

January 21, 2020

The Marion Public Library Board of Trustees met Tuesday, January 21, 2020, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Nicholson, Mrs. Cline, Mr. Cline, Ms. Sumpter, Mr. Breen, Mr. Lutton and Dr. Case. Mrs. Eckerle and Ms. Riddle were also present.

Ms. Sumpter called the meeting to order at 6:00 p.m. She introduced and welcomed Mr. Lutton.

On motion of Mrs. Cline, seconded by Mr. Cline, the minutes of the December 17th meeting was unanimously approved.

On motion of Mr. Cline, seconded by Mr. Lutton, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,406,489.25 in the Library Operating Fund as of December 31, 2019.

New Business:

Travel, meeting attendance: On motion of Mrs. Nicholson, seconded by Dr. Case, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) January 17th, Bluffton, Library/Children's Department visit, mileage, Tylanna Jones and Kristen Gioe; and 2) January 21st, Indianapolis. Travel to Indiana State Library to deliver and set up Weaver artifacts, mileage, Sue Bratton and June Felton.

Financial Information: 1) Monthly LOIT (formerly COIT) 2019 it was \$41,499.13 per month. 2020 it is \$43,598.33 per month. This is an increase of \$2,099.20 per month; b) And, from Edward Jones "We are contacting you to inform you the amount of the dividend is \$27,281.21:

Mondelez International Inc.	\$ 2437.61
Altera Group Inc.	\$10382.40
Phillip Morris	\$14461.20

The Kraft dividend of \$1140.40 was sent on January 2nd.

Treasurer's Bond: A Treasurer's Bond will be notarized and filed with the County Recorder for Library Board Treasurer Sue Nicholson. The amount of the Bond is \$30,000. A motion is needed to accept this bond. On motion of Mrs. Cline, seconded by Mr. Cline, the Board accepted this bond. It will be signed and notarized and filed with the County Recorder.

Salary Plan/Salary Schedule: Jonie Riddle and Mary Eckerle presented a Salary Plan and Salary Schedule for 2020. On motion of Mr. Lutton, seconded by Mr. Breen, a 3% wage increase for all employees was approved by the Board. Board members signed a Salary Resolution which is part of these minutes. The 2020 Salary Schedule and Salary Plan will be made a part of these minutes.

Census: The Library has hosted the Census Bureau as they seek applicants for jobs for this year's count. There will be fingerprinting at MPL for applicants in February and March. In addition, Census trainers will have training sessions here during the next few months. Marion Public Library has been invited to be a part of the Complete Count Committee and will host some meetings at the Library in the coming months.

Discussion Items: 1) Easter Pageant: After the current Easter Pageant, it might be prudent to set up a meeting with the governing committee to see if there would be items that the Library might house in the museum; 2) Library art prints and murals: Talks are continuing about circulating local artist's art prints and

whether or not it would be feasible to have a mural somewhere on Library grounds; and 3) Dale Dietrich fund: Mary Eckerle updated the Board on the status of the Dale Dietrich memorial fund.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Amy Reel, Children's Assistant, resigned from her position. A part-time position is available in the Children's Department; and 2) Jami Beck is now working part-time in the evenings in the Children's Department.

Board Replacement: J. D. Lutton signed his Certificate of Appointment and is ready to begin his term as a new board member.

Properties: 1) The two dead hawthorn trees at the west end of the sidewalk have been removed; 2) The broken area of the adult courtyard concrete has been cut in preparation for removal and replacement in the spring; and 3) McGuff roofing was contacted regarding a roof leak during the heavy rains of January 11th-12th. Additional caulking was done.

Children's Services: 1) During the month of December, there were 12 storytimes with 119 patrons attending; and 2) With the help of Ami Brainerd, a volunteer, MPL offered a book tasting program for homeschoolers on Wednesday, December 4th. A book tasting is a chance to expose homeschoolers to different genres and to get them engaged and excited about reading. This is a perfect way for kids to taste a book and decide if they want to devour the whole thing.

Indiana History & Genealogy: 1) Dr. Kersten Priest brought in a box of audiotapes from Barbara Stevenson Spurgeon, some of which MPL already has. Indiana Room staff will go through them. Dr. Priest also brought in her student, Hannah, who will be researching this semester. They are working on telling the story of Nevada Pate; and 2) There will be some changes in the Indiana History department. All the microfilm will be stored over there as well as the microfilm machines.

Reference Services/Adult Programming: Barb Dixon is learning some of the many facets of her new position. She has begun weeding the Reference collection, moving the magazines and eliminating very old microfilm. She is also looking at the space on the second floor and how it can be reconfigured. She is also working on some adult programs.

Teen Programming: 1) In December, there was an anime meeting; 2) There was also a Teen Gaming program in December with low participation but those that attended had a good time; and 3) An Otakus meeting and a Game Day program are planned for January.

Museum Services: 1) AARP will start Tax Training January 20th-24th; 2) Attendance in the museum for December was 41; and 3) There were two meetings and six Library programs in the Forrest Room during December.

Circulation: 1) Hoopla continues to grow in popularity with patrons. Total downloads for 2019 was 10,065; and 2) 3 more hotspots were ordered. These continue to be very popular with patrons.

System Administrator: 1) Karen Hiemstra has generated a user report for Enterprise using Google Analytics. Enterprise is working well, and she has not had any reports of serious glitches. Some important improvements are expected within the next two releases, which occur quarterly; 2) Chair yoga is going great. There is a waiting list; and 3) MPL received around 1000 gift books over the Christmas holidays. These books were checked against the Library's collection for updates. Most will go into the book sale.

