

November 15, 2022

The Marion Public Library Board of Trustees met Tuesday, November 15, at 6 p.m. in the 2nd floor Library Program Room of the Marion Public Library. Present were Ms. Sumpter, Mrs. Cline, Mr. Lutton, Ms. Ketcham and Mrs. Nicholson. Dr. Case and Mr. Cline were absent. Jonie Riddle and Mary Eckerle were also present. This meeting was zoomed with one viewer. Police Chief Angela Haley was present at the beginning of the meeting.

Mrs. Cline called the meeting to order at 6:00 p.m.

Police Chief Angela Haley visited the meeting and updated the Board on the Police Department and issues facing Marion. Her officers are doing a fine job. If staff ever feels threatened or if there is a situation that might spiral out of control, please call the police, and let them handle it. MPL has a new policy prohibiting weapons in the library. If staff feels uncomfortable enforcing this and gets pushback from patrons, please contact the police.

On motion of Mr. Lutton, seconded by Ms. Sumpter, the minutes of the October 18, meeting was unanimously approved.

On motion of Ms. Sumpter, seconded by Ms. Ketcham, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$2,375,198.62 in the Library Operating Fund as of November 30, 2022.

New Business:

Budget 2023: The adopted Budget for 2023 was submitted through the State's Gateway's system on October 19. The 1782 Notice for Budget Year 2023 arrived on November 11. The Rainy Day budget for \$50,000 was approved. The General Budget for \$2,298,500 was approved – the rate was reduced due to increased assessed valuation. The Library Improvement Reserve Fund was approved for \$125,000.

Policies: The Board Bylaws was presented for yearly review. Board will review it and make possible changes at the December meeting. A Solicitation policy was also reviewed.

Board re-appointments and appointments: 1) Ruthann Sumpter has been reappointed to the Library Board by Mayor Alumbaugh. Paperwork and notary signing are not completed as yet; and 2) The Marion Community School Board is taking applications for the Board position now held by Janet Cline. Letters of intent and resumes are due November 16.

Erate: Paul Burritt and Mary Eckerle are working with AdTec on the Erate filing information for 2023-24. In the Erate application, MPL is asking for new wireless access points and switches. This will be sent out for vendor bids which need to be completed and at the Library by December 22. The Board will award the bid.

Health Insurance: Mallie Reeder from Insurance Management presented the information for Insurance Renewal for 2023. The premium on the Library's current insurance went up 7.5% but the plan design and benefit remain the same. Mrs. Reeder always shops the closest plans quoted to what MPL currently has and neither UnitedHealthcare nor PHP comes close to the current cost for the Anthem plan.

Library In-Service: Due to Covid, the Library staff hasn't had an In-Service since 2019. In 2021, the Board approved an all-day in-service but, once again, Covid came back strong. The 2022 In-Service will be Wednesday, December 14. Jared Reel from the Marion Police Department will do a presentation on Active Shooters. In addition, there will be other speakers for the day. Some Safety policies will also be reviewed. The Library and History Center will close for the day (the evening Book Discussion group will still be held).

Director's Report: The following report was approved by consensus of the Board.

Materials and Services: Statistics were presented at the meeting.

Staff: Interviews for the Museum Assistant are beginning.

Properties: 1) Roger Marx changed the lights in the parking lot and completed the power washing of the Carnegie Building and the Library; 2) Scott's Paving completed the patching of low spots in the parking lot. 3) Due to time and weather constraints, the BIG parking lot renewal project is now slated for early summer of 2023. This project would need warm or hot weather for best results; and d) AEP replaced the light pole that fell during a windstorm over a year ago. This is in front of the building.

Children's/Youth Services: 1) Grab and Go project for October was a tissue paper hedgehog; 2) During fall break, the Children's staff set out the Legos for building. The magnetic board featured "Build a Pumpkin;" 3) Book Clubs will not meet in December; and d) It's Dinovember Check out the Children's Display case and the Dino Egg Guess jar and a Harry Potter I spy.

Reference Services/Adult Programming: 1) October was a busy month with multiple things going on. Early in October, there was a coiled basket workshop; 2) Other programs included the monthly Book Discussion group, a "Take your Teddy Bear to Work day", and a Frankenstein Day (there is an annual Frankenstein Day); 3) John Hinton, president of the Poetry Society of Indiana held a workshop on October 15 with seven people in attendance; 4) Local authors James Watkins and his daughter Faith were present for a book signing on their book, *Praise the Lord and Pass the Prozac*; and 5) Displays included Domestic violence awareness, magic tricks, roller skates, space, stamps, rice and Halloween.

Indiana History and Genealogy: 1) The social media committee continues to be very active on Facebook and Instagram; 2) There was a great turnout for the Palm Sunday tornado program with 32 in attendance in person and on Zoom. The hybrid format worked well; 3) Update on the county records digitization project: work on the project is continuing with 4,091 packets completed. October was a big month with 527 packets completed, the best month yet. Currently, staff is in the 1926 time period. Rhonda Stoffer met with Janet Frey, field supervisor for FamilySearch and Kim Walker who will be doing the digitization here. Ms. Walker is currently digitizing in Miami County and will be moving to Grant Count sometime in January.

Circulation: 1) Joy Burritt decorated the Circulation area for Fall and patrons have complimented her decorations; and 2) Garfield has had visitors from Chicago, Dallas, and St. Louis.

