

September 16, 2014

The Marion Public Library Board of Trustees met Tuesday, September 16th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Enyeart, Mrs. Turner, Mr. Cline, and Dr Case. Mrs. Cline, Mr. Holderead and Mr. Ott were absent. Mrs. Eckerle and Ms. Riddle were also present.

The first item of business was the **Public Hearing** on the 2015 budget. No members of the public were present. On motion of Mr. Cline, seconded by Mrs. Enyeart, the Board unanimously voted to adjourn the Public Hearing.

Dr. Case called the regular meeting to order at 6:06 p.m.

On motion of Mr. Cline, seconded by Mrs. Enyeart, the minutes of the August 19th meeting was unanimously approved.

The Treasurer's report showed a balance of \$1,818,828.81 in all funds as of August 31, 2014.

On motion of Mrs. Turner, seconded by Mrs. Enyeart, the Treasurer's Report and payment of the docket were unanimously authorized.

Old Business: None

New Business:

Travel, meeting attendance: On motion of Mr. Cline, seconded by Mrs. Turner, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) September 10th, Technology for Librarians, Fulton County Public Library, Rochester, Joanne Hix, Jessica Robbins, Tylanna Jones, Kristen Gioe; and 2) September 12th, Indiana Humanities Focus Group, Indianapolis, Sue Bratton, Mary Eckerle, information item only.

2015 Budget: The Grant County Council will give its nonbinding review of the Marion Public Library budget on September 18th.

Library In-Service. The yearly In-Service will be held on Wednesday, November 12th from 9 a.m. to 1 p.m. On motion of Mrs. Enyeart, seconded by Mr. Cline, the annual In-Service date was unanimously accepted by the Board.

Building and Window Seal Project. Three quotes were invited for this project. Only one quote was received and it was from Atlas Building Services in Wabash for the amount of \$29,684 with a voluntary alternate bid of \$5,207 for additional work. On motion of Mr. Cline, seconded by Mrs. Turner, the Board unanimously voted to award the contract to Atlas Building Services pending receipt of favorable references on this company.

Emergency Roof repair Project. Two quotes were invited for this project and two were received. They were the following: Hinshaw Roofing Repair & Maintenance - \$2,800 and Complete Commercial Roofing - \$1,975. On motion of Mrs. Enyeart, seconded by Mr. Cline, the Board unanimously voted to award the contract to Complete Commercial Roofing.

Parking Lot Project. Mr. Marx has inadequate and conflicting information about parking lot repair. He has restriped the parking lot and has done some minor repairs. He intends to meet with City Engineer Mike Graft to get the information needed to write proper specifications for a spring 2015 repair project.

Internal Controls Policy. On motion of Mr. Cline, seconded by Mrs. Turner, the Internal Controls Policy was adopted by the Board with one opposing vote.

World War I Monument. The County Commissioners are planning to have a new World War I monument in the Courthouse square. According to the newspaper, the old monument will be given to the Library. Mary Eckerle shared information from the newspaper articles. The Library has not been contacted about this proposal. Discussion followed. If this is donated to the Library/Museum, it would be best to accept the plaque on the monument because the entire monument would be extremely heavy for the Museum's floors. Commissioners will be directed to speak with Jeremy Case about this.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this past month.

Board terms. Jane Cline's second term ends December 31, 2014. She can be reappointed to a third term by the Marion School Board. Kelly Turner's fourth term (and then some) ends December 31, 2014. Mrs. Turner was appointed by Mayor Mowery. Mayor Seybold will be contacted to appoint a person to the Library Board.

Property: 1) The chiller compressor that was installed 15 months ago has already failed. Havel Brothers is installing a replacement; and 2) There was a sewer issue in the library basement caused by a failed rubber seal. This has been repaired.

