

August 21, 2018

The Marion Public Library Board of Trustees met Tuesday, August 21, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Cline, Mrs. Cline, Mrs. Enyeart, Mr. Breen and Mrs. Nicholson. Mrs. Eckerle and Ms. Riddle were also present. Dr. Case and Ms. Sumpter were absent.

Mr. Cline called the meeting to order at 6:00 p.m.

On motion of Mr. Breen, seconded by Mrs. Cline, the minutes of the July 17th meeting was unanimously approved.

On motion of Mrs. Enyeart, seconded by Mr. Breen, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$889,274.20 in the Library Operating Fund as of July 31, 2018.

Business:

Travel, meeting attendance: On motion of Mrs. Cline, seconded by Mr. Breen, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) August 24th, Fulton County Public Library, Rochester, NICCL Roundtable, Paul Burritt, mileage.

2019 Budget: Jonie Riddle and Mary Eckerle met with Judy Robertson from the Department of Local Government Finance on August 15th. Forms for this year's budget were reviewed and prepared. It is necessary to publicize the advertised budget on the State's Gateway system. On motion of Mr. Breen, seconded by Mrs. Enyeart, the Board unanimously voted to put Form 3, the advertised Budget on Gateway for viewing and also to place the 2019 advertised Budget on the Library's web page.

Telephones: This project is almost completed. Staff seems to like the new phones and paging system.

Roof issues: Roof bids were opened on August 15th. There were five bids. After reviewing the bids, Mr. Marx and attorney Michael Hotz recommended that the project be rebid due to bidders not submitting all the needed information. On motion of Mr. Breen, seconded by Mrs. Cline, the Board rejected all bids and reinitiated the bidding process.

Accounting system: The Library's current Accounting system, CompuTrain, will not be supported after December 1, 2018. The Library needs to move to a new system. Information was presented at the meeting regarding three companies whose costs were requested. On motion of Mr. Breen, seconded by Mrs. Enyeart, the board unanimously voted to designate AVC as the accounting system.

E-Rate Resolution: A Resolution to continue in the Indiana State Consortium for Public Library Internet Access for Funding Year July 1, 2019 through June 30, 2020 will be presented. This is an annual renewal. The Consortium provides e-rate services for Indiana libraries. On motion of Mr. Breen, seconded by Mrs. Cline, the Board unanimously approved this Resolution and it will be made a part of these minutes.

Brain Kitchen: The Brain Kitchen will resume its afterschool program in the Jay House on September 27th.

EBSCO: After doing some checking, our Library will not participate in this program.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Karen Converse will replace Natalie Hawkins as a full-time person in Circulation. She will work mostly evenings. Ms. Converse's first day is August 20th; 2) Lydia Daigle resigned as page in the

Children's Department. Natalie Hill will replace her; and 3) There is an opening for a part-time custodian to replace Greg Hickman who resigned.

Properties: 1) Mr. Marx has been busy with roof-related issues such as contractors calling with questions, having at least two roof conferences, and reviewing bids; and 2) The broken pedestal lights will be replaced with wall-mounted lights. The pedestals will remain but the tops will be sealed.

Neighborhood: Keeping eyes and ears on events in the neighborhood. God's House held a festival on July 28th with many families in attendance. The Church is asset-mapping the community and trying more outreach to connect with the people who live in the inner city.

Landscaping: The front of the Library has been landscaped with enormous help from Roger Marx. Also, mulch was placed in the walkway area coming from the parking lot and trees and bushes were trimmed. This is the first step in changing out the dead grass, bushes and trees and moving forward to beautify the area.

Downtown Marion Event: Sue Bratton and Mary Eckerle are serving on the steering committee for this event taking place in October in downtown Marion.



Garfield: The Garfield Ribbon Cutting is scheduled for Tuesday, August 28th @ 11 a.m. The Library is partnering with the Chamber and the Convention & Visitors Bureau for this event.

Children's/Youth Services: 1) Summer Reading final numbers: 632 children signed up (196 preschoolers and 436 school age); 378 completed; 2) The Summer Reading party was on Friday, July 27th. There was a xylophone snack and Professor Steve's Super Sonic Sound Show entertained the children with unique instruments and a journey into the science of sound; 3) Storytimes have resumed; and 4) Ami Brainerd will be facilitating a book discussion group with home schoolers this fall.

