

October 20, 2015

The Marion Public Library Board of Trustees met Tuesday, October 20th, at 6:00 p.m. in the Israel Conference Room. Present were Dr. Case, Mr. Cline, Mrs. Enyeart, Ms. Sumpter, Mr. Holderead, Mr. Ott and Mrs. Cline. Mrs. Eckerle and Ms. Riddle were also present. Ryan Jones was present at the beginning of the meeting.

Dr. Case called the meeting to order at 6:00 p.m.

Ryan Jones, Edward Jones Investments, gave an overview of the Library's investments with Edward Jones.

On motion of Mr. Cline, seconded by Ms. Sumpter, the minutes of the September 15th meeting was unanimously approved with one addition.

The Treasurer's report showed a balance of \$1,752,064.17 in all funds as of September 30th, 2015.

On motion of Mr. Ott, seconded by Mrs. Cline, the Treasurer's Report was approved and payment of the docket was unanimously authorized.

New Business:

Travel, meeting attendance: On motion of Mrs. Cline, seconded by Mrs. Enyeart, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) September 21st-23rd, Boulder, CO. STEM grant workshop, miscellaneous expenses not covered by STEM grant, Sue Bratton, Tylanna Jones; 2) October 6th, Carmel, Indiana Library Federation Directors' Fall Forum, Mary Eckerle; 3) November 11th, Maker Space Workshop/NICCL, Fort Wayne, Paul Burritt, Kristen Gioe, Sheri Sharlow, Sue Bratton, Tylanna Jones.

2016 budget: There being no objection to the published 2016 budget at the public hearing, on motion of Mr. Cline seconded by Mrs. Enyeart, the budget resolution of \$2,394,416 for the Library Operating Fund, amount to be raised \$1,437,550; tax rate of 0.222; \$148,000 for the Library Improvement Reserve Fund, and \$25,000 for the Rainy Day Fund, was unanimously adopted and will be sent to the Department of Local Government Finance. In addition, under the same motion, the published tax rates for 2016 were unanimously confirmed and approved. In addition, under the same motion, the Board unanimously approved a resolution to reduce Line 2 of the Library Operating Fund, the Library Improvement Reserve Fund, and the Rainy Day Fund expenditures for the year 2015. This resolution is made a part of these minutes.

Bank information: The bank transfer to Star is going smoothly and it is hoped that all will be completed by year-end.

Insurance information: Jonie Riddle and Mary Eckerle have met with Michelle Bunker of Insurance Management. Anthem will have a 10.5% increase in 2016. Mrs. Bunker will meet with the insured staff on October 28th. The Insurance plan options will be reviewed thoroughly in 2016 to see where there can be savings.

History Made Here project: The Indianapolis design team of CODO met with the History Made Here team on October 7th. A timeline for the project is being developed and the Library team is determining ways to prepare the Museum for this enormous project.

Reciprocal Borrowing: Information was given on Reciprocal. Staff feels that this might be a way to boost circulation and bring more people into the Library. Staff is still researching the service and will bring more information to the Board when it is received.

Homebound service: Lisa Wickes, a longtime patron, has volunteered to begin a Homebound Service at the Library. Most recently, she participated in homebound activities in Bloomington at the Monroe County Public Library. She has researched the program and is willing to start it on a trial basis. This service can

be evaluated yearly to see if it is worth continuing and eventually using staff to pilot the program. By consensus, the Board agreed that this service, starting on a small scale, would be desirable.

Copier contract: On motion of Ms. Sumpter, seconded by Mr. Cline, the Board unanimously approved renewal of the copier contract with Van Ausdall for three years.

Holiday 2016 Schedule: The Holiday schedule for next year is attached for consideration and discussion. Staff still prefers to be off on Presidents' Day so that programming can take place on Martin Luther King, Jr. Day. On motion of Mrs. Cline, seconded by Ms. Sumpter, the board unanimously approved the Holiday Schedule for 2016.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: Sue Israel gave her notice and will no longer be subbing in the Reference department after the end of the year.

Property: 1) Most of the cracks and holes in the parking lot have been patched; and 2) Mr. Marx and Mr. Burritt will attempt to get the Crosley car in the Museum in driving condition for next year's Bicentennial's Torch Run in Grant County.

Children's/Youth Services: 1) During September, there were 15 storytime sessions in the Children's Department; 2) 17 people are signed up for the October 17th basket class; 3) Children's Department staff visited 10 classrooms at Riverview to promote the Library. Coming up are visits to Allen, Kendall, and Frances Slocum; 4) The Children's Halloween Party will be on Friday, October 20th; 5) Librarians will dress like book characters on Tuesday, October 27th; and 6) The Children's Department will offer a movie during fall break.

Museum Services: 1) 170 visitors came in September including a tour with 15 Russian students who were visiting Marion; and 2) A Connector display features photographs of companies that have come and gone in Grant County through the years.

