

November 19, 2019

The Marion Public Library Board of Trustees met Tuesday, November 19, 2019, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Enyeart, Mrs. Cline, Mr. Cline, Ms. Sumpter, Mrs. Nicholson and Dr. Case. Mrs. Eckerle and Ms. Riddle were also present. Mr. Breen was absent.

Mr. Cline called the meeting to order at 6:00 p.m.

On motion of Mrs. Cline, seconded by Mrs. Enyeart, the minutes of the October 15th meeting was unanimously approved.

On motion of Mrs. Enyeart, seconded by Ms. Sumpter, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$930,706.10 in the Library Operating Fund as of October 31, 2019.

New Business:

Travel, meeting attendance: On motion of Mrs. Cline, seconded by Ms. Sumpter, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) October 23rd, Ivy Tech Marion, Digital Safety by Indiana Youth Institute, Christina Rowland, mileage.

Library In-Service: The Library In-Service was a success. 25 staff members and 6 people from area libraries attended. Mary Eckerle will provide further information.

E-rate: On motion of Dr. Case, seconded by Mrs. Nicholson, the Board unanimously voted to have MPL ask for Category 2 service from Ad Tec for the E-rate reduction. This is for 8 UPS battery back-ups for the servers.

Policy Review: The Bylaws of the Board of Trustees are to be reviewed annually. The Board made one change (Article 9 Section 4 of Bylaws – 48 hours) on recommendation of Ms. Sumpter but tabled the Bylaws until Mrs. Eckerle checks with other libraries about who pays for Board background checks.

1782 Notice: This notice was received in November from the Department of Local Government Finance. Budget approved for 2020.

Health Insurance Information: Jonie Riddle and Mary Eckerle met with Michelle Bunker of Insurance Management and went through various policy options for the coming year. The plan went up 12.06%. There are changes in the current plan, but it still seems to be the best fit for the Library. From Michelle Bunker: "We did a thorough remarket which did not have too many positive results. The PHP- Physicians Health Plan rates appear to be lower...but the coinsurance is at 30% with a higher out of pocket max of \$5K. This would put a lot more exposure on your employees than remaining on the renewal plan with Anthem. Both plans will go up to \$1K deductible per individual. There will be less member abrasion to stay with Anthem for the medical network and pharmacy formulary (which medications are included on the plan)." On motion of Mrs. Cline, seconded by Dr. Case, the Board unanimously approved the insurance proposal from Insurance Management.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this month.

Board Replacement: The Marion Community School's Board of Trustees advertised the open position on the Library board and applications were due on November 13th. No word on the new appointee yet.

Properties: 1) The boilers are functioning properly. One of them has begun going into alarm but Mr. Marx hopes to be able to repair it; and 2) The snow equipment is ready for winter (and the shovels and salt have already been in use).

Outages: 1) There was a power outage on Monday, October 21st from 12:45 p.m. to 3:15 p.m. It was caused by a storm; and 2) There will be a power outage sometime before the end of the year when AEP replaces the transformer outside. The estimated time is about four hours.

Children's Services: 1) The Children's Department offered 16 programs in October with 866 patrons in attendance; 2) The Halloween Escape Room, *Halloween Masquerade Ball*, had 101 participants; 3) The Halloween Party, *Monster Mash*, broke a new record with 500 participants. Thanks to Roger Marx for all his hard work on the Haunted Walkway. There was also a glow-in-the-dark dance party, a cake/book walk, and face painting with Monna Black; 4) The adult basket class will be held on Saturday, November 16th from 9 a.m. to 4 p.m.; and 5) Harry Potter Night will be on Friday, November 22nd at 5 p.m. and Saturday, November 23rd at 1 p.m.

Indiana History & Genealogy: 1) On November 6th, the MHS African studies class with Bobbie Owensby visited the library, museum, and the Indiana Room to explore the Weaver exhibit; and 2) Allison DePrey Singleton from the Genealogy Center at Fort Wayne presented a program on using the 1940 Census in October. There was a small audience, but the program was very informative. There will be more programming in 2020.

Reference Services/Adult Programming: 1) Mary Leffler's last day in Reference was October 31st. This position is being posted internally and then will go out to the public; and 2) Author Margaret McMullen braved the weather on November 11th and gave an excellent presentation on her new book *Where The Angels Walked*.

Teen Programming: 1) The Halloween Escape room was very successful. There were families, teens and adults that tried their luck to get out. There was a group that was just two teen girls and they made it on the front page of the paper; and 2) Otakus is low on numbers right now, but, hopefully, the football and band students will return.