Indiana History & Genealogy: Rhonda Stoffer will attend the Federation of Genealogy Societies annual conference in Fort Wayne the week of August 20th. It is five days of sessions starting with Librarian's Day on Tuesday the 21st. There will be many sessions and top speakers – the syllabus for the event is 400 pages.

Weaver Project Presentation: Kersten Priest, assistant professor at IWU, Bob Priest, archaeology professor at Taylor and a group of Taylor students did a lot of research on the Weaver community at the Indiana Room and the Museum. They gave a presentation to department heads and two board members on August 14th. Hopefully, they can also give this presentation to the public soon.

Reference Services/Adult Programming: 1) The first Saturday movie in September will return to the Frankenstein theme. *Abbott and Costello Meet Frankenstein* will be shown; 2) The Barb Wilson book discussion group will discuss *The 13<sup>th</sup> Tale* in September; 3) Mrs. Clare will return to Adult crafts in September. There are several patrons excited about her return; Sara Pohlman's art class remains popular; and 4) Sheri Sharlow is making progress in redesigning the library's website; she has great ideas and hopes to make it user-friendly.

Teen Programming: 1) The teens will meet for OTAKUS on August 31st; 2) There will be a movie for teens on Saturday, September 8th; and 3) Teens and adults have been claiming their summer reading prizes. There were some happy patrons.

Museum Services: 1) 85 people visited the museum and attended meetings in the Forrest and Carnegie rooms during July; 2) The teens ended their summer reading club with laser tag in the Forrest room. It went well; and 3) Sue Bratton and Mary Eckerle attended a lunch conversation with staff from the Indiana Historical Society. There were representatives from other area museums at this lively discussion.

Circulation: The Overdrive Consortium will soon be adding 50 popular magazines for patrons to download and read. All titles are Simultaneous Use format, so no one will be placed on a hold, or have to wait for content – everyone will have access at all times!

System Administrator: 1) SirsiDynix, our Integrated Library System provider, purged the inactive patrons from the database. The system is cleaned up on a regular basis; and 2) Karen Hiemstra has reached the "S" patrons in the Social Security deletion project.

Network Manager: Mr. Burritt, Jonie Riddle and Mary Eckerle are working with the AdTec consultant about possible E-rate eligible possibilities for 2019-2020.

Marketing: Mike Cline and Mary Eckerle were on WBAT on August 2nd discussing the importance of libraries and how libraries must evolve in the future.

Indiana Humanities Grants: The Library applied for a grant from Indiana Humanities to bring a Frankenstein-related program here. Unfortunately, MPL was not awarded a grant. Indiana Humanities focused on organizations that had not received previous Frankenstein money. However, after discussion, MPL will have Adrienne Provenzano here on Thursday, September 20th. She portrays the author of *Frankenstein* for *An Evening with Mary Shelley*.

Community Involvement: 1) On Friday, August 17<sup>th</sup>, a Community Conversation of "Why memorialize victims of Lynching" was held at the Library; 2) The Library and Friends group will have a table at Bend of the River's *Books & Bikes* festival on August 18<sup>th</sup>; and 3) From June Felton: "We are going to loan items to the Marion High School class that will be holding their reunion Saturday August 25<sup>th</sup>. Beth Winchell came in June 20<sup>th</sup> to look at items that we would be willing to loan them. Kim Shelford will be in Saturday, August 25<sup>th</sup> to pick up the items and they will be returned on Monday August 27<sup>th</sup>. Most of the items are photo albums of some of the members of different musical groups from the High School. I will be here and I have a list of items they will be borrowing and forms for them to sign. I have duplicates so that we have a record of the event. Just wanted to let you know what is happening."

Appreciations: a) Tammy Maddox, longtime patron, has feted the staff with flowers and meat and cheese trays these past two months. It is appreciated; and b) A little girl commented to her mom about Michelle Morgan in Circulation, "She's so nice."

Adjournment/Next meeting: Tuesday, September 18th at 6 p.m. This will be a Public Hearing on the 2019 budget.

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President \_\_\_\_\_ Secretary

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