

November 18, 2014

The Marion Public Library Board of Trustees met Tuesday, November 18th, at 6:00 p.m. in the Israel Conference Room. Present were Mrs. Turner, Mr. Cline, Mrs. Cline, Dr. Case, Mrs. Enyeart and Mr. Holderead. Mr. Ott was absent. Mrs. Eckerle and Ms. Riddle were also present. Mr. Jones was present at the beginning of the meeting.

Mrs. Cline called the regular meeting to order at 6:02 p.m.

Ryan Jones from Edward Jones Investments gave an update on the four funds that comprise the Webster Gift Fund.

On motion of Mrs. Turner, seconded by Mr. Holderead, the minutes of the October 21st meeting was unanimously approved.

The Treasurer's report showed a balance of \$1,595,119.63 in all funds as of October 31, 2014.

Mary Eckerle reported that the complete Fall Property Tax draw would be ready on November 25th.
Jonie Riddle reported that Atlas Building Services was paid for the caulking project out of the Library Improvement Reserve fund.

On motion of Mr. Cline, seconded by Dr. Case, the Treasurer's Report and payment of the docket were unanimously authorized.

New Business:

Travel, meeting attendance: No meetings to report

Policy Review: The Board Bylaws policy was reviewed. A few changes were suggested and this will be presented again at the December meeting.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: No staff changes this past month.

Property: 1) Atlas Building Services has finished re-caulking the building and window seals; and 2) Last year, some sidewalk sections by the parking lot were raised so that they would be level with the adjacent sections. These sections settled a bit and the contractor raised them again under the warranty.

Children's/Youth Services: 1) The Halloween Party was a success. The Haunted Walkway was better than ever, thanks to Roger Marx and his creativity; 2) Children's Department staff visit the 3rd graders in the Marion elementary schools on a monthly basis. John Butcher reported that the teachers are seeing an improvement in the students' reading; 3) Battle of the Books is underway again; 4) Stevens Puppets presented *The Legend of Sleepy Hollow* on Thursday, October 30th. 60 people attended; and 5) There were many participants in the October contests held in the Children's Department.

Museum Services: 1) 137 signed the guest register. St. Paul School's 2nd and 3rd graders toured the Manufacturing Exhibit; and 2) Staff continues to plan the Living History exhibit – "History. Made Here".

Reference Services/Adult Programming: 1) *National Novel Writing Month* was introduced with a Nano Lego night. Write In's are being held on Wednesdays in November and the group is having Meet Ups on Thursdays. Sheri Sharlow is once again coordinating this; 2) The Barb Wilson book discussion group discussed *House Girl* on November 12. There continues to be a good turnout for the discussions; 3) Forty patrons attended the first Saturday movie in November; and 4) Clare's crafts will continue into 2015.

Teen Programming: 1) The teens played a game of Clue where each teen was a life-sized suspect. The room was set up as a huge Clue board. All enjoyed it and this event will be repeated; 2) The OTAKUS group continues to have a steady attendance; and 3) A Lego Night for teens is planned for November 18th.

Indiana Room: 1) Ivy Tech has asked the Library to participate in its Intercultural Fair again this year. Sue Bratton and Rhonda Stoffer will have a table featuring the Weaver Community on November 19th for that event; and 2) Patrons continue to rave about the newspapers.com database.

Circulation: 1) The Library will soon have the HOOPLA service where patrons may instantly borrow free digital movies, music and more 24/7 with a library card; and 2) An I Pad class is scheduled for Thursday, November 20th at 2 p.m.

Marketing: 1) Kayla Johnson and Mary Eckerle were on WBAT on November 6th to discuss the First Friday festivities; 2) The *Chronicle-Tribune* provided good library coverage this past month including articles on Halloween, First Friday and the NANO group; and 3) *The News-Herald* and Indiana Wesleyan University's GrantConnected.net had features on Manufacturing Day.

Network Manager: 1) Paul Burritt is working with Mary Eckerle to put together a Technology troubleshooting manual to help staff in dealing with computer issues that arise in the evenings and on weekends.

System Administrator: Books on the patron Hold shelf will be changed from ten days to seven days for pickup. With most notices going to people via text or email, it makes sense to move the books more quickly, especially when people are waiting in line.

In-Service 2014: The Staff In-Service was Wednesday, November 12th. The programs for the day were 1) Chris Butche, Marion Police Department – Safety and Security; 2) Staff drill – Missing Child; and 3) Jill Stange, Indiana State Library – Social Media in Libraries, Rethinking your Library Space, and Intellectual Freedom.

Manufacturing Day/Month Exhibit: The Manufacturing Exhibit, *Still Making It In Grant County*, closed on October 31st after a successful run. There were volunteer docents to keep the Exhibit open Fridays and Saturdays in October. A computer was stolen from the Central Indiana Ethanol exhibit and future security has been discussed. It is hoped to continue this Exhibit next year.

Indiana Humanities: The final grant report to Indiana Humanities was completed and sent. This was a great opportunity to connect with the public on a different topic – cemeteries!

First Friday: First Friday events were well-received. The Friday noon movie had eleven attendees. Approximately 40 parents and children came to meet Clifford and stayed for the storytime. The Salsa-tasting from Marion Community Gardens had about 30 people tasting. Finally, the Friends Mini-Booksale also went well.

Community Involvement: 1) The Auto Exhibit from the Indiana Historical Society was picked up on November 10th. This Exhibit ran concurrently with the Manufacturing Exhibit; and 2) Library staff and Friends volunteers will be at the Walkway of Lights on Sunday, November 23rd from 5:30 to 8 p.m.

The meeting adjourned at 6:50 p.m. The next meeting will be on Tuesday, December 16th at 6:00 p.m.

_____ President _____ Secretary
_____ Member _____ Member