

November 17, 2020

The Marion Public Library Board of Trustees met Tuesday, November 17, 2020, at 6:00 p.m. in the Children's Department of the Marion Public Library. Present were Ms. Sumpter, Mr. Cline, Mrs. Nicholson, Mr. Breen, and Mr. Lutton. Mrs. Cline and Dr. Case joined via Zoom. Also present were Jonie Riddle and Mary Eckerle.

Ms. Sumpter called the meeting to order at 6:00 p.m.

On motion of Mr. Cline, seconded by Mr. Breen, the minutes of the October 20th meeting was unanimously approved with two corrections.

On motion of Mrs. Nicholson, seconded by Mr. Breen, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,416,288.69 in the Library Operating Fund as of October 31, 2020.

New Business:

Travel, meeting attendance: On motion of Mrs. Cline, seconded by Mr. Breen, attendance, travel, and related expenses were unanimously approved for the following meeting: 1. Indiana Library Federation annual conference – virtual, Joe Fox, Kristen Gioe, Christina Rowland, Rhonda Stoffer, Mary Eckerle, registration.

Budget 2021 adoption: The budget for 2021 was submitted on October 21st. The budget was approved on November 17 when the 1782 form arrived.

Traditional IRA: The paperwork for the Norm Smith donation was completed and given to Edward Jones on October 29th.

Back on Track 4.0: With COVID-19 on the rise in Indiana, the Board discussed ways to keep the Library open and safe and deliver needed services to patrons.

Policies: The following policies were reviewed by the Board: 1) Remote Work policy; 2) Zoom policy/procedures; and 3) Board Bylaws. The following was added to the Board Bylaws: At the direction of the library's director, whether acting on her own or under an appropriate state or local executive order, meetings may be held via Zoom, either with some or all participants joining the meeting electronically. Also, the location of in-person meetings may be changed to accommodate social-distancing or other health and safety precautions. On motion of Mr. Breen, seconded by Mrs. Cline, the Board unanimously approved these three policies.

In-Service: The Planning Committee for the In-Service thinks it is best to move the In-Service into the new year when it can be done safely.

Board Reappointments: 1) Mike Cline's reappointment is completed; and 2) Still waiting on the City Council to reappoint Jeremy Case.

Health Insurance: Jonie Riddle and Mary Eckerle submitted a plan renewal from Insurance Management. J. D. Lutton asked that Mrs. Eckerle research another local option.

Indiana Truck: Mrs. Eckerle asked for direction as to next steps for the Indiana Truck. She was asked to speak with the fire chief to see if the Mayor would even be interested om turning the Truck over to the Library.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) No staff changes to report.

Properties: Roger Marx continues to check items off his to-do list. During the past month, he has worked with Koorsen's on the fire equipment. He has done repairs on the roof and on chairs, fixed the bed bug oven, scheduled necessary inspections of equipment, changed out lights and he has worked many hours sanitizing of the facilities.

Children's/Youth Services: 1) Virtual programming on Facebook: During October, there was one online STEAM challenge with a catapult kit to pick-up; 2) In-person programming: There were 5 storytimes on Fridays at 10:30 a.m. in the parking lot entrance courtyard with 14 in attendance; 3) At the Library: During October, there were 24 curbside orders, 47 Book Bundles were checked out, 400 grab and go crafts; and 4) Kristen Gioe and Tylanna Jones attended the ILF's "Youth Services Programming in the New Normal" on Wednesday, November 11th.

Indiana History & Genealogy: 1) The Virtual Genealogy Club is meeting on the 2nd and 4th Thursdays of the month. There were 16 in attendance at the October 22nd meeting where Bill Munn spoke about the Underground Railroad. At this meeting, there were attendees from Fort Wayne, Indianapolis, Chicago, California, Seattle, Vancouver, Canby Oregon, as well as from Grant County. On November 12th, Jeannie Regan-Dinius from the Indiana DNR spoke about Cemetery Symbols; and b) Debbie Ruth, Renee Bissell-Cole and Rhonda Stoffer have attended 8 out of the 12 genealogy classes for librarians. They have found the classes to be helpful and interesting.

Reference Services/Adult Programming: 1) The Reference Department had several displays in October including Aliens/UFO's, HH Holmes and serial killers, women's suffrage, self-sufficiency/survival, political books, and books on depression and suicide prevention; 2) There was a candy corn contest where the winner received a jar of candy and a book; 3) The monthly book discussion group met both virtually and in person; and 4) The Knitting group moved indoors to meet weekly in the Carnegie Room of the Museum.

Teen Programming: 1) Kristen Gioe is planning a take and make craft for this next month; and 2) Mr. Gioe is also doing a small weed of the teen collection.

