

February 17, 2015

The Marion Public Library Board of Trustees met Tuesday, February 17th, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Cline, Dr. Case, Mrs. Enyeart, Mrs. Cline, Mr. Ott, and Mr. Holderead. Mrs. Sumpter, Mrs. Eckerle and Ms. Riddle were also present. Mrs. Woods and Mrs. Turner were present at the beginning of the meeting.

Dr. Case called the regular meeting to order at 6:03 p.m.

Mandy Woods, Chief of Staff for Mayor Wayne Seybold, presented the Keys to the City of Marion to Library Board member Kelly Turner. Mrs. Woods also notified the Board that the Mayor appointed Ruthann Sumpter to the Library Board. Paperwork is forthcoming.

On motion of Mr. Holderead, seconded by Mr. Cline, the minutes of the January 20th meeting was unanimously approved.

Financials were not available due to the recent receipt of the 1782 and the issues surrounding it. On motion of Mr. Cline, seconded by Mr. Ott, the payment of the docket was unanimously authorized.

New Business:

Travel, meeting attendance: none to report.

Non-resident fee: IC 36-12-2-25 © Except as provided in subsections (d) and (e); a library board must set and charge a fee for a local library card issued under subsection (b) (2). The minimum fee that the board may set under this subsection is the greater of the following: 1) The library district's operating fund expenditure per capita in the most recent year for which that information is available in the Indiana State Library's annual "Statistics of Indiana Libraries". 2) Twenty-five dollars (\$25). Marion Public Library's Operating Fund Expenditures per capita was \$59.49, according to the 2014 Annual Report. The current non-resident fee is 58.00. The Library Board must raise the fee to at least \$59.49 or more. The non-resident fee was raised last year. New figures reflect latest census information. On motion of Mr. Cline, seconded by Mr. Holderead, the Board unanimously adopted a non-resident fee of \$60 a year. This will take effect on March 1, 2015.

Budget Review: The 1782 Notice was received January 28, 2015. The Library Operating fund was decreased because projected revenues are insufficient to fund the budget. It was believed that this decrease came about from the 4B Line 2 budget form. After sending the Department of Local Government Finance the end of year Financial form, the 2015 Budget was appropriated at the original amount.

Policy Review:

Technology Plan: A three-year Technology Plan was presented. On motion of Mrs. Enyeart, seconded by Mr. Ott, this Plan was unanimously adopted by the Board.

Financial Information:

The Community Foundation issued a check in the amount of \$301.50 for the "annual designated distribution" for the Marion Public Library Fund. Should this money be reinvested as was directed by the Board in 2014? It was the consensus of the Board to put this money back into the Community Foundation fund for the Marion Public Library.

The Convention & Visitors Bureau will not establish a gift fund at the Library for the *History Made Here* exhibit. Rather, a fund will be opened at the Community Foundation with hopes for a match from other groups.

Grant County Historical Society Board appointment: The Library Board annually appoints a member to the Grant County Historical Society Board. Jonie Riddle is presently the appointee and wishes to continue, if the Board approves. On motion of Mr. Ott, seconded by Mr. Cline, the Board unanimously authorized Jonie Riddle to continue as the Library's representative to the Grant County Historical Society.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this past month.

Property: 1) Mr. Marx continues to work on the clerestory repair project as time allows; and 2) The Library has had roof leaks and this will mean some roof repair as part of this year's projects.

Children's/Youth Services: 1) The 2nd annual Battle of the Books with the Marion Community Schools' 4th graders went well. 115 people attended. The team from Riverview Elementary won for the second year in a row; 2) 65 people attended the National Soup Month presentation; 3) 15 people attended the program for Dr. Martin Luther King, Jr. day; 4) 82 people participated in National Puzzle Day; and 5) February events include a Family Survivor Night and a Harry Potter Book Night.

Museum Services: 1) AARP Tax assistance began in the Museum on February 10th. Lots of people; and 2) There were 172 museum visitors, one tour, AARP training and two meetings in the Museum during January.

