

April 18, 2017

The Marion Public Library Board of Trustees met Tuesday, April 18th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Enyeart, Mr. Cline, Mrs. Cline, Dr. Case, Mr. Breen and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Mr. Ott was absent. Roger Marx, Head of Properties, was present at the beginning of the meeting.

Ms. Sumpter called the meeting to order at 6:00 p.m.

Mr. Marx attended the first part of the meeting to discuss the elevator project and the need for an updated fire panel.

On motion of Mr. Breen, seconded by Mrs. Cline, the minutes of the March 21st meeting was unanimously approved.

On motion of Dr. Case, seconded by Ms. Sumpter, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,819,049.62 in all funds as of March 31, 2017.

New Business:

Travel, meeting attendance: None to report

Elevator project: The following three bids were received and opened at 10 a.m. on Wednesday, April 12: a) Murphy Elevator - \$80,800; b) Thyssenkrupp - \$64,900; and c) Oracle - \$59,520. On motion of Mr. Breen, seconded by Mrs. Enyeart, the Board unanimously accepted Oracle's bid pending successful review of the contract by the Library attorney and the provision that all equipment be installed at no additional cost.

Fire panel: Due to the planned work on the north elevator, MPL is required to install a Fire Recall system for that elevator. This may be done for about \$8000 utilizing the existing Fire Panel, or for about \$14,000 with a new Fire Panel. Due to the age of the existing panel (such as compatibility with individually identifiable detectors), the replacement option is recommended by Mr. Marx, Head of Properties. It was the consensus of the Board to authorize and empower Mr. Marx to obtain quotes, not bids, from two vendors so that information on the project can be gathered and examined. Additionally, there was consensus to spend the higher amount if this seems reasonable.

Policy information: a) Donation Policy – for review only.

History Made Here: 1) The Convention & Visitors Bureau is commissioning more Garfields to be created and asked if the Library would be interested in having one. The intent is to put it in a museum display but, until the museum is ready, it would reside in the Library. Some designs will be presented at the meeting; and 2) Gary Williams and some of his team have visited the museum twice to look at needs. He will present an estimate soon.

Rolling Bean collaboration with Carey Services: The Rolling Bean Coffee Company was in Meeting Room B for the Book Sale on Saturday the 8th and the grand opening and ribbon cutting with the Chamber of Commerce was held on Monday, April 10th. Service hours are Mondays, Tuesdays, and Wednesdays from 9 to 11 a.m.

Brain Kitchen: The Brain Kitchen will continue in the Jay House until April 20th.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: There weren't any staff changes this past month.

Properties: 1) Mr. Marx is installing a People Counter in the museum so a more accurate count of visitors can be made; 2) Dave Huffman, Gas City City Councilman is donating a light pole to MPL. It will be put in the Connector (LOBBY) and used as a directional post for the library and museum; 3) Mr. Marx is installing an oven in Meeting Room B. This will be helpful in future programming; and 4) The bed bug exterminator will be brought back for spring treatment.

Neighborhood: 1) The City and Affordable Housing collaborated on this Blight Elimination Program video <https://www.youtube.com/watch?v=nil-bHtJBvQ>; and 2) Kayla Johnson from Main Street (she is also on staff) and Mary Eckerle are planning a meeting of the Historic Marion Neighborhood Association to re-energize the group and deal with issues in this area of town.

Safety & Security: Mary Eckerle and Paul Burritt met with Tom Culley, Interim Director of Grant County's Emergency Preparedness on March 30th. A tornado drill was held for staff and patrons on March 21st.

Children's/Youth Services: 1) There are record turnouts for Library storytimes. 200 patrons participated in 11 storytimes during the month of March; 2) Library visitors included First United Methodist Church preschoolers and the Frances Slocum Life Skills class; 3) The Ukulele Club completed its 6 weeks of classes. Participants learned how to play 4 to 7 chords on their ukuleles. There will be a reunion session during the summer and another 6 week session in the fall. Sarah Southworth, 6th grade teacher at Eastbrook, taught the classes; and 4) Spring break activities were well attended.

Indiana History & Genealogy: 1) Mrs. Stoffer has completed the initial sorting of the Wilma Stirnetzke's genealogy collection. She and her team will begin organizing the research soon; 2) Rhonda Stoffer was elected president of the Indiana Genealogical Society on April 8th; and 3) On March 24th, there were 22 people from Ivy Tech who spent the day in the Indiana Room doing genealogy searches. There were many favorable comments from the students and their teacher.

Museum Services: 1) Attendance has been good for the Gas Boom exhibit. The museum hosted three tours; and 2) The AARP Tax Assistance program has run smoothly and is almost finished.

Reference Services/Adult Programming: 1) Fiber Arts and Knitting continue to attract new people of different ages; 2) The Barb Wilson Book Discussion group attended the play, *Into The Woods*, at IWU. The group discussed *A Walk in the Woods* by Bill Bryson on April 12th; and 3) A Social Security program will be presented on Thursday, April 20th. This program is presented by the Social Security Administration, State Health Insurance Assistance Program, the MPL, and the Marion Grant County Senior Center.

Teen Programming: 1) Otakus is scheduled for Saturday, April 22nd; 2) Teen Lego is on Tuesday, April 25th; and 3) a Teen movie will be shown on Friday, April 28th.

Circulation: 1) Circulation is pleased to have the Rolling Bean Coffee Company and hopes to have a naming contest for the laptop lounge. There is new "café style" furniture courtesy of the Friends group.

Systems Administrator: Karen Hiemstra continues to work on the Sirsi-Dynix Circulation system to make it more user friendly for library patrons.

Marketing: 1) Tylanna Jones, Mary Eckerle, and Tim Kendrick from the Rolling Bean were on WBAT on April 6th; 2) The C-T and *News Herald* continue to give the Library good press; and 3) The Social Media team is developing a Facebook strategy. Thanks to Rhonda Stoffer, there have been more "likes" and "shares" on recent FB posts.

STEM grant: 1) MPL applied for another STEM project from ALA and STAR_Net. This project is not an exhibit but it will provide kits related to space exploration. Notification will be in May 2017.

Friends of the Marion Public Library and Museum: 1) There has been a good turnout for this year's Book Sale which began last weekend and continues in the Connector (Lobby). Friends and Marion High School students staffed the sale. The Grant County Inmate crew moved the sale from the basement to the Connector on Monday, April 10th. Prices are good and, hopefully, the books will go into good hands; and 2) The Friends Annual Meeting is scheduled for Monday, May 8th. Kevin Grider, executive chef of the Grains & Grill restaurant will give a demonstration that evening. Also, Jan Lankenau, a long-time Friend of the Library, will give a talk on a cookbook that she recently published. This event is open to the public.

SOS: In honor of Historic Preservation Month (May), SOS will celebrate outstanding examples of local historic preservation. The annual summer event this year will be a tour of downtown churches. The date for the tour will be the morning of Saturday, June 10th.

Community Involvement: 1) The Grant County Art Association is hosting its Spring Show on the second floor of the Library; 2) The Children's Department participated in the Justice Literacy Fair; 3) Five staff members attended the Prevent Child Abuse workshop, *Parental Substance Abuse and Drug Trends in Our Community*.

Appreciations: 1) Connie Rose sent a note of appreciation for library services.

Adjournment/Next meeting: Tuesday, May 16th at 6 p.m.

_____ President _____ Secretary
_____ Member _____ Member