

May 19, 2015

The Marion Public Library Board of Trustees met Tuesday, May 19th, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Cline, Dr. Case, Ms. Sumpster, Mr. Ott, Mrs. Cline, Dr. Case (arrived a few minutes late) and Mrs. Enyeart. Mrs. Eckerle and Ms. Riddle were also present. Mr. Holderead was absent.

Mr. Cline called the regular meeting to order at 6:04 p.m.

On motion of Ms. Sumpster, seconded by Mrs. Cline, the minutes of the April 28th meeting was unanimously approved.

The Treasurer's report showed a balance of \$1,636,051.84 in all funds as of April 30, 2015.

On motion of Mrs. Enyeart, seconded by Mrs. Cline, the Treasurer's Report from April was approved and payment of the docket was unanimously authorized.

New Business:

Travel, meeting attendance: On motion of Mr. Ott, seconded by Ms. Sumpster, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) April 28th, Minnetrista, Muncie, Display drop-off, June Felton, Sue Bratton, mileage.

Insurance: Jonie Riddle and Mary Eckerle have met with Michelle Bunker, Insurance Management Group and Julie Thomas, J.A. Benefits about Health Insurance plans. Still gathering information.

Banks: Mary Eckerle checked with the State Board of Accounts about the protocol for seeking information from banks. Appointments are being made with those that qualify as Approved Depositories.

Policy Review:

There was discussion of a policy on Solicitation in the Library and on Library grounds. Mary Eckerle will draw up a policy similar to the one used by the Bartholomew County Public Library.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this past month.

Staff training: 1) Joanne Hix and Paul Burritt will train staff on Hoopla/Overdrive on May 27th at 2 p.m.; 2) Paula Newcom, former staff member and now with the Indiana State Library, will offer training on different topics on Tuesday, June 9th. Librarians from area libraries will be invited to attend; and 3) Amy Eberle, Great Beginnings R.N. at Marion General Hospital will talk to staff about the Maternal-Child Substance Abuse Task Force and the drug problem in the community on June 23rd.

Property: 1) The lawn irrigation system had a pretty significant leak which caused the whole system to shut down. Fortunately, Mr. Marx was able to find the leak under the concrete. That area of the irrigation system will be capped off; 2) New shelving has been added to the first floor by the south elevator; and 3) Mrs. Eckerle and Mr. Marx interviewed a veteran about doing maintenance work at the Library as a volunteer. This is being facilitated by the Department of Veterans Affairs' Vocational Rehabilitation and Employment Office in Fort Wayne.

Children's/Youth Services: 1) The Children's Department has distributed over 3,500 Summer Reading Club flyers to the locals schools and organizations; 2) As part of Money Smart Week in April, Purdue Extension agent Mindy Mayes presented a program entitled *Money Matters*; 3) Star Wars Day (May 4th) was a great success with 38 children in attendance. The children made Wookiee cookies, ate princess Lei buns, drank Yoda soda, decorated light sabers, and watched a Lego Star Wars movie. This is planned to be

an annual event (May the fourth be with you); and 4) May 22nd is the last day of school for Marion Community School. The Summer Reading Program begins the first week of June.

Museum Services: 1) AARP Tax Assistance total for this year was 1188. Last year, the total was 1150; 2) Sue Bratton and June Felton took a selection of glass and photographs from the Foster-Forbes collection to Minnetrista for the "My Collection, My Story" exhibit that runs May 30th through September 7th. There are 65 other collections in this exhibit; 3) Harley Sheets will give a presentation on postcards on May 16th at 2:30 p.m. In addition to his presentation, he will also evaluate any postcards that are brought to him that day; and 4) There were 139 visitors to the Museum in April.

Reference Services/Adult Programming: 1) In March, there were 22 knitters and five participants in the Fiber Arts Guild. These groups meet at the Jay House; 2) *Strange Magic* is the First Saturday Movie in June; 3) The third Tuesday movie is *The Great Gatsby*. This movie series for seniors and adults takes a break during the summer months as does *Crafting with Clare*. Sheri Sharlow and Jenn Hilgeman will provide crafts as part of the summer reading programs; 4) The Barb Wilson Book Discussion group had a carry-in for their May meeting. This group continues to meet during the summer months. The next selection for June 10th is *Gone Girl*; and 5) Summer reading begins June 1. Staff and Board members are encouraged to sign up.

Teen Programming: 1) Summer reading also begins for teens on June 1st; 2) A *Trivia Night* will be held on June 26th at 6:15. Teen programming for June includes movies, crafts, OTAKUS, and Gaming.