Museum Services: 1) There were two tours of the museum in October as well as 15 meetings in the Forrest Room; 2) Debbie Luttrell and her assistant continue the restoration of the stained-glass window; and 3) Mrs. Felton spoke at the Sweetser Wesleyan Church on October 25th.

Circulation: 1) Hoopla continues to gain popularity with patrons. There were 10,520 circs from October 2018 through October 2019 with an average of 809 circs per month. Audiobook was the most borrowed format for the month of October 2019, accounting for 59% of all circs; and 2) Overdrive Change: Starting November 1, 2019, Macmillan Publisher will allow libraries to buy One Copy/One User (OC/OU) copy of each eBook within the first 8 weeks of its street date (the eBook's "initial publication window"). After a Macmillan eBook's initial publication window, it will no longer be for sale under the (OC/OU) lending model. Instead, libraries will be able to buy unlimited Metered Access (MA) copies within a 24-month term. All library eBook borrowers will be affected by longer waits on new titles published by Macmillan.

System Administrator: 1) Enterprise will probably go live later in November. Karen Hiemstra and Sheri Sharlow are making changes before releasing it to the public; and 2) Chair yoga is set to resume on November 19th and will run through December 17th. There will only be one class through the winter months.

Network Manager: 1) Paul Burritt continues to upgrade computers to window 10 Pro; and 2) The high school tech interns are working on inventorying the non-fiction collection.

Marketing: Mary Eckerle was a guest on WBAT on November 7th. Author Margaret McMullen spoke about her upcoming program at the Library.

Weaver Exhibit: 1) The exhibit about Weaver continues to draw interested visitors. A woman drove to Marion from Chicago to see the exhibit. She repeatedly said "I don't have the words to tell you how much this exhibit means to me;" 2) The exhibit will complement a traveling exhibit, *Telling A People's Story*, that will be at MPL April 6th - May 29th. This exhibit celebrates African-American authors and illustrators of children's literature; and 3) Dr. Gabriel Tait who is an assistant professor of photojournalism created an exhibit about the Weaver/Pettiford reunion that will be installed in the next few weeks in the museum.

Friends: The Friends of the Marion Public Library & Museum met on November 14th. Friends is sponsoring an Author Faire on Saturday, December 7th from 10 a.m. to 12 noon. Local authors are being invited to show their book(s) and sell and autograph them.

Indiana Humanities: Marion Public Library has submitted three grant applications to Indiana Humanities at the end of October. They are for 1) A writing workshop - the grant provides the funding for the workshop teacher; 2) One State/One Story - the mini-grant of \$1500 provides for programming based on the book *The Year We Left Home* by Jean Thompson; and 3) Centennial Anniversary of Women's Suffrage - this grant provides the funding for a speaker celebrating women's suffrage.

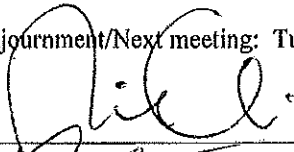
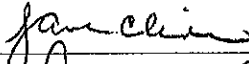
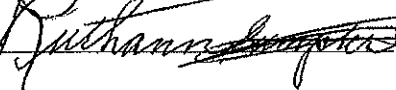
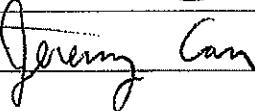
Justice Middle School partnership: Kimberly Brubaker Bradley is the author chosen for this year's partnership with Justice Middle School and IWU. She will speak at the Library on Thursday, March 19th. There will be other events scheduled during that week in addition to the author's visit.

Marion Philharmonic Orchestra: MPL hosted a String Ensemble of the MPO on Friday, November 8th in the Carnegie Room. About 65 people attended. All the comments were positive and some attendees and members of the MPO asked if this could happen again.

Community Outreach: 1) The Children's Department participated in the Fall Health & Safety Festival at the YMCA, Allen School's Family Night, McCulloch Life Skills Class, and Family Night at Justice Middle School; 2) Marion Public Library people will volunteer at the Walkway of Lights on Sunday, November 24th from 5:30 to 8 p.m. Board members are welcome to join the staff and Library Friends at this time; and 3) MPL will have scheduled activities in conjunction with the Christmas celebration/Parade downtown on Saturday, December 7th. This includes a visit from Santa and Mrs. Claus and some displays.

Appreciations: Little Giants Head Start Preschool and Early Head Start Carey Services thanked the Library for participating in the Fall Health & Safety Festival.

Adjournment/Next meeting: Tuesday, December 17th at 6 p.m.

	President		Secretary
	Member		Member