Children's/Youth Services: 1) The Survivor program was well attended. Six families participated in five challenges; 2) In August, the Children's Department celebrated the 75th anniversary of Batman with a program that was attended by 36 children; 3) The monthly Read to the Dogs program resumed on September 9th; 4) Talk like a Pirate Day will be Friday, September 19th with lots of fun activities planned. This is a national event; and 5) Three Children's staff attended the Children and Young People's Conference in Indianapolis and came back with many innovative ideas.

Museum Services: 1) 130 people visited the Museum in August; 2) Family members from the Pettiford/Weaver reunion (held annually) came to visit the Museum. The Pettiford/Weaver exhibit continues to draw interest from visitors; and 3) There are two comic book exhibits in the Museum featuring DC Comics and Marvel Comics.

Reference Services/Adult Programming: 1) 43 patrons viewed the *Amazing Spiderman 2*, the first Saturday movie; 2) Clare Jozwiak, former Children's Librarian, is coming back on a volunteer basis to do adult crafts on a quarterly basis; and 3) The Simple-sizing program about organizing and downsizing had an attentive audience of 30 people.

Teen Programming: 1) The Otakus group met on September 5th; and 2) A Teen Chef program will be held on September 23th.

Indiana Room: 1) The new database, Fold 3+ is slowly getting more hits; and 2) Sue Bratton and Rhonda Stoffer will attend Genealogy Day in Plainfield on September 27th.

Marketing: 1) Tylanna Jones and Mary Eckerle were guests on WBAT on September 4th; and 2) Michelle Morgan was featured as a "Woman to Watch" on September 7th.

Network Manager: 1) Paul Burrirt and Mary Eckerle are working with ENA (Education Networks of America) about future changes in e-rate, wireless, and other types of technology.

System Administrator: Staff members continue to monitor and weed the collection to keep it current and relevant.

Cemetery Education & Restoration Series. The August 19th tour of Estates of Serenity Cemetery, conducted by Sue Bratton and Karen Niverson, drew 50 people, including a descendant of Martin Boots. Mark Davis speaks at the Library on September 12th and he will conduct a cemetery restoration workshop

on Saturday, September 13th. Two more programs are still scheduled in the cemetery series that has been made possible by a grant from the Indiana Humanities Council.

Manufacturing Day/Month Exhibit: The Museum will open its 2nd annual Manufacturing Day exhibit on Friday, October 3rd with a Business Before Hours from 7 a.m. to 8:30 p.m. in the Carnegie Room. This year, there will be 25 exhibitors from local manufacturers.

SOS: SOS is focusing its efforts on saving the building at 225 W. Spencer Avenue, formerly Aunt Sue's Tea Room. Plans are moving forward for fund-raising to secure the site.

Friends: 1) The Friends group is having a "Cooking up a Mystery Book Sale" on Friday, November 7th. This weekend book sale will feature cookbooks and mysteries; and 2) The first Little Free Library is completed and Friends hope to start this program in Marion soon.

Fundraising opportunity: TCB Games is hosting a Comic Convention from October 31st to November 2nd. They would like to donate some of the proceeds to the Marion Public Library. Mary Eckerle checked with the State Board of Accounts regarding proceeds for this event and they would have to be put into a gift fund or Friends account. If TCB wishes to donate to Friends, this is acceptable. Friends could help publicize the event but it is uncertain whether people would volunteer for it. By consensus, the Board agreed that the Friends group could help publicize the event and any money made from the event would go into the Friends gift account.

Community Involvement: 1) Kayla Johnson, Barbara Salveter, and Mary Eckerle represented the Library at IWU's Taste of Marion on September 5th; 2) Tylanna Jones, Michelle Morgan and Mary Eckerle will represent the Library at Rock the Way (United Way) on Saturday, September 13th; 3) English as a second language classes, facilitated by Taylor University students, resumed on September 4th; and 4) The First United Methodist Preschool visits the Library two times a month during the school year and have done so for over 15 years.

The meeting adjourned at 7:00 p.m. The next meeting will be on Tuesday, October 21st at 6:00 p.m. At this meeting, the 2015 budget will be adopted.

_____ President _____ Secretary
_____ Member _____ Member