

May 17, 2016

The Marion Public Library Board of Trustees met Tuesday, May 17th, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Ott, Mrs. Cline, Mr. Cline, and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Dr. Case, Mr. Holderead and Mrs. Enyeart were absent.

Mr. Cline called the meeting to order at 6:00 p.m.

Dave Homer, City Councilman, attended the first part of the meeting to discuss neighborhood issues.

On motion of Mrs. Cline, seconded by Ms. Sumpter, the minutes of the April 19th meeting was unanimously approved.

On motion of Ms. Sumpter, seconded by Mrs. Cline, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,757,095.51 in all funds as of April 30th, 2016.

New Business:

Travel, meeting attendance: On motion of Mr. Ott, seconded by Mr. Cline, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) May 10th, Pendleton, Indiana Historical Society Fundraising Program, Sue Bratton; and 2) May 18th, Huntington, NICCL meeting, Paul Burritt.

Finance information: 1) Ryan Jones from Edward Jones called to say that all looks good with the Webster stocks. The overall performance was up 22% in 2015 while the market was down 2%. This year, performance is up 60%. Three out of the four stocks are doing well. Altria has a hold rating/don't sell; and 2) One-time Special Distribution per SEA 67. The Library received \$135,599.63 as part of this distribution and the money was placed in the Rainy Day Fund as per instructions (see attached). The Marion Public Library Board minutes for December 27, 2001 state that the Rainy Day Fund was established for the purpose of emergency use or for any authorized expenditure related to the provision of Library services.

Policy information: 1) Policy on Materiality. The Indiana State Board of Accounts and the Indiana State Library have indicated that all political subdivisions have a Policy on Materiality; and 2) Non-resident/student cards. Attached is a copy of the Indiana Code regarding library cards from Jerry Holderead. At the end of the Agenda is an email from Sylvia Watson at the Indiana State Library.

Board training: The Indiana State Library would like to schedule board training for the libraries in Grant County and have asked Marion Public Library to be the hosts. They would prefer a Tuesday night in June.

History Made Here project: Work is continuing on the museum in anticipation of the gas boom exhibit. Painting on the first floor is nearing completion and wiring for the exhibits has begun. Some of the time line and window clings have been installed. Excitement is building. The final payment to the fabricator will be due at the end of this month. On motion of Dwight Ott, seconded by Jane Cline, the Board unanimously voted to pay remaining project fees (after using up the Community Foundation pass-through account and the Museum project gift fund account) out of the Webster Gift fund.

Signage: Signage is needed for those who enter the building indicating where the Museum and Indiana History & Genealogy are located and which way leads to the Library. This is long overdue but, with the new project, it's a good time to do it.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) No changes this month.

Property: 1) The Irrigation system by the parking lot has a break which is being investigated; and 2) With the recent heavy rains, there was concern about water coming up in the basement of the Library but everything has stayed dry.

Safety and Security: During the past month, there were two incidents in the parking lot. One person fell and had a head injury and one had a drug overdose. The new security camera caught someone who had been stealing magazines. Also, the police were called to assist with a patron who had issues with reality.

Use of Jay House by IWU classes: Wendy Puffer from IWU wrote that Salin Bank has been offered as a venue for the students so they will not be using the Jay House except for occasional meetings.

Children's/Youth Services: 1) The Library is partnering with the YMCA to plan fitness activities for all ages this summer; 2) The Summer Reading club flyer is ready and will be distributed to the schools before they close for the summer. The theme is *On Your Mark, Get Set, READ*; 3) The second annual Star Wars day on May 4th was a success. Families had a lot of fun making light sabers out of bubble wands, Yoda ears or Princess Leia headbands. There were Star Wars refreshments, a Lego movie and a photo op with a Storm Trooper; 4) The Lego Club set a record on Monday, May 9 with 35 kids and 15 adults participating; and 5) The Happy Clovers 4H Club planted flowers in the Children's courtyard.

Indiana History & Genealogy: 1) Indiana History and Genealogy staff members are anxious to return to the Museum building; and 2) Rhonda Stoffer spoke with the Daughters of the American Revolution and the Monday Conversation Club about her department's services.

Museum Services: 1) June Felton continues to inventory and photograph the artifacts in the Museum; and 2) The AARP Tax Assistance program had a total of 1209 clients this year.