Reference Services/Adult Programming: 1) The Barb Wilson Book Discussion group will discuss *The Rosie Project* on October 14th; 2) A newspaper database was added this month. According to the publisher, *Newspaper ARCHIVE* is the world's best resource for historical and genealogical information. Their unique archive spans more than 400 years of family history, small-town events, world news and more; 3) *Novelist* (one of the Library's databases), is being upgraded to *Novelist Select*. *Novelist Select* will enrich the online catalog with read-alike recommendations, series information, reader ratings and reviews, reading levels, book jackets, summaries, excerpts and more. It will also add non-fiction coverage and lists of recommended and award winning books. Audio books will also be covered; 4) Clare's crafting class made a Peeking Pumpkin this month and will be creating a Scarecrow table top decoration in November; 5) The 1st Saturday movies continue to be popular. *Cinderella* had an attendance of 20. *Jurassic World* will be shown in November; 6) an adult coloring club is scheduled for November 9th. Coloring books for adults have been increasingly popular and many libraries throughout the nation are having coloring programs; and 7) Some of the smaller newspapers, such as those from Logansport and Peru, will not be renewed. Online news seems to have replaced interest in a lot of newspapers.

Teen Programming: 1) Trivia night is October 23rd; and 2) OTAKUS is scheduled for October 16th.

Indiana Room: 1) The Indiana Room people are pleased to have the *NewspaperARCHIVE* database. There are several area papers on this database which will be very helpful to researchers. Patrons will be able to access the database from home; and 2) There is quite a bit of traffic from Ancestry.com to the Library's webpage.

Circulation: 1) Still having an intermittent bedbug problem with returned items. The new "bedbug oven" in the basement is helping this situation. Replacing some fabric covered chairs with plastic ones.

Marketing: 1) June Felton and Amy Reel were on WBAT on October 1st to discuss Manufacturing Day and October Children's Department events;

National Library Card Sign-up Month: In September, 134 new people applied for Library cards. Unfortunately, Marion Public Library in Iowa had more. 12 local businesses participated in the Library card challenge. And, several authors responded to the Facebook request asking them to talk about what the Library means to them

Manufacturing Day: The Manufacturing exhibit opened on October 2nd with a highly successful Business Before Hours. The County Commissioners issued a Proclamation declaring that day as Manufacturing Day in Grant County. 23 manufacturers participated this year. The Exhibit remains open throughout the month.

Novel Conversations Grant: Marion Public Library was awarded the grant for the Novel Conversations Speaker Program. The first choice author, Laura Bates, was not awarded to the Library; rather, poet Skila Brown will visit both the Fairmount Public Library (also a grant recipient) and MPL on Saturday, April 9, 2016. Ms. Brown specializes in children's literature.

Candidate Forum: October 21st at 6 p.m. here at the Library. Mayoral candidates first and then Council-at-Large candidates.

STEM grant: Sue Bratton and Tylanna Jones spent three days in Colorado attending training for this grant. The exhibit will be here beginning late November 2016. A planning team is being formed to bring quality people and programs to surround the exhibit.

Jay House: A local women's group, the Advance Club, would like to use the Jay House for their Christmas luncheon. In return, they want to help "dress it up" so other groups can use it. As the Meeting Room policy is revised, a special Jay House form is being developed.

Community Involvement: 1) The Grant County Art Association is displaying their Fall Show in the Reference area; 2) Kayla Johnson and Mary Eckerle manned a booth at IWU's Taste of Marion on September 11th; 3) Rhonda Stoffer had a Library Table at the Pop-Up Art Gallery at First United Methodist Church on September 11th; 4) Tylanna Jones and Barbara Salveter worked the Library table at the Fall Health & Safety Festival at the River on October 1st; 5) Walgreens will offer flu shots at the Library on Friday, November 6th from 2 to 4 p.m.; and 6) A Red Cross Blood Drive will be held at the Library on Friday, December 11th in the afternoon.

Appreciations: 1) Lori Moore, Indiana Wesleyan University, thanked the Library for participating in the Taste of Marion; 2) Patron thanked Library for ADA compliant computer set-up in the Computer Lab; 3) "I want to thank you for your support and participation in the 2015 Grant County Veteran Stand Down. We were able to provide services and valuable information to over 169 veterans. This would not be possible without you. Our vendors help to make this the awesome event that it is." Ronda Gilbert, Veterans Affairs; 4) The Circulation Desk and Indiana Room have received donuts, cupcakes, roses and peanut brittle in thanks for all they do for patrons; 5) Amber Clem wrote, "I am so glad you guys are keeping this library going and how you guys take time for us! Thank You!"

The meeting adjourned at 7:10 p.m. The next meeting will be on Tuesday, November 17th at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member