Circulation: 1) In October, there were 32 scheduled curbside pickups; and 2) The space, formerly known as the laptop lounge area, is a possible site for the new pop-up book sale.

Museum Services: 1) October donations included: (1) a large donation of glassware with the bicentennial motif; (2) a French Frier pipe with case; (3) A large collection of cancelled checks from Grant County banks, receipts from local businesses and two leather wallets from the Chamber of Commerce in Clare, Michigan; (4) a photo album full of photos of the 1812 event; (5) a photograph of the first airplane at the Westside Airport; and 2) Historic photos are posted every Friday. The October topics included the installation of the Weaver Historical Marker, national and state politicians who had campaigned in Marion, and Ridley Tower.

Bringing the Museum to the Library: There is now a Delta Lantern exhibit on the 2nd floor of the Library. A display of old Children's toys is now in the Children's department.

Head of Technical Services/System Administrator: 1) Joe Fox attended an Indiana SirsiDynix Users' Group Zoom. Discussion centered around changes to circulation and collection handling amid the pandemic, remote work, and how to tackle backup and discards; 2) He stocked several area Little Free Libraries with discarded books; 3) He co-conducted the monthly STEAM program with Christina Rowland on October 10th; 4) He became a judge for the Independent Book Publishers Association for 2020-21; 5) Met with the Indiana Library Federation Professional Development Committees and is helping on this

year's annual conference as a tech assistant and a host; and f) Attended SirsiDynix Connections Summit on October 27th.

Network Manager: Mr. Burritt has prepared for new laptops for staff to use when needed either in the buildings or remotely. He is also doing training on Microsoft Teams.

Marketing: a) Michelle Morgan and Mary Eckerle were guests on WBAT on November 5th.

Women's Suffrage: The Quilters Hall of Fame & MPL have partnered to create a commemorative quilt in honor of the centennial of women's suffrage and local women's groups. Several local women's groups have been invited to sponsor a block. Deb Geyer and Sue Bratton are assembling the blocks.

Friends of the Marion Public Library and Museum: The Friends group is planning pop-up booksales when it is safe to have them.

Community Connections for People with Disabilities Grant (CCPWD): Carey Services and the City of Marion have approached the Marion Public Library as a potential partner for this project. Mary Eckerle has been invited to a grant meeting on November 19th. After reading the proposal, the Board had several questions about the Library's possible involvement in this project which proposes having a Technology Center at the Library. Mr. Cline will join Mrs. Eckerle on the call.

SOS: 1) 917 S. Adams has moved from Sold to Sale Pending! The closing is scheduled for December 1st. The buyer is from one of the Dakotas who wants to live in Indiana to be closer to his daughter. In the meantime, the realtor continues to field calls about the property at 917 S. Adams. The sale of the property will net SOS enough money for a starter for the next project; and 2) SOS acquired several salvageable architectural pieces from the McCulloch house on South Boots. The online auction ran the last week in October and the first week in November. A few items were sold but it was not a resounding success.

Small Business Saturday: This event is held the Saturday after Thanksgiving with the emphasis on shopping local. Some of the Library staff members are working to help promote this.

Community Outreach: 1nd) Library staff, Friends, and Board will volunteer at the Walkway of Lights on Sunday, November 22 from 5:30 p.m. to 8 p.m.; 2) The Job Fairs resumed in November but have now been suspended until further notice due to COVID; 3) The American Red Cross will have a Blood Drive at the Library on Wednesday, December 23rd from 10:30 a.m. to 4:30 p.m.; and 4) Mary Eckerle serves on the Purdue Extension Advisory Board. She participated in a Grant County Needs Assessment at the November Advisory meeting.

Appreciations: 1) "I cannot thank you enough for how you have all helped me as we started homeschool this fall. We are finishing our first term this week and we have both learned so much. We can routinely identify 3 trees on our walks, we know how to spot squirrel nests. Haya can read (!!!). I'm constantly making lists about new topics we're interested in – and you all are largely to thank. Thank you for going above and beyond – so many phone calls, sending crafts and readers for free, digging in the basement for old books I can keep, setting aside books for me and bringing it all out to our car. I could cry. You are all such a blessing. Thank you. Alison Schemner. I rave about the Marion Library and the Children's Department to EVERYONE;" and 2) "Dear Library Staff, Thank you for my lightbox prize! I've been playing around with writing phrases on it. Thanks for the work you put into the reading program too. My family and I always love it and I'm glad we could still do it this year! Thanks again, Zoe Ward".

Adjournment/Next meeting: Tuesday, December 15, 2020 at 6 p.m.

_____ President _____ Secretary
_____ Member _____ Member