Museum: 1) The Carnegie Lecture series continued in October. Collen Cramer is seeking suggestions for future speakers. Thus far, the presenters have come from Taylor's History and Political Science departments; 2) Archeology Day Program for families was held on October 15; and 3) Collen Cramer continues to research artifacts and grant possibilities.

Technical Services: 1) There were a lot of new materials coming through Technical Services this past month; and b) Kristen Gioe is expecting a large order of children's nonfiction soon.

Teen Department: New employee Madisyn Timmons has put up some really cool displays in the teen room. One of them is a blackout poetry activity and another one is a Hogwarts display that would appeal to each house!

Network Manager: 1) The installation of the new server is complete. One more update needs to be completed; and 2) There are issues with public Wi-Fi connecting to the Internet, but Mr. Burritt is working on a solution.

Marketing: Mariann Percy, Friends President, and Mary Eckerle visited with Big John and Mike Cline on WBAT on November 3. They pushed the book sale and November events at the Library.

Legal Kiosk: The Legal Kiosk will be delivered before Thanksgiving. At the end of these minutes, there will be more information on the Legal Kiosk. It will be placed on the second floor near the Reference Desk.

Eclipse 2024 Planning: An Eclipse planning group convened at the Library on November 3. Representatives from the Convention & Visitors Bureau and the Chamber joined Library staff in discussing initial steps. Bob Jackson from Grant County Emergency Management and County Commissioner Mark Bardsley will be brought into the conversations in early January as they would be the better people to coordinate county-wide activities.

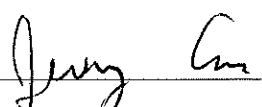
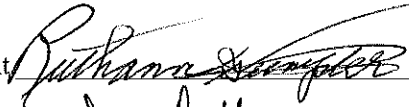
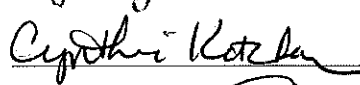
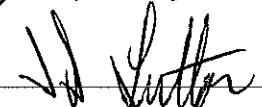
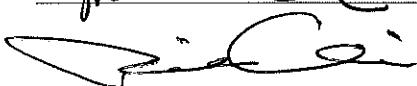
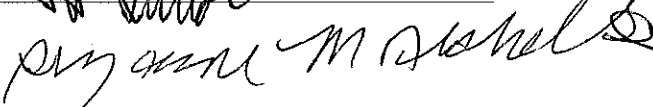
Discover Downtown: Barbara Salveter and Barbara Dixon will decorate both sets of front windows for the Discover Downtown contest.

Community Outreach: 1) Library staff and Friends will volunteer at the Walkway of Lights on Sunday, November 20 from 5:30 to 8 pm. Board members are invited to join them; 2) The Library is participating in the Salvation Army's Angel Tree project; 3) A Red Cross Blood Drive will be held Tuesday, December 20 at the Library; d) There is a Heroes Tree across from the Circulation Desk. Members of the public can place an ornament on the tree in honor of or in memory of a veteran or soldier; and 4) The Children's Department staff have participated in Healthy Families Day at the Y as well as events at Justice Middle School, Kendall school, and Riverview School; and f) Collen Cramer and Mary Eckerle spoke at the VA on November 9 about Library and Museum services.

Friends: The Friends Book Sale is scheduled for Friday, November 11 and Saturday, November 12. It will be in the Library Connector.

Appreciations: 1) "Good evening, My daughter has a project at school, and she needs to take pictures of her family heritage. We live in Ossian and drove to your library because we were told that your library has maps of the Estates of Serenity. I didn't catch the name of the employee in genealogy that helped us, but she is amazing! She gave us perfect directions and we found the gravesite quickly. We would have been looking all day if we didn't have her help. My daughter has an awesome picture of her great great grandfather now for her assignment! Thank you for all that you guys do!" Tonya Fett; and 2) Antonella Durante recommends Marion Public Library: "♥ Beautiful place for the kids. Wonderful people. Quiet area and comfortable. I and my children love this Library. ♥"

Adjournment/Next meeting: Tuesday, December 20, 2022.

 President  Secretary
 Member  Member
 

Indiana Legal Kiosk

. BACKGROUND

The Indiana Bar Foundation was awarded funding from Indiana Housing and Community Development Authority (IHCDA) to launch the Indiana Legal Help Kiosk Project throughout the state. The Kiosk Project is one element of a comprehensive housing legal services program funded under the IHCDA contract.1 2.

PURPOSE

Indiana Legal Help Kiosks will provide a resource for Hoosiers looking for housing-related legal help. The kiosks will help decrease the digital divide by providing a computer, printer, scanner, and the ability to connect Hoosiers with housing-related legal services. From a kiosk, Hoosiers will be able to a) access the housing portion of the Indiana Legal Help website, which provides legal information, videos, referrals, links to outside websites (e.g. Mycase.IN.gov, Indianahousingnow.org) and self-service forms for many of the most frequent civil legal needs; b) complete an Emergency Rental Assistance housing application through the Indiana Housing and Community Development Authority; and c) communicate directly via chat with a Legal Navigator during specific hours, or leave a message for a Legal Navigator via email. (A person may use a separate device to call or text a Legal Navigator.)

VISION FOR THE FUTURE

The Indiana Legal Help Kiosk Project envisions a time when kiosks initially focused on housing-related legal resources will be opened to a broader range of civil legal assistance information which may be accessed by Hoosiers at the Host Organization Sites. The Project anticipates opening the kiosks to all the information available on Indiana Legal Help after January of 2024.