

November 15, 2016

The Marion Public Library Board of Trustees met Tuesday, November 15th, at 6:00 p.m. in the Israel Conference Room. Present were Dr. Case, Mrs. Cline, Mr. Cline, Mrs. Enyeart, Mr. Ott and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Mr. Holderead was absent. Mrs. Puffer and Mrs. Drury were present at the beginning of the meeting.

Dr. Case called the meeting to order at 6:00 p.m.

Wendy Puffer and Amanda Drury are professors at Indiana Wesleyan University. They gave a presentation on the *Brain Kitchen*, an afterschool program that combines tutoring and occupational therapy with cooking and baking. IWU is partnering with Allen School for this program and would like to use the Jay House this coming semester for the program. A pilot program will be held for two weeks beginning November 28<sup>th</sup>. Many details for the program still need to be worked out.

On motion of Ms. Sumpter, seconded by Mr. Cline, the minutes of the October 18th meeting was unanimously approved.

On motion of Mr. Cline, seconded by Mr. Ott, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,829,963.72 in all funds as of October 31, 2016.

New Business:

Travel, meeting attendance: none to report

NICCL: It is time to renew the Library's membership in the Northern Indiana Computer Consortium (NICCL). As part of this consortium, members can join together to explore new and emerging technologies, seek out best technology practices, obtain training, negotiate pricing of technology hardware and software purchases and technology support services for the benefit of Library Members. An Interlocal Agreement has been set up and the Board can authorize Mary Eckerle to sign for the Library. On motion of Mrs. Enyeart, seconded by Mrs. Cline, the Board unanimously authorized Mrs. Eckerle to sign the Interlocal Agreement on behalf of the Library.

Security, Safety & the Neighborhood: Mary Eckerle reported on the property at 602 S. Boots Street. Currently, the City does not control that property. If property taxes are not paid on it, a lien might be put on the property. The City will keep the Library informed about the status of the project.

History Made Here project: Dr. James Glass will give a presentation about the gas boom in Marion and Central Indiana on Monday, November 28th. Dr. Glass was formerly the director of the Indiana Division of Historic Preservation & Archaeology and Ball State's graduate program in Historic Preservation. He has also written a book about the gas boom in Central Indiana.

Audit/Review: The State Board of Accounts completed a Review of Library records from 2012 through 2015. An Exit Conference is scheduled for Wednesday, November 16th.

Jay House: Indiana Wesleyan is considering use of the Jay House for an afterschool program called *Brain Kitchen*. After discussion, the Board was in agreement that this project is worthy of support. Debbie Enyeart will work with Mary Eckerle and the members of the Brain Kitchen team. The Board, by consensus, agreed to finance the kitchen renovation with gift funds.

Internal Controls: A draft policy was presented for review with the hope to pass this policy at the December meeting. This policy can be modified with practice and reviewed annually.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Kathy Barnhart has reduced her hours in the Children's Department and will only be a page. A very part-time position is being offered in that department.

Board member terms: Mike Cline has been reappointed by the County Commissioners. His third term will be January 1, 2017 to December 31, 2020. The Marion City Council will consider Jeremy Case's reappointment at the November 15, 2016 meeting. Board member term clarification: This is a legal memo from State Library attorney Sylvia Watson dated August 2014. It affects the terms and eligibility of Mike Cline and Dwight Ott. They both filled unexpired terms and are eligible for another 4 year term. This also affected former Board member Kelly Turner.

Q: What is the limitation on the number of consecutive terms a board member can serve? IC 36-12-2-8

A: A board member can serve up to 4 consecutive 4-year terms. Once a member has served for 4 consecutive 4-year terms, the individual must sit out a term of 4 years before he/she can be reappointed. There are two exceptions to this:

(1) in the case of an unexpired term of 2 years or less that an individual serves in filling a vacancy on the board, that partial term would not be counted when computing consecutive board terms; (2) if the library's service district has a population of less than 3,000 and after a diligent search, another appointee cannot be located, the appointing authority may reappoint a member that has served 4 consecutive 4 year terms. However, the appointing authority must file with the library a written description of the search that was conducted and that record becomes a part of the official records of the library board.