Reference Services/Adult Programming: 1) Local artist Sara Pohlman taught oil painting to the first group for Punch and Painting. The group had a great time and over half of them signed up again for this month. The paintings will be displayed in the Reference area in July; 2) Adult coloring and Clare's craft were both well attended this month. Both programs will take a summer break and return in September. The senior movie will also take a break; 3) The 1st Saturday movie had 44 attendees; 4) Summer reading plans are under way. The adult theme is *Exercise Your Mind* and the teen theme is *On Your Mark, Get Set, READ*"; and 5) The May 11 book discussion featured *My Life in France* by Julia Child.

Teen Programming: 1) There was another successful Trivia Night on April 29th. This event is always well attended and appeals to many different ages; 2) The teens were treated to a showing of the movie *The 5th Wave* on May 6th. Another teen movie is planned for June; and 3) The OTAKUS group continues to meet and discuss Anime.

System Administrator: 1) The Large Print collection has been weeded; and 2) There is a lot of buzz about the new Harry Potter book, *Harry Potter and the Cursed Child*, which will be released on July 31st. Karen Blinn had to sign a legal document stating that the Library's copies would not be given out before that date.

Circulation: 1) The new policy regarding photographing patrons will be put into effect this next month.

Marketing: 1) The *Chronicle* did write-ups on the Book Sale, the Peeps Wars program, and the Star Wars program; and 2) Sheri Sharlow and Tylanna Jones were on WBAT on May 5th.

Community Garden: Staff member Kayla Johnson, who is a master gardener, will oversee the Boots Street garden this summer. She has found some neighborhood, church people, and some staff to have plots. She hopes that this garden will be successful this season.

Database for Nonprofits: The Community Foundation has paid for a database to be housed at the Library. It is entitled *The Directory of Indiana Grantmakers* from the Indiana Philanthropy Alliance. It is placed on the computers in the Reference area and staff has access information.

Friends: The Friends Book Sale netted \$2,581.76 in profit this year.

Community Involvement: 1) The Children’s Department participated in Healthy Kids Day at the YMCA. This was a great opportunity to get Library information out to families; 2) The English as a Second Language group visited the Library for a tour and library card sign-up; 3) The Quilters have a legacy project for the Indiana Bicentennial. It is a Signature Quilt. Quilting squares are available at the libraries in Grant County and patrons are encouraged to sign the squares; 4) Kayla Johnson participated in training through the *IN Coalition Against Domestic Violence*. Holly Elkins, Deaf and Hard of Hearing Outreach Coordinator, lead the group with the purpose of helping attendees gain an understanding of the challenges organizations can have appealing to the deaf and hard of hearing population; 5) Mary Eckerle spoke with the Circles of Grant County group about library services on May 10th; 6) CSA has asked to partner with the Library this summer about presenting a “flash mob” which would perform at the Library in late July. This would be part of CSA’s summer programming; and 7) Marion High School senior Hannah Fox has donated a sculpture to the Library. She won a gold medal in Fort Wayne for this piece of art. It will be placed on the second floor.

Appreciations: Sidenia Stace wrote a thank you note and made a donation in appreciation of Sue Bratton’s program at the Monday Conversation Club.

The meeting adjourned at 7:00 p.m. The next meeting will be on Tuesday, June 21st at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member

Letter from Sylvia Watson, Indiana State Library

Hi Mary,

1. The library’s district is indeed the households being taxed to support the library on their property tax bills to the extent that those households are being taxed legally. Evidence that the households are being taxed legally would include being part of the library’s original district as stated on the original paperwork or due to legally performed expansions, annexations, or territory transfers by the library, as documented by the appropriate paperwork.

IC 36-12-2-3 Corporate boundaries; annexation

Sec. 3 (a) The corporate boundaries of the public library must be described in the resolution of establishment, conversion, transfer, or merger filed:(1) in the office of the county recorder in the county where the administrative office of the public library is located; and(2) with the Indiana state library.

2. There is no hardship provision in the law that would allow the library to give away free non-resident cards to individuals the library believes cannot afford to pay full price for a card.
3. Let us know what you are thinking in terms of telecommuting and we will answer that question as well. If you are thinking of offering free cards to library employees who work for the library but don’t live in the district and perhaps telecommute in their work for the library sometimes, that is permitted under IC 36-12-2-25(e)(2). If you are thinking of offering free cards to individuals who don’t live in the district but work either physically or by telecommuting at an employer whose business is in the library’s district, that is not permitted by Indiana law.

Let us know if you have further questions.

Thanks,

Sylvia

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