

February 19, 2013

The Marion Public Library Board of Trustees met Tuesday, February 19th, 2013, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Owen, Mrs. Turner, Mr. Cline, Mrs. Enyeart, and Dr. Case. Mrs. Eckerle, Ms. Hilgeman and Ms. Riddle were also present. Mr. Ott and Mrs. Cline were absent.

Dr. Case called the meeting to order at 6:02 p.m.

Jennifer Hilgeman, Reference Librarian, gave a short presentation at the beginning of the meeting.

On motion of Mr. Cline, seconded by Mrs. Turner, the minutes of the January 15, 2013 meeting were unanimously approved with one correction. The January 15, 2013 Board of Finance meeting minutes will be approved in January 2014.

The Treasurer's report showed a balance of \$1,832,750.84 in all funds as of January 31st, 2013.

The 1782 Budget notice came on January 22, 2013. The 2013 budget was approved for the amounts requested. The Tax Rate was reduced to remain within statutory levy limitation.

Ryan Jones from Edward Jones Investments called to report that investments are still performing well.

Robert Swintz, London Witte Group, LLC, sent a Notice of Adoption of an amendment to a previously adopted Declaratory Resolution by the City of Marion Redevelopment Commission and of a Public Hearing with respect thereto and Tax Impact Statement for the South Marion Industrial/Commercial Economic Development Area.

On motion of Mr. Owen, seconded by Mrs. Enyeart, the Treasurer's Report and payment of the docket was unanimously authorized.

Travel, meeting attendance: On motion of Mrs. Turner, seconded by Mrs. Enyeart, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) February 12th, Carmel, Photograph Collections: Marketing and Understanding Copyright Workshop, Sue Bratton, registration, mileage; and 2) February 26th, Rushville, Summer Reading Program Conference, Sheri Sharlow, Jennifer Hilgeman, mileage.

Non-resident fee: IC 36-12-2-25 (c) Except as provided in subsections (d) and (e); a library board must set and charge a fee for a local library card issued under subsection (b) (2). The minimum fee that the board may set under this subsection is the greater of the following: 1) The library district's operating fund expenditure per capita in the most recent year for which that information is available in the Indiana state library's annual "Statistics of Indiana Libraries". 2) Twenty-five dollars (\$25). Marion Public Library's Operating Fund Expenditures per capita was \$56.22, according to the calculations on the 2012 Annual Report. The current non-resident fee is \$53 a year. The Library Board must raise the fee to at least \$56.22 or more. On motion of Mr. Cline, seconded by Mrs. Turner, the new non-resident fee of \$57 a year was unanimously authorized and this will be effective March 1st, 2013.

Grant County Historical Society Board appointment: The Library Board annually appoints a member to the Grant County Historical Society Board. Jonie Riddle is presently the appointee and wishes to continue, if the Board approves. On motion of Mrs. Turner, seconded by Mr. Cline, the Board unanimously authorized Jonie Riddle to continue as the Library's representative to the Grant County Historical Society.

Community Foundation funds: When funds were set up at the Community Foundation, three separate funds – Library, Museum, Jay House – were established. Dawn Brown, Executive Director of the Community Foundation, has proposed that those three funds be combined into one MPL fund. If that was done, then the MPL Fund would have \$5921.50 and would be able to receive a small annual income stream from the fund. Right now, the three funds are just sitting there awaiting their \$5000 goal and not benefitting the Library at all. On motion of Mrs. Enyeart, seconded by Mrs. Turner, the Board

unanimously agreed that the three funds should be combined into one fund pending board approval from the Community Foundation.

2012 Budget item: In January, the State Library advised Mary Eckerle and Jonie Riddle that the Resolution passed at the December meeting regarding the creation of two new categories in the “Other Services” part of the budget must include exact number transfers from the “Capital Outlays” categories. Therefore, the transfer amount to each category was incorrect. The Resolution has been changed to reflect the new amounts and is re-presented at this meeting. On motion of Mr. Cline, seconded by Mr. Owen, the Board voted unanimously to amend the previous Resolution and it has been made a part of these minutes.

Self Published Works/Works by Local Authors Policy: The Library’s policy on this has been updated. There are more self-published authors coming to the Library asking for book signings. This policy will help answer questions and will conform to the current collection development policy. On motion of Mr. Owen, seconded by Mr. Cline, the Board unanimously approved this policy. It will be posted on the Library’s website and will be made available to authors.

