

February 21, 2017

The Marion Public Library Board of Trustees met Tuesday, February 21st, at 6:00 p.m. in the Israel Conference Room. Present were Dr. Case, Mrs. Enyeart, Mr. Cline, Mr. Ott, Mrs. Cline, Mr. Breen and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Greg Maynard, Carey Services, was present at the beginning of the meeting.

Mr. Cline called the meeting to order at 6:00 p.m.

Ed Breen was welcomed to the Marion Public Library Board of Trustees.

Greg Maynard, Carey Services, presented information about a collaboration between Carey Services and the Library – the Rolling Bean Coffee Cart Service.

On motion of Ms. Sumpter, seconded by Mrs. Enyeart, the minutes of the January 17th meeting and the minutes of the January 17<sup>th</sup> Board of Finance meeting were unanimously approved.

On motion of Mrs. Enyeart, seconded by Mrs. Cline, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$2,060,926.73 in all funds as of January 31, 2017.

New Business:

Travel, meeting attendance: On motion of Mrs. Cline, seconded by Ms. Sumpter, attendance, travel, and related expenses were unanimously approved for the following meeting: 1) February 22nd, NICCL meeting, Adams County Public Library, Paul Burritt, mileage.

Rolling Bean Coffee Cart Service: On motion of Mr. Ott, seconded by Ms. Sumpter, the Board unanimously voted to collaborate with Carey Services on providing this service. At the end of the Summer Reading Club in July, the service will be evaluated.

Financials: The 1782 form was received on January 31st. The 2017 budget was approved. It appears that the circuit breaker impact will not be as bad as feared in July of 2016 but still is a high number.

Board members: On February 15th, the Grant County Council appointed Ed Breen to fill the remainder of Jerry Holdread's term. This term will expire on December 31, 2017.

Salary Plan: A Salary Plan and Resolution was presented. On motion of Mr. Ott, seconded by Ms. Sumpter, the 2017 Plan and Resolution was unanimously accepted by the Board. A copy of the Resolution is attached to these minutes. The Board determined that with the current budget, the low rate of property tax collection and the circuit breaker impact, there would not be staff raises in 2017.

Non-resident fee: IC 36-12-2-25c Except as provided in subsections (d) and (e); a library board must set and charge a fee for a local library card issued under subsection (b) (2). The minimum fee that the board may set under this subsection is the greater of the following: 1) The library district's operating fund expenditure per capita in the most recent year for which that information is available in the Indiana State Library's annual "Statistics of Indiana Libraries". 2) Twenty-five dollars (\$25). Marion Public Library's Operating Fund Expenditures per capita was \$59.37, according to the 2016 Annual Report. The current non-resident fee is \$60.00. The Library Board can keep the fee as is or lower it. The non-resident fee was raised last year. New figures reflect latest census information. On motion of Mr. Ott, seconded by Mrs. Enyeart, the Board unanimously voted to keep the current \$60 non-resident fee.

Policy Review: An Electronic Funds Transfer Resolution will be presented.

SECTION 162. IC 36-12-3-16.5 IS ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS

[EFFECTIVE JULY 1, 2010]: **Sec. 16.5. (a) As used in this section, "electronic funds transfer" means any transfer of funds, other than a transaction originated by check, draft, or similar paper instrument, that is initiated through an electronic terminal, telephone, or computer or magnetic tape for the purpose of ordering, instructing, or authorizing a financial institution to debit or credit an account. (b) A library board may adopt a resolution to authorize an electronic funds transfer method of payment of claims. If a library board adopts a resolution under this subsection, the public library may pay money from its funds by electronic funds transfer. (c) A public library that pays a claim by electronic funds transfer shall comply with all other requirements for the payment of claims by the public library.**

On motion of Mrs. Enyeart, seconded by Ms. Sumpter, the Board unanimously adopted an Electronic Funds Transfer Resolution and it has been made a part of these minutes.

Treasurer's Bond: The 2017 Treasurer's Bond for Debra Enyeart has been prepared, signed, notarized and recorded at the Grant County Recorder's office.

History Made Here project: Paula Schulz from the Convention and Visitors Bureau has been working with Sue Bratton to create photo stand-ins for the Gas Boom Exhibit. These photos are geared for children who visit the museum to see how they might have looked during the Gas Boom era.

Brain Kitchen: The Brain Kitchen has begun. The Brain Kitchen volunteers have given good reviews to the facility and the children are enjoying it. There are still many details to be worked out but it is a step by step process. The *Chronicle-Tribune* featured the program in the Sunday, February 12th newspaper.

