

March 15, 2022

The Marion Public Library Board of Trustees met Tuesday, March 15, 2022, at 6 p.m. in the 2nd floor Library Program Room of the Marion Public Library. Present were, Ms. Sumpter, Mrs. Cline, Ms. Ketcham, Mrs. Nicholson, Mr. Cline and Dr. Case. Mr. Lutton was absent. Also present were Jonie Riddle and Mary Eckerle. This meeting was zoomed with one viewer. Ryan Jones attended the first part of the meeting.

Mrs. Cline called the meeting to order at 6 p.m.

Mrs. Cline introduced Ryan Jones from Edward Jones Financial. He is the library's advisor on the stocks held by the library. Mr. Jones updated the Board on the accounts. It is a volatile time, but he thinks that the stocks will recover in the near future. He will get with attorney Michael Hotz about the status of the accounts with the State Board of Accounts.

On motion of Mr. Cline, seconded by Mrs. Nicholson, the minutes of the February 15, 2022, meeting was unanimously approved.

On motion of Ms. Sumpter, seconded by Mrs. Nicholson, the Treasurer's report for the February 15 and March 15, 2022, meetings and payment of the docket for the March 15 meeting was unanimously accepted and payment authorized. The register of claims is made a part of these minutes and the payment of the March docket was unanimously accepted and payment authorized.

The Treasurer's report showed a balance of \$2,232,008.90 in the Library Operating Fund as of February 28, 2022.

New Business:

Technology: Four patron computers need replacement. There are two in the Children's Department and two in Teen Services. There will be more technology needs as the year progresses. Children's and Teen equipment will be purchased from the Webster Gift Fund.

Policies: Collection Development policy: The Acquisitions team wishes to add a sentence to this form. In the form, there will be a question asking if the person filling out the form has a library card.

COVID: Masks are now optional but are recommended. Staff members were told to keep masks handy when serving some patrons and also keep them in case there is a rise in Covid cases in the area. Social distancing and sanitizing continue.

Jay House: Wendy Puffer and Marion Design Company request to extend their lease through April 2022 as their new office space is still not ready. They will be moving into the building at Washington and 4th Street.

State Legislative session: The Session ended on March 9. At the last minute, there was an attempt to insert the "Education Matters" language into an unrelated bill, but it was defeated by a narrow margin.

Parking lot incident: Mary Eckerle gave information about an incident involving a man who fell on an icy patch on library property. He sustained injuries. This was brought to the library's attention by attorney Todd Glickfield's office and a claim was filed by the library's insurance company, Insurance Management.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics were presented at the meeting.

Staff: 1) Interviews are taking place for the Museum Assistant position; and 2) With Kristen Gioe taking the Head of Technical Services position, MPL is advertising for a 30 hour a week Children/Teen Programming Assistant. This would be a crossover position for assistance in two departments.

Properties: Mr. Marx is preparing a list of building issues and needs and he will meet with Cindy Ketcham and Mary Eckerle to prioritize these before being presented to the Board in April (hopefully).

Children's/Youth Services: 1) Grab and Go bags continue. The current one is a *Bendy Snake*; 2) Storytime numbers are going up each week and another Storytime might open up; 3) The March "Read Across America" Challenge is for children and families to read books about or set in different states. Reading five picture or one chapter book equals a prize; 4) Read to the Dogs is back and MPL will celebrate *Paws to Read* month on Tuesday, March 29 from 5:30 to 6:30 p.m. with a program for children and adults; and 5) the 2022 Summer Reading theme is *Oceans of Possibilities*. It will begin June 1 and run through July 16.

Reference Services/Adult Programming: 1) Adult programming has resumed and will mostly be in person unless Covid rates go up again. There will be a CriCut program months as well as a Art/Craft program. The monthly book discussion continues with good attendance and good reading; and 2) Barbara Dixon is working with Hands of Hope on an exhibit in April on dating violence; and 3) The Grant County Art Association's Spring Art Show resumes in late April for the first time in two years.

