

## Employment Announcement

### Marion Public Library

#### Children's & Teens Program Assistant

**Marion Public Library is seeking an energetic and enthusiastic person to fill a position in Children's & Teen Services.** This part-time position averages 15-20 hours per week.

**Responsibilities:** We are looking for someone who is committed to providing courteous, efficient, and friendly library service to persons of all ages and personalities. Individual must be organized and able to assist in planning and implementing programs for youth and teens. Evening and weekend hours required.

#### Hours:

**Monday–Friday:** 4–7 pm (3 hrs./day)

**Saturday:** 10:30 am–4 pm (5.5 hrs., 2x/month)

**Qualifications:** Applicant should be computer savvy and be able to use technology to provide services for all ages. Customer-service experience required. Flexibility and experience working with these age groups are desired. Individual must be willing to seek state certification (LC 5 or LC 6) under Indiana Library Standards. Criminal background check required

**Pay:** \$12/hr.

To apply: Applications are available at the Library Office or on the library website. Submit application, resume, and names of professional and personal references including e-mail addresses and phone numbers to: Jaime Pitt, Marion Public Library, 600 South Washington Street, Marion, Indiana 46953. [jpitt@marion.lib.in.us](mailto:jpitt@marion.lib.in.us).

**Opens:** 12/8/2025.

**Closes:** Until filled.