Reference Services/Adult Programming: 1) Clare's crafts continue to be a success; 2) 65 patrons attended the first Saturday movie, *Boxtrolls*, in February; 3) The Barb Wilson Book Discussion group discussed *Black and Blue* by Anna Quindlen in February and will read *Nickel and Dimed* by Barbara Ehrenreich in March; 4) Tax season has been trying this year. The IRS did not send any instruction booklets this year. Individual staff members have gone online to order the three basic booklets. These will be brought to the Library, barcoded, and available for three-day checkout; 5) A new database has been added. It is called *Flipster* and it is a database of digital magazines. It contains current as well as back issues of magazines; 6) The Library is now offering an afternoon movie for seniors on the third Tuesday of every month at 1 p.m.; 7) Karen Land, a former Iditarod race participant, gave a wonderful program in January. She brought her dog Romano and both adults and children enjoyed the presentation. 76 people attended; and 8) The first Trivia Night of 2015 was on January 16th with 55 participants, which was the largest group ever. Trivia Nights for the remainder of the year will be April 10th, July 31st, and October 23rd.

Teen Programming: 1) The OTAKUS group will meet on February 20th; and b) Teens will play Battleship Ping-pong on February 28th.

Indiana Room: 1) Rhonda Stoffer will speak to the Huntington County Genealogy Society on March 4th; and 2) With the help of dedicated volunteers, several thousand more death and obituary records were added to the Indiana Room's own database.

System Administrator: 1) Karen Blinn, Paul Burritt, and Mary Eckerle wrote a new three-year Technology Plan for the Library; 2) Karen Blinn and Debbie Kirkwood weeded the Browsing Collection; and 3) The Large Print fiction and non-fiction collections are also being weeded.

Circulation: 1) Update on Hoopla. 119 patrons have registered. 44 patrons registered in January. 45 patrons borrowed in January. 42% retention rate. 57 titles borrowed so far in February. 253 circulations since service began in December. Joanne Hix and Paul Burritt presented a program on Hoopla and Overdrive to the public on February 12th; and 2) The DVD series area is being shifted, relabeled and becoming more user friendly.

Marketing: 1) Mary Eckerle and Laurie Perin, President of the Friends group, were on WBAT on February 5th; 2) Sue Bratton uses Constant Contact as the e-newsletter for the Library. After making some comparisons with two other services, Robly and MailChimp, it was decided that the Library would remain with Constant Contact for the next year; and 3) The *Chronicle-Tribune* featured Library programs including Karen Land's program and National Soup Day.

Network Manager: 1) Hoping to replace the computers in the Computer Lab this next year; 2) One-on-One sessions with patrons have picked up since Christmas; and 3) Paul Burritt and Mary Eckerle met with Fred Cuthbert from ENA about the bandwidth issue. Mr. Cuthbert is reviewing whether or not our access points are placed correctly throughout the Library. Libraries and schools are having greater issues these days with people bringing so many devices that suck the bandwidth that is available.

History Made Here exhibit: Work continues on the proposed Museum exhibit. The team met with a fabricator about the project. Mary Eckerle presented the project to the City's Stellar group. Mary Eckerle and Karen Niverson visited Jim Gartland of Atlas Foundry to discuss the project. Staff is discussing next steps and writing policies.

The Big Read: The grant application for The Big Read was submitted on Monday, January 26th.

Another grant opportunity: Sue Bratton, Tylanna Jones and Mary Eckerle are working on a grant from the American Library Association. ALA's Public Programs Office has just announced a new opportunity (actually three) for public libraries. These are hands-on, interactive STEM exhibits created in partnership with the Space Science Institute, Lunar and Planetary Institute and Afterschool Alliance.

Friends: The Friends Booksale will be May 1st, 2nd, and 3rd. Friends Annual Meeting is Monday, May 11th with guest speaker Kate Collins. She is an Indiana author who writes "cozy" mysteries. Friends is making plans to install two more Little Free Libraries.

Marion Community Gardens Association: The Garden group is partnering with the Purdue Extension and the Marion Public Library to have garden programs at the Library from March through December.

Community Involvement: 1) Two Chamber of Commerce ambassadors paid a surprise visit to the Library on February 4th, bringing candy and balloons; 2) Michelle Morgan and Sue Bratton spoke at the Senior Center on February 9th. They passed out information about Library programs and the new Hoopla service; 3) Jessica Robbins and Tylanna Jones visited Christland United Methodist Church and talked about programs and resources that the Children's Department and the Library has to offer; and 4) Taylor students are once again facilitating ESL two nights a week in the Children's Department.

Appreciations: Rhonda Stoffer received a thank you for genealogy assistance from Richard Kalinowski.

The meeting adjourned at 7:05 p.m. The next meeting will be on Tuesday, March 17th at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member