Elevator issues: At last month's meeting, elevator issues were discussed. The north elevator needs a new controller, valve and power supply. Thyssenkrupp Elevator Corporation gave an estimate of \$60,700. Purchases for work between \$50,000 and \$150,000 require that quotes be solicited from at least three entities. There are other Elevator companies: Otis, Oracle, AmCare and Murphy. MGH, IWU, MCS use Thyssenkrupp. The City of Marion just switched to Murphy. Information item.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: Jason Shearer is the new evening maintenance person.

Children's/Youth Services: 1) In addition to regular programming, the Children's Department celebrated National Soup Month and National Puzzle Day; 2) The 4<sup>th</sup> annual Battle of the Books was held at St. Paul gym this year. There were 8 teams competing to answer 60 questions about the chosen books. The winning team was Northview Elementary and the runner up was the Homeschool team. The Bennett gym was packed with about 324 people. This amazing program has grown each year; and 3) The Makerspace workshop took place at MPL in January. Some techie toys are on loan for six weeks for staff to evaluate and consider for purchase.

Indiana History & Genealogy: A volunteer from Carey Services is helping with Indiana Room files and is copying newspaper articles to plain paper. She is doing a great job. Carey Services is working with Mrs. Stoffer on the possibility of adding another volunteer to the Indiana Room

Museum Services: AARP tax preparation began February 14th. The number of tax preparers has decreased this year and they can help about 25 people a day. The first week went very smoothly.

Reference Services/Adult Programming: 1) Tax season has begun and patrons are coming in for the various forms; 2) The 1<sup>st</sup> Saturday movie was well attended. *Trolls* will be shown in March; 3) There was a full house for the February book discussion of *Orphan Train* despite the bad weather. The group will discuss *Still Alice* by Lisa Genova in March; and 4) Punch and Painting continues to be a popular program.

Teen Programming: 1) Trivia Night had eight teams compete. It continues to be a popular event every quarter and has a cross section of attendees from teens to adults and children.

Circulation: One on one computer sessions are picking up in this new year.

Network Manager: 1) The new wireless system is up and running. The speed is much improved and it is easier now for patrons to connect; and 2) Mr. Burritt is obtaining pricing for replacement of the computers in the Computer Lab and also pricing for additional security cameras.

Marketing: 1) Mary Eckerle and Tylanna Jones were guests on WBAT on February 2nd; 2) The *Chronicle-Tribune* and the *News Herald* have covered several Library events.

STEM grant/exhibit: 1) The STEAM exhibit *Discover Earth* will be at MPL until March 10th. 2) Attendance at programs has been good. Karen Land gave a program on the Iditarod in January; 3) Purdue Extension presented an Ecobot program; 4) Third graders from Allen Elementary School toured the exhibit as did the younger students from the Center for Success. Upcoming school visits include King's Academy and Riverview Elementary School; 4) Dr. Jerry Sweeten, Manchester University, spoke at the Library on February 16th. His informative talk dealt with the Eel River watershed and how his students are helping to measure phosphorus and nitrogen levels and work with farmers in the area; 5) A representative from Indiana & Michigan Electric Company will speak on solar farms on March 1st; and 6) The Dome theater will be at the Library on Saturday, March 11th.

SOS: The Quilters Hall of Fame and SOS are collaborating on an event to introduce the PCC & St. Louis Train Depot to the community. It will take place on Wednesday, February 22nd. The depot and The Quilters house will be open from 5 – 5:30 p.m. Then, everyone is invited to God's House Ministries at 6<sup>th</sup> & Gallatin for refreshments and to hear about the plans for the depot.

Community Involvement: 1) Mary Eckerle hosted five Grant County librarians in January. Discussion centered on common concerns such as the first of the year annual reports and the recent audits by the State Board of Accounts; and 2) St. Paul Catholic School and Carey Services will display art work in the Reference area during the month of March. March is Disability Awareness month.

Appreciations: 1) "Marion Public Library: Thank you so much for putting the Battle of the Books together. We had a wonderful time participating in such a fun event. This event really promotes students to be lifelong readers. We were blessed to be a part of it. Thank you!" Northview Coaches; 2) Northview students sent a thank you for Battle of the Books; and 3) The winner of the United States puzzle sent a thank you note to the Children's Department.

Adjournment/Next meeting: Tuesday, March 21st at 6 p.m.

\_\_\_\_\_ President \_\_\_\_\_ Secretary  
\_\_\_\_\_ Member \_\_\_\_\_ Member