System Administrator: Karen Blinn has completed a MOOC (Massive Open Online Course) from IU SLIS that discussed user experience in libraries.

Indiana Room: 1) Karen Melendez, manager of Comfort Suites, came in to ask for brochures for their hotel guests. They often have people ask about the Indiana Room and doing genealogy. They now have some pedigree charts with information on Marion Public Library's Indiana Room; 2) Mrs. Stoffer found an article from 1993 about the Indiana Room. In the article, Barbara Love mentioned that the Indiana Room had 457 phone calls and 226 queries in 1992. In 2014, the Indiana Room had 661 phone calls and 624 queries. There were more visitors to the Indiana Room during those days, though.

Circulation: 1) Micah Hoeksema, a sophomore at Marion High School, has volunteered on Sunday afternoon in the Computer Lab. He will continue to volunteer during the summer. He is knowledgeable and great with the patrons.

Marketing: 1) Kristen Gioe and Tylanna Jones were on WBAT on May 7th; 2) The *Chronicle-Tribune* continues to give good coverage of events; and 3) The *News Herald* also has given coverage to Library activities.

Network Manager: 1) There are six new computers in the Children's Department. The older computers from that Department will be redeployed in the Circulation area.

History Made Here exhibit: There is now enough money at the Community Foundation in the Library Pass-through account to pay for Phase one of the Museum project.

Digitization Project: The National Endowment for the Humanities (NEH) has announced a digitization project called *Common Heritage*. The project requires at least one day devoted to digitizing images, documents, and other historic items that community members bring to us. The project budget will permit the purchase of scanning stations. Rhonda Stoffer, Sue Bratton and Mary Eckerle are working on the grant application which is due June 25th.

Big Read: The application of this year's Big Read was not successful. Despite this, there will still be an attempt to have some of the programs.

Website: The newly passed Technology Plan calls for a new website to be designed and developed this year. Jennifer Hilgeman will begin meeting with staff for input. Board input is appreciated.

Friends: 1) Thanks to the Friends group, the Library courtyard will have lovely flowers this spring and summer; 2) The Book Sale continues in the Connector. This Sale was a big one – over 400 boxes of books were in it; and 3) The Friends Annual Meeting, held on May 11th, had mystery author Kate Collins as its presenter. She was excellent. 30 people were in attendance.

Marion Community Gardens Association: Branson Club (part of Grant Blackford Mental Health) will tend the garden at 7th and Boots as part of a grant on Healthy Living. A Community garden across from the Library’s parking lot is still planned.

Quilters’ Celebration: The Annual Celebration of the Quilters’ Hall of Fame will be July 18th – 20th. This year, events at the Library will be in Meeting Rooms A and B. This year’s honoree requested that her collection be exhibited down the street at the Quilter’s Hall of Fame. Next year, the honoree’s quilts will be exhibited in the Carnegie Building.

S.O.S: Indiana Landmarks is sponsoring a symposium, *African American Experience: Samuel Plato’s Works in Marion*, on July 25th. Morning lectures by Bill Munn and Sharon Wilson will be held at the Hostess House. During the afternoon, there will be afternoon tours of Plato buildings.

Chamber of Commerce: The Chamber began having the monthly Chamber Breakfasts at the Library on May 14th. Previously, these Breakfasts were held at Old National Bank but that has ended with the Bank’s closing.

Additional Reports and Discussion: 1) Staff is considering loaning bike locks to patrons who come by bike to the Library; and 2) A fall Mayoral Candidate forum/discussion was discussed with the possibility of partnering with the Chamber of Commerce again.

Community Involvement: 1) The Happy Clovers 4-H group donated flowers for the Children’s courtyard; 2) In April, First United Methodist preschoolers and the Frances Slocum special needs class visited the Library; 3) The Children’s Department participated in Earth Day at Matter Park and the Healthy Kids Day at the YMCA; and 4) As part of Money Smart Week in April, Purdue Extension agent Mindy Mayes presented a program entitled *Money Matters*.

Appreciations: 1) Regarding the Chamber Breakfast: “Mary: Outstanding. *Thank you so much. Everyone was very complimentary about the room. Charlie*”; 2) Rusty & Kristi Hawkins wrote a Letter to the Editor of the *Chronicle-Tribune* praising the Children’s librarians; and 3) Kayla Johnson, staff member, reported that “A patron, who remained nameless, just called to let us know that she received top notch service from our staff. She echoed that she very much appreciates our staff and enjoys the service we provide for the community. She said we are very kind and she loves coming here.”

The meeting adjourned at 6:35 p.m. The next meeting will be on Tuesday, June 16th at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member