Employment Announcement

Marion Public Library

Children's Program Assistant

Marion Public Library is seeking an energetic and enthusiastic person to fill a part-time position in the Children's Department. This part-time position averages 20-25 hours per week. It requires state library certification – LC 6 – which the candidate can be in the process of getting once hired.

Position Summary: We are seeking a friendly, organized, and service-oriented individual who is committed to providing welcoming, efficient, and courteous library service to patrons of all ages and backgrounds. The ideal candidate will enjoy working with children and youth and assisting with the planning and delivery of engaging programs. Experience in graphic design or the arts is preferred. Evening and weekend availability is required.

Hours:

Monday:	4 pm – 7 pm
Tuesday:	1 pm – 7 pm
Thursday:	4 pm – 7 pm
Friday:	9 am – 4 pm
Saturday:	10:30 am – 4 pm (every other)

Qualifications: Applicant should be computer savvy and be able to use technology to provide services for all ages. Customer-service experience required. Flexibility and experience working with these age groups are desired. Criminal background check required

Pay: $12/hr.

To apply: Applications are available at the Library Office or on the library website. Submit application, resume, and names of professional and personal references – including e-mail addresses and phone numbers – to: Jaime Pitt, Director, Marion Public Library, 600 South Washington Street, Marion, Indiana 46953. jpitt@marion.lib.in.us.

Opens: 11/4/2026.

Closes: Until filled.