Marketing: Mary Eckerle and Mike Cline spoke with Tim George and Ed Breen on WBAT on January 2nd.

Weaver Exhibit: Parts of the Weaver exhibit will be displayed at the Indiana State Library starting this month through May. Sue Bratton and June Felton will deliver the exhibit to Indianapolis on January 21st.

Friends: Mary Eckerle updated the Board on upcoming Friends activities including the book sale and the Annual Meeting

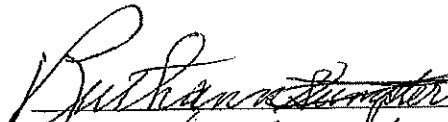
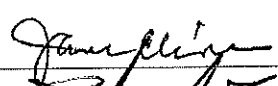
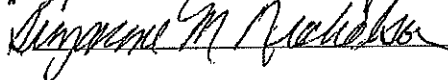
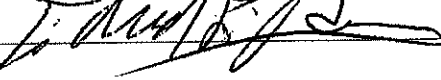
Indiana Humanities: Marion Public Library submitted three successful grant applications to Indiana Humanities. Currently, the Adult Programming committee is fleshing out the programs and activities associated with each grant. The grants for this year are the following: 1) Writing workshop – the grant provides the funding for the workshop teacher; 2) One State/One Story – the mini-grant of \$1500 provides for programming based on the book *The Year We Left Home* by Jean Thompson; and 3) Centennial Anniversary of Women's Suffrage – this grant provides the funding for a speaker celebrating woman's suffrage.

Telling a People's Story: MPL will host an exhibit from Miami University of Ohio titled *Telling A People's Story* which focuses on African American children's literature authors & illustrators. The exhibit will be here from April 6th – May 29th. Supporting programs are in the planning stages. The Adult Programming committee will apply for an action grant from Indiana Humanities for financial support.

Eva Kor: The Indiana Library Federation is teaming up with WFYI to have every library and school in the State to celebrate January 27th as *Eva Education Day*. This date is the 75th anniversary of the liberation of Auschwitz. ILF has distributed 1,400 DVD's and hope that everyone will show this film. MPL plans to do so on that date.

Community Outreach: The Women's Suffrage group is working on plans for this Centennial year. The group is connecting with Sue Althouse from the Howard County League of Women Voters, as well as Janet Gartland at the Hostess House, Deb Geyer from the Quilters, and Victoria Herring from the Growth Council.

Adjournment/Next meeting: Tuesday, February 18, 2020 at 6 p.m.

	President		Secretary
	Member		Member

January 21, 2020

The Marion Public Library Board of Trustees met as the Board of Finance on Tuesday, January 21st at 7:00 p.m. in the Israel Conference Room. Present were Mr., Breen, Dr. Case, Ms. Sumpter, and Mr. Lutton, Mrs. Nicholson and Mrs. Cline. Mrs. Eckerle and Ms. Riddle were also present. Mr. Cline was absent.

All members of the Board were designated as members of the Board of Finance. On motion of Mr. Breen seconded by Mrs. Nicholson, it was unanimously approved Ms. Sumpter to be President of the Board of Finance. On motion of Mr. Breen, seconded by Mrs. Nicholson, the Board unanimously approved Mrs. Cline as Secretary of the Board of Finance.

A Finance and Investment Policy was presented. On motion of Mrs. Cline, seconded by Mr. Lutton, this policy was unanimously accepted by the Board.

On motion of Mr. Lutton, seconded by Mrs. Nicholson, it was designated that legal advertising will be published in the *Chronicle-Tribune* and in the *News Herald*.

The meeting adjourned at 7:32 p.m. The next regular Board meeting will be February 18, 2020 at 6:00 p.m. The next Board of Finance meeting will be January 19, 2021.

_____	President	_____	Secretary
_____	Member	_____	Member

*Board members
present w
quorum
but not
signed yet*

January 15, 2019

The Marion Public Library Board of Trustees met as the Board of Finance on Tuesday, January 15, 2019 at 7:25 p.m. in the Israel Conference Room. Present were Mrs. Enyeart, Mr. Cline, Mrs. Nicholson and Mrs. Cline. Mrs. Eckerle and Ms. Riddle were also present. Mr. Breen, Dr. Case and Ms. Sumpter were absent.

All members of the Board were designated as members of the Board of Finance. On motion of Mrs. Nicholson, seconded by Mrs. Enyeart, it was unanimously approved to retain the officers in place for this Board. Therefore, Mr. Cline will remain as President and Mrs. Cline will remain as Secretary.

A Finance and Investment Policy was presented. On motion of Mrs. Cline, seconded by Mrs. Nicholson, this policy was unanimously accepted by the Board.

On motion of Mrs. Cline, seconded by Mrs. Enyeart, it was designated that legal advertising will be published in the *Chronicle-Tribune* and in the *News Herald*.

Ms. Riddle then reviewed the Bank Register. Mrs. Eckerle reviewed the Edward Jones statement the quarterly statement from the Community Foundation.

The meeting adjourned at 7:32 p.m. The next regular Board meeting will be February 19, 2019 at 6:00 p.m. The next Board of Finance meeting will be January 21, 2020.

_____ President _____ Secretary
_____ Member _____ Member

Board members
present
with quorum
will get signature