Property: 1) One of the two Library boilers was out of commission but Mr. Marx was able to repair it so all is well.

Children's/Youth Services: 1) Head Start and First United Methodist preschools visited the Library this past month; 2) There are now three Sensory Tales programs each week. These are popular and fit in with the STEM emphasis and upcoming exhibit; 3) There were 33 people at the first Pokémon Club. This will be offered every other Monday; and 4) 230 people attended the Children's Halloween party.

Indiana History & Genealogy: 1) Ivy Tech has invited the Indiana Room to their Cultural Fair on November 16th. This will be the fourth time the library has been a part of this event. The focus this year is globalization. Rhonda Stoffer and Sue Bratton will take local history items, artifacts related to the Gas Boom and some of the Shadows of Our Past banners for the display. Grant County's cultural identity was changed by the Gas Boom and the wave of workers from different cultures who moved here.

Museum Services: 1) Attendance in the museum is good. Plus, visitors have good feedback on the new displays; and 2) In January, planning for Phase 2 of the museum exhibit will begin.

Reference Services/Adult Programming: 1) *Alice Through the Looking Glass* was shown to 30 patrons on November 5th. First Saturday movies continue to be a draw; 2) Clare's crafts and Punch and Painting continue to have full participation from adults; and 3) The Barb Wilson book group discussed *Shakespeare Saved My Life* on November 9th.

Teen Programming: Teen programs continue. These include teen movies, Otakus and Teen Lego's. Trivia Night, which includes both teens and families, had 40 participants at the October gathering. Four trivia nights are scheduled for next year.

Circulation: 1) One on one computer assistance has picked up this past month.

Network Manager: Office 2016 will be placed on public and staff computers.

Marketing: 1) Karen Blinn and Mary Eckerle were on WBAT on November 3rd.

Library In-Service: 30 library staff members attended the In-Service on November 2nd. Brian Harris and Steve Pyle from the Marion Police Department presented a very intense three-hour ALICE training including role playing. Paula Newcom from the Indiana State Library presented a program on the offerings of the Indiana State Library. Mrs. Newcom will return in January to present three other programs.

STEM grant/exhibit: The STEM exhibit *Discover Earth* arrives on November 30th and will remain at MPL until March 10, 2017. This is a highly interactive exhibit with several stations using touch screen computers and an interactive touch table. Mrs. Eckerle will bring more information to the meeting.

Bicentennial: The Bicentennial Veterans' Day Parade was held on November 11th. The Library's Crosley is still out of commission. More events are being planned for December when Indiana turns 200 years of age.

Donations: 1) Psi Iota Xi Sorority donated \$1,000 for teen and middle grade readers; and 2) Penny Ortega, Mountain View, California, donated \$500 in memory of Floyd and Marjorie Jones.

Community Involvement: 1) Library staff and Friends will volunteer at the Walkway of Lights on Sunday, November 20th from 5:30 to 8:00 p.m.; 2) Cheryl Bell from the Garden Club is working with Tylanna Jones, Sue Bratton and Mary Eckerle on the possibility of having a Butterfly Garden in the Courtyard area by the parking lot; and 3) Library staff and patrons are collecting canned goods for St. Martin's and for the Rescue Mission.

Appreciations: 1) "Tylanna. We just want to say thank you for hosting our parent workshop on teaching your child to read. We appreciate your partnership with Little Giants Preschool and your willingness to go above & beyond for the kids in our community." Kristi Hawkins; and 2) The Training Center sent a thank you for the Library's participation in the Hike, Bike & Run event.

Adjournment/Next meeting: Tuesday, December 20<sup>th</sup>, 2016 at 6 p.m.

\_\_\_\_\_ President \_\_\_\_\_ Secretary  
\_\_\_\_\_ Member \_\_\_\_\_ Member