

November 20, 2012

The Marion Public Library Board of Trustees met Tuesday, November 20th, 2012, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Owen, Mrs. Cline, Mrs. Turner, Mr. Ott, and Dr. Case. Mrs. Eckerle and Ms. Riddle were also present. Mr. Cline and Mrs. Enyeart were absent.

Mrs. Cline called the meeting to order at 6:00 p.m.

On motion of Mr. Owen, seconded by Mrs. Turner, the minutes of the October 16th, 2012 meeting were unanimously approved.

The Treasurer's report showed a balance of \$1,631,483.39 in all funds as of October 31st, 2012.

An Advance Draw of \$318,822.39 for the Library's Operating Fund was received on November 16<sup>th</sup>.

On motion of Mr. Ott, seconded by Mr. Owen, the Treasurer's Report and payment of the docket was unanimously authorized.

Travel, meeting attendance: None to report.

Indiana Open Door Law & Access to Public Records Act: Kiley, Harker & Certain law firm shared House Enrolled Act 103 regarding the Open Door Law and the Access to Public Records Act. This was given to all Board members and made a part of the minutes.

Policy Review: The Board Bylaws and the Library Behavior policy were given their annual review. On motion of Mrs. Turner, seconded by Mr. Ott, these policies are unanimously reviewed and re-adopted.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: The statistics were given on an attachment.

Staff: Sharon Vodraska has been hired for the Children's Department. The library departments made wreaths and are having a contest through November 30th. Patrons and staff can vote on their favorite wreaths by bringing canned goods and placing them in their favorite's box. The canned goods will be donated to St. Martin's.

Kristie Fuller, Reference Librarian, will be terminated on December 31, 2012.

Family Card: At the November 7th bookkeeping workshop presented by the State Board of Accounts and the Indiana State Library, librarians were told that the Family Card (one of this Library's offerings) was no longer legal. The Marion Public Library will no longer offer Family cards to residents.

Board Reappointment: Nothing to report from the Marion City Council regarding Dr. Case's reappointment.

Property: 1) Three trees were removed from the courtyard in October and the remaining trees will be taken down in the spring. Some slices from the trees were cut for display in the Children's department so that the children can learn about trees and count the rings to determine the age of the trees; and 2) Roger Marx made the Halloween "Haunted Village" into an enclosed display and, according to the electronic button, over 1,500 viewed the exhibit.

Children's/Youth Services: 1) Over 200 children attended the Halloween Party; 2) As part of the Grant County passport theme, Mrs. Jozwiak made apple cinnamon jelly with the children on November 13th; and 3) The Children's Department continues to be busy during the day with preschoolers and homeschoolers and after school with elementary children.

Indiana History and Genealogy Services: 1) The DAR continues to be available for researchers on the 4<sup>th</sup> Tuesday of each month and have several people attending; and 2) Still waiting to hear from Ancestry.com as to when indexes will be available.

Circulation/Audio-Visual Services: 1) Basic computer classes are held on Tuesday evenings this month; and 2) Mrs. Butler is weeding the browsing collection.

Museum Services: 1) The Museum had 159 visitors in October; 2) Kendall School and a group of homeschoolers toured the Museum last month; 3) John Woodmansee taught a Hobby Gardener class in the Forrest Room in October; 4) 30 people toured the *Faces of the Civil War* exhibit; and 5) The Forrest Room will feature Christmas photos and a display after Thanksgiving.

Reference Services/Adult Programming: 1) NaNoWriMo (National Novel Writing Month) is in full swing. Sheri Sharlow is once again coordinating it for this Library and also this part of central Indiana. Writers around the world start their mad dash at midnight on November 1 with the goal of writing a 50,000 word novel by November 30th. Grant County Writers age 18 & up are meeting Wednesday evenings this month in the Library's Conference Room; 2) 58 patrons attended the movie, *Madagascar 3*, on November 3rd. *Christmas Story 2* will be shown on December 1st; 3) Sheila Webster Boneham, award winning author of 17 non-fiction books and one fiction book, visited the Library on October 25th. She discussed her newest book and how it was published and she also took questions from the audience; and 4) A new courier has taken over the highly popular inter-library loan service.

Network Manager/Security: As the end of the year approaches, the Computer Team is looking at computer replacement priorities for patron and staff computers. With over 60 computers in the building, there are always computers in the "hospital" and nearing "end of life".

Teen Programming: 1) Kristen Gioe visited Marion High School to speak with students about College and Career resources; 2) The *DIY Tuesday* group meets Tuesday, November 20th to make a dry erase frame; 3) Otakus continues to meet once a month and remains popular with teens; and 4) A small group of teens enjoyed watching the movie, *I am Number 4*, in October.