Circulation: The Indiana Digital Library, Indiana's new statewide e-book consortium, launched on March 1. The Indiana State Library announced the formation of this new statewide e-book consortium in December. Nearly 200 public libraries, including Marion's, will all share the OverDrive platform to create the statewide consortium of e-books and magazines. This new consortium – made up of libraries that serve populations under 150,000 – will benefit libraries, taxpayers, and library users. Patrons of the consortium member libraries will have the ability to borrow materials from both their own library's collections and the member library collections. The State Library paying the platform fees for the consortium and 100% of the member libraries' fees will be spent on materials.

Indiana History & Genealogy: 1) The Virtual Genealogy Club continues twice a month. The Lustron Home presentation had 18 in attendance. March 10 is a Sharing/Question meeting and March 24 is a presentation on the 1950 Census given by Rhonda Stoffer; and 2) Indiana Room staff continue to work on the county records digitization project. They have completed 1,312 estates in 65 boxes (at the end of January).

Museum: 1) Collen Cramer has been available to the AARP people should they need assistance with anything. Tax season has been running smoothly; 2) Mr. Cramer created some Women's History displays in the Library and continues to prepare his Natural History Exhibit; 3) Interviews for the Museum Assistant position have begun; and 4) Mr. Cramer has given some tours of the museum to groups such as the YMCA.

Teens: 1) There are two Teen Tuesdays planned for March; 2) The weeding of the nonfiction section continues; and 3) Teens will have an opportunity to vote for a Rosie award winner in the Teen Room where the Rosie nominees will be on display. The Rosie Award is an Indiana high school award that is voted on by students.

Head of Technical Services: 1) Kristen Gioe states that she has been learning new things every day including invoicing, serials, downloading digital material records and ordering; and 2) She is moving through the back orders of materials in order to get the budget straightened out.

Network Manager: a) Mr. Burritt and Mrs. Eckerle are looking at prioritizing which patron and which staff computers need replacement in 2022; and b) Mr. Burritt keeps staff informed of known cybersecurity threats.

Marketing: Collen Cramer and Kristen Gioe were on WBAT on March 4. They discussed upcoming events at the library and the museum.

American Rescue Plan: Everything from the Indiana State Library ARPA grant has been received except for the portable sound system and microphones. Installation is still in progress and then staff will be trained to use the new equipment.

Crosley Car Show: The Heartland Region Crosley Club is planning to hold a special meeting in Marion at the Library on May 7. There will be several Crosleys here for the public to view and a program by Bill Munn on the Crosley Corporation in Marion. Mary Eckerle will have more information on this.

AARP Tax Preparation: Tax help continues until April 14.

Community Outreach:

March 17	Discover Downtown Saint Patty’s Day Scavenger Hunt (MPL is a participant.
March 23	Red Cross Blood Drive at MPL from 9:30a.m. to 2 p.m.
March 29	Read to the Dogs Returns to the Library at 5:30 p.m.
April 5	Community Read with Justice. Virtual Author Pablo Cartaya @ 6 p.m.
May 6, 2022	Walk of Hope at 6:30 p.m. MPL will have a team.
May 7	Crosley Car Show from 10 a.m. to 3 p.m. at MPL

Appreciations: From the Indiana State Library: “Good morning, Rhonda, Your ARPA interim report has been received, reviewed, and marked as successfully completed. With all the reports of supply chain issues and delays, I’m so happy to hear that your vendors have come through! It sounds like you’ve already been able to put some of the items to use, and I love that the director discussed the grant on the radio. I look forward to reading your final report.” Angela Fox Public Library Services and LSTA Consultant, Indiana State Library.

Adjournment/Next meeting: Tuesday, April 19, at 6 p.m.

_____ President _____ Secretary

_____ Member _____ Member

The Board held an Executive meeting on personnel issues immediately following adjournment.