still no word on this grant. Notification was to have been November 1st.

Indiana Humanities Grants: 1) Indiana Humanities notified MPL that, once again, Fairmount and Marion libraries will share an author next April in the Novel Conversations program. Plans are in the works for author Phillip Gulley to spend time at both libraries. Gulley has visited before. Not only is he an excellent author, he is a wonderful speaker as well.

Garfield: Garfield is 40 years old in June 2018 and the Grant County Convention & Visitors Bureau is coordinating celebrations in the County. Cities, towns, and libraries in Grant County are in the planning process for month-long events. Since the Marion Public Library is receiving a Garfield soon, Tylanna Jones and Mary Eckerle are assisting in the planning.

Friends: 1) The Friends of the Library has been generous this year in assisting the Library both with volunteers and with finances. The Friends paid for staff refreshments and lunch at the recent In-service. Friends is providing manpower and monetary support for the upcoming Carnegie Celebration; and 2) The Friends group participated in the Senior Center Soup Fundraiser. Friends was the only non-profit to participate.

Community Involvement: 1) The Library is collecting new toys for local children. Local marines are the contact people for this "Toys for Tots" program; 2) The Library had a table at Parent University at Indiana Wesleyan on November 11th. This event was for parents of students who might attend IWU or Ivy Tech; 3) Library staff, board and Friends volunteered at the Walkway of Lights Tollbooth on November 19th; 4) The Library is partnering with the Chamber of Commerce and the Grant County Economic Growth Council

to promote “Small Business Saturday on November 25th; and 5) The Red Cross Blood Drive will be at the Library on December 21st from 10 a.m. to 3 p.m.

Appreciations: Curt Witcher, Manager of the Allen County Public Library’s Genealogy Center, sent a thank you note to Rhonda Stoffer, Head of Indiana History & Genealogy, thanking her for a donation.

Adjournment/Next meeting: Tuesday, December 19th at 6 p.m.

_____ President _____ Secretary

_____ Member _____ Member