Director’s Report: The following report was approved by consensus of the Board:

Materials and Services: The statistics were given on an attachment.

Staff: 1) Lila Persinger was hired as the new page in the Children’s Department; but, she quickly discovered her school and extra-curricular schedule did not lend itself to a part-time job. She resigned. Margaret Wagoner is the new page for that department; and 2) Kim O’Neal joined the Circulation Department as a part-time employee replacing Jessy McMurray who plans to remain a weekend sub. O’Neal has already tendered her resignation so another Circ assistant is being sought.

Du Pont: Du Pont sent a check in the amount of \$2740.25 for the Imprelis settlement. Mr. Marx is contacting tree services as part of the next steps in dealing with the Imprelis damage to Library trees.

Reports: 1) This month, Jonie Riddle and Mary Eckerle must complete the Library Annual Report that goes to the State Board of Accounts. Part one of this report is advertised in the newspaper.

Property: 1) Two separate seams on the Library’s rubber roof failed, creating overnight leaks which caused ceiling tiles to collapse. These seams have been repaired; 2) Part of the surround-sound system in Meeting Room B stopped working. Mr. Marx installed a new system and added some additional speaker output. This will enhance movie and other presentations; and 3) The basement water level has been as high as 8” below-floor-level, but has now fallen to 10”.

Children’s/Youth Services: 1) Passport #145 was held on February 6th. Children made no-bake cookies and rice krispie treats. Next month’s Passport crafts are #348 – an origami crane and #501 – play a game of charades; 2) Crafts this month are valentine containers and decorating valentine cookies. Later in the month, the children will make a sitting cow in preparation for March being Farm Month; 3) The tweens at Tween Time also made valentine crafts on February 2nd; d) Children will play “Presidential Bingo” at the Presidents’ Day program on February 14th; 4) Jinwon Pae, a student at Kendall Elementary School, submitted a grant proposal for “Beautifying Fun House” in the Children’s courtyard. She was successful acquiring funds (\$248) that will go toward finishing the inside of the house and adding flower boxes, shutters and a chimney to the outside. Mr. Marx will do the playhouse upgrade. The courtyard is very busy in the summer and now it will be more attractive; and 5) The Teens & Tweens Knitting group has had steady attendance on Tuesday afternoons. Tylanna Jones and Sue Bratton read aloud to the girls while they knit.

Circulation/Audio Visual/Computer Lab: 1) VHS sale took place on Wednesday, February 13th. The Library is phasing out its VHS collection – tapes and cases were donated to Friends of the Library for this sale. Also, old monitors will be sold; and 2) The Audio and DVD collections have been rearranged.

Indiana History and Genealogy Services: Rhonda Stoffer and Sue Bratton met with IWU student Jamie Dobbs on an upcoming *Chronicle-Tribune* article on local history and cemeteries.

Museum Services: 1) Visitors in the Museum numbered 140 in January with AARP training and at least one meeting in the Forrest Room; 2) The “Buildings of Samuel Plato” exhibit is in the Forrest Room through February 28th; 3) The next exhibit for the Forrest Room will be the devastating “Flood of 1913” and it will run from March 11th through April. This is the 100th anniversary of the flood that wiped out east Marion and the area that is known as Johnstown; 4) The RCA exhibit is now in place. It is a little different than last time. A new addition is the addition of two very old picture tubes; and 5) The AARP began their Tax Assistance program on February 12th. They are here Tuesdays, Wednesdays, and Thursdays through February and then will eliminate a day.

Reference Services/Adult Programming: 1) 57 patrons attended the February 2nd showing of *Frankenweenie*. The movie, *Robot and Frank*, is scheduled for March; 2) *The Great Gatsby* was discussed on February 13th by the Barb Wilson Book Discussion group. The March 13th book to be discussed is *Saving Cee Cee Honeycutt*. The number of attendees has been hovering around 14 people which is a great turnout; 3) There was a lot of buzz and excitement about the *Blind Date with a Book* display on the second floor; 4) Tax season is here. The lateness of forms and booklets has made it a very trying season so far. Mostly everything has arrived, with the exception of the 1040 booklets and the Reproducible forms book that is so helpful to patrons.