System Administrator: The Library is considering the addition of using text messaging as an option for patrons to receive Horizon notices of holds, overdues and preoverdues. No start date for this service yet.

In-Service: The Staff In-Service is Tuesday, November 27th from 8:30 a.m. to 1 p.m. The Library re-opens at 1 p.m. The programs are: 1) Personal and workplace safety presented by the Marion Police Department; 2) Emerging Technologies presented by the Indiana State Library; 3) Word of Mouth Marketing by ISL; and 4) Serving Seniors by ISL.

Marketing: 1) Sheri Sharlow and Clare Jozwiak represented the library on WBAT on November 1st; 2) Mary and Tim Eckerle spent 6 to 9 a.m. with Tim George on October 26; 3) There was a news article on author Sheila Boneham and one on the last Civil War program in the local newspaper; and c) Numerous Facebook posts gave information and elicited comments from fellow friends.

Certification: Staff members who must have continuing education units to meet Library Standards are on track as of the end of 2012. By July 2013, the Director must have 100 units, the department heads must have 75 units and certified staff must have 50 units.

Let's Talk About It: Making Sense of the Civil War/Lincoln: The Constitution and the Civil War: 1) The panel discussion at Taylor University with Phil Loy, Bill Munn, Steve Messer, and Tom Jones on October 18th was very interesting. There were 25 people in attendance – this competed with homecoming festivities so it was a good turnout; and 2) The final program to satisfy the requirements of the Indiana Humanities grant was a readers' theatre on November 8th. Ed Breen, Mike Cline, Kay Dougherty, Artis and Steve Hoffman and Steve Sharon gave readings from the Anthology, *America's War: Talking about the Civil War and Emancipation on their 150<sup>th</sup> Anniversaries*.

Heroes Tree: The Heroes Tree is up once again in the Reference Department. This tree celebrates our servicemen in Grant County and patrons are welcome to hang an ornament on the tree in honor of any serviceman.

Save Our Stories: The S.O.S. architectural tour of Samuel Plato buildings was on October 20th and was successful beyond all expectations. There were enough people to fill two city buses. Those attending were able to go inside three of the buildings. The Museum's collection of photos taken by David Blunk of Plato buildings were on exhibit at the Hostess House.

Indiana Historical Society and Local History Partners: Local History Services at the Indiana Historical Society hosted a get together for local history partners on October 19th. Frank Eagan, director of corporate relations for IHS, addressed the group on how to recruit corporate sponsors for exhibits and events. Sue Bratton attended this gathering.

Indiana Gas Boom Cultural District: The Convention & Visitors Bureaus from Grant and Hamilton counties joined forces to host a meeting to explore the creation of an Indiana Gas Boom Cultural District on November 2nd. Mary Eckerle and Sue Bratton attended the meeting. As part of the meeting, representatives from seven counties brainstormed to see what assets exist in each county to support such a cultural district. Public libraries and museums were at the top of the list. The Marion Public Library Museum has an existing exhibit about the Gas Boom. Another point of interest locally would be Samuel Plato who worked in Grant County during that time period.

Community Involvement: 1) Rhonda Stoffer and Sue Bratton represented the Library at the Ivy Tech Intercultural Fair on November 14th; 2) Mary Eckerle read to preschoolers at Westminster on November 15th; and 3) Staff and Library Friends worked the Walkway of Lights on November 18th.

Appreciations: 1) Thank you from high school librarian Artis Hoffman to Kristen Goe for her presentation on October 8th to the Success Class; 2) Jeff Harris, Indiana Historical Society, sent a thank you to Sue Bratton for hosting the workshop on ADA compliance; 3) Belinda Hussong, Marion Parks Department, wrote: thank you so much for participating in the Harvest Party Saturday. We all agreed we want to do this again next year, but will organize our time differently as we know some of the challenges we faced"; 4) Elizabeth Middleton wrote Teresa Love in Genealogy, "Thanks so much for all your efforts in my behalf. Because of you I have learned so much about my family..."; 5) MCS Head Start and Carey Services Early Head Start sent a thank you to the Library for participating in Fall Fest; and 5) Note from Westminster Preschool thanking the Library for reading to children.

The meeting adjourned at 6:23 p.m. The next meeting will be on Tuesday, December 18<sup>th</sup>, 2012 at 6 p.m.

\_\_\_\_\_ President \_\_\_\_\_ Secretary  
\_\_\_\_\_ Member \_\_\_\_\_ Member