

May 16, 2017

The Marion Public Library Board of Trustees met Tuesday, May 16th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Enyeart, Mr. Cline, Mrs. Cline, Dr. Case, Mr. Ott, Mr. Breen and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Michael Hotz, attorney, was present at the beginning of the meeting.

Mr. Cline called the meeting to order at 6:00 p.m.

Attorney Michael Hotz attended the beginning of the meeting to discuss the elevator contract with Oracle. It was the consensus of the Board that Mr. Hotz would communicate with Oracle some needed revisions and then would get back to Mrs. Eckerle with new information.

On motion of Mr. Breen, seconded by Mr. Ott, the minutes of the April 18th meeting was unanimously approved.

On motion of Ms. Sumpter, seconded by Mr. Breen, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,736,272.20 in all funds as of April 30, 2017.

New Business:

Travel, meeting attendance: None to report

Elevator project: The Board discussed the Elevator project with Mr. Hotz.

Finance information: This spring, all governmental entities are required to fill out a pre-budget form by June 5th. Much of this form does not apply to the Library but it is a new requirement. Property taxes were due on May 10th and it is hoped that the City of Marion has a good collection.

Policy information: 1) Bed Bug policy: On motion of Ms. Sumpter, seconded by Mr. Breen, the Board unanimously accepted the Bed Bug policy and procedure.

History Made Here: a) More Gas Boom activities are planned; and b) Plaster, drywall and paint are needed in the Carnegie Building. Repair to the building will have to be done in phases and additional funding will be needed.

Rolling Bean collaboration with Carey Services: Carey Services has proposed extending its service at the Library to five days a week and possibly staying longer each day.

Brain Kitchen: The Brain Kitchen is over for the summer. Amanda Drury reported that it was successful and they hope to resume in the fall. The Board discussed a proposal to have people live in the Jay House and decided that this would not be feasible.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: There weren't any staff changes this past month.

Properties: The basement meeting rooms weathered the heavy rains without water soaking the carpets. The sump pump no longer puts out the number of gallons as before. There were water leaks in the ceilings of both buildings and some seepage in the library store rooms from stuffed drains.

Neighborhood: 1) Dave Homer is checking on neighborhood properties to see if any are on the list to be torn down.

Safety & Security: There have been several security incidents lately and Mrs. Eckerle reached out to the police for assistance. Assistant Police Chief Stephen Dorsey is working to help create new wording and procedures for juvenile problems and also parameters for issuing criminal trespasses when needed.

Library hours: There is a survey for patrons to fill out regarding hours.

Children's/Youth Services: 1) The Children's Department staff members are visiting schools and promoting the summer reading opportunities; 2) The Summer Reading Club, *Build a Better World*, will run from June 5th through July 15th. The flyers are made and excitement is building; 3) Peeps Wars was held on April 13th with 10 children involved; 4) Read to the Dogs continues to have great attendance. There is a new dog, Jessie, who will join the program; 5) Pokémon Club has been popular and well-attended. It will take a summer break and return in the fall; 6) Grant County Coder Dojo meets the 3rd Friday of each month in the Children's Activity Room. This monthly computer coding club is for students in grades 3rd – 8th. Children will learn how to code and no previous skills are required. Staff member Jess Holland brings this wonderful opportunity to the Library each month in partnership with *The Refinery*. <http://www.therefinerycenter.com>; and 7) The solar eclipse will be on Monday, August 21st. Through a recent grant, the Library will receive 1,000 pairs of viewing glasses. There will be programming connected to this event.

Indiana History & Genealogy: 1) The Indiana History database is popular but is having some issues that staff is addressing. This database was created over 13 years ago and is showing age and needs modifications, updating, or even rewriting. Hopefully, there will be a resolution to this issue because it is used both within and outside of the Library and it connects with the Ancestry.com network.

Museum Services: 1) Museum Services will welcome Collen Cramer, an intern from Taylor this summer. He will assist with needed tasks and also work on interactive children's displays to coincide with the Gas Boom exhibit.

Reference Services/Adult Programming: 1) Clare's crafts is on summer hiatus and will resume in the fall; 2) Saturday movies continue to go well; 3) The Barb Wilson book discussion group discussed *Whistling Past the Graveyard* in May and will discuss *Boys in the Boat* in June; and 4) Don Sands, a Korean War veteran, will be speaking on Tuesday, May 30th. He will discuss the War and his part in helping with the movie *Away All Boats*.

Teen Programming: 1) Kristen Gioe has teen summer programs all planned. There will be a teen game day, several movies, and a marble maze putt putt that will include the Children's Department. A wrap-up party will be held on July 15th.

Circulation: 1) Michelle Morgan reminded staff that, in order to protect the safety and security of patrons, a photograph of each patron will be taken by Library staff at the issuance or renewal of a Library card. The photograph is displayed when the patron's account is opened.

Systems Administrator: 1) The Library's Circulation system, SirsiDynix, will soon email notices to patrons whose library cards will soon expire. These notices will state: "The most important card in your wallet is about to expire. Please come to the library to renew your card."

Network Manager: Mr. Burritt is installing new security cameras.

Marketing: 1) Lisa Wickes and Mary Eckerle were on WBAT on May 4th to discuss the Friends group and the Friends Annual Meeting; 2) The *Chronicle-Tribune* featured the Library in a few stories; and 3) The Social Media group continues to find ways to market the Library.

NASA @ Your Library grant: 1) The Library did not receive this grant but was successful in the application for solar eclipse glasses.

Friends of the Marion Public Library and Museum: 1) The Friends Annual Meeting was held on Monday, May 8th. Kevin Grider, Executive Chef of the Grains & Grill Restaurant was a presenter as well as Jan Lankenau, cookbook author and Friend. Both presenters gave demonstrations. The Friends group recently bought an oven for Meeting Room B. This can be used for Library programming by staff and the public.

SOS: 1) In honor of May being Historic Preservation Month, SOS will celebrate outstanding examples of local historic preservation on Thursday, May 25th at God's House; and 2) The annual SOS summer event will be a tour of historic downtown sanctuaries. The date for the tour will be the morning of Saturday, June 10th. The sanctuaries on the tour are Gethsemane Episcopal, First United Methodist Church and God's House.

Community Involvement: 1) Children's Department staff attended family nights at Frances Slocum and Kendall Schools during April; and 2) Children's Department staff participated in the YMCA Healthy Kids Day on April 29th.

Appreciations: 1) Students from Ivy Tech wrote thank you notes to the Indiana History & Genealogy Department after spending time researching family histories.

Adjournment/Next meeting: Tuesday, June 20th at 6 p.m.

_____ President _____ Secretary

_____ Member _____ Member