Network Manager/Security: 1) Busy month with one-on-one sessions with patrons. A patron even called from Florida asking for help in downloading an e-book; and) Mr. Burritt, Kristen Goe and Joanne Hix will be presenting the i-Pad, i-Phone class on February 20th at 10 a.m. and 2 p.m. Patrons who take the one-on-one classes will be given a copy of the Computer Use and Internet Policy and a liability waiver form. This was suggested by the attorney at the Indiana State Library.

Teen Programming: 1) A Teen Anti-Valentine’s Day party is planned for February 14th; 2) The Teen Otakus group will meet on February 15th; 3) There was a good turnout for Teen Game Day in January. Electronic and board games were played. This event was enjoyed by those who attended; and 4) Teen Tech Week is March 10th-16th. Several events are being planned. Teens will have the chance to win a Kindle Fire.

System Administrator: 1) Karen Blinn has been working hard to correct items that are showing the wrong numbers in the online catalog; 2) There is now a standing order for large print popular books which will yield a significant discount on large print items by bestselling authors; and 3) Mary Leffler and Karen Blinn reviewed and updated Fiction standing orders. These are books by certain authors that automatically come because of patron demand.

Marketing: 1) Rhonda Stoffer appeared on *Crossroads*, IWU’s local television show, to discuss genealogy. There is a link on the IWU website to her appearance; 2) Rhonda Stoffer and Sue Bratton met with IWU student Jamie Dobbs on an upcoming *Chronicle-Tribune* article on local history and cemeteries; 3) Joanne Hix and Kristen Goe were guests on Tim George on February 6th. Both times that Joanne Hix has been on discussing Computer/Technology related classes, attendance has increased; and 4) The Sunday, January 17th *Chronicle-Tribune* featured the Library.

Exploring new trends in library services: Staff has been looking at adding two services but the budget must be considered before they are added. The first is FREEGAL which has become popular at several libraries. “The Freegal™ Mobile Application is a completely free and legal way to access a collection of almost 3 million MP3 songs via your local, subscribing library. The Freegal offering includes many of today’s top artists, a fantastic retrospective collection, and music from around the world.” Cost is approximately \$7500 a year. The other service is called Zinio. “Zinio is more than a mobile reading application. We’ve spent the last decade creating the digital editions of the magazines you love, delivering the exact same material you get in print, plus exclusive features like video, audio and live links, on your i-Pad, i-Phone, desktop and laptop.” Zinio is \$2800 a year.

Marion Community Gardens Association: During the spring, the Library will partner with the Gardens group to bring garden education classes to the public. John Woodmansee is doing a series on gardening in early April and area master gardeners will also be presenting programs.

Community Involvement: 1) St. Paul Catholic School has artwork on display in the second floor Reference area and a display in the Connector; 2) The Indiana Heart Gallery will have a display at the Library in early March. A Heart Gallery is an exhibit of portraits of children who want to be adopted. It is coordinated by the Indiana Foster Care and Adoption Association in partnership with the Indiana Department of Child Services in an effort to raise awareness that there are children in communities who need adoptive parents; 3) The Library is partnering with S.O.S. to present *An Evening with Samuel Plato* on Thursday, February 28th at 6 p.m. in the Forrest Room. Bill Munn will be the presenter; and 4) March is Disability Awareness Month and the Marion Public Library is planning programs in collaboration with the Grant County Special Ed Co-op and Gas City Public Library.

Appreciations: 1) Nancy Conner at the Indiana Humanities Council wrote: *“Mary and Sue, In the process of compiling our report to the National Endowment for the Humanities and the American Library Association, I took the time to look through the packet of materials you submitted for the Making Sense of the American Civil War program at the Marion Public Library. Let me express my gratitude for the wonderful way you envisioned and implemented this project. You added so much to the reading and discussion series, brought in so many excellent speakers and presenters and produced such a lively, diverse and fascinating program for people in your area. It was truly amazing! In fact, I shared some of the publicity pieces with the Indiana Humanities board at their recent meeting, and they also want to congratulate you on an excellent job. It was our pleasure to partner with your library, and I hope we will have many opportunities to work together in the future.”*

The meeting adjourned at 7:00 p.m. The next meeting will be on Tuesday, March 19th, 2013 at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member