

July 18, 2017

The Marion Public Library Board of Trustees met Tuesday, July 18th, at 6:00 p.m. at the Jay House. Present were Mrs. Enyeart, Mr. Cline, Mrs. Cline, Dr. Case, Mr. Breen, Mr. Ott and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present.

Mr. Cline called the meeting to order at 6:00 p.m.

On motion of Mr. Breen, seconded by Mr. Ott, the minutes of the June 20th meeting was unanimously approved.

On motion of Mrs. Cline, seconded by Mr. Breen, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$1,614,006.11 in all funds as of May 31, 2017.

New Business:

Travel, meeting attendance: On motion of Mrs. Enyeart, seconded by Ms. Sumpter, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) July 10th, Gas City Museum, Rhonda Stoffer, June Felton, Sue Bratton, Mary Eckerle, mileage.

Elevator project: The elevator contract with Oracle is still being negotiated. There have been revisions and will be more of them. Michael Hotz continues to advise on this slow process.

Finance information: 1) The Spring Property Tax distribution was \$686,287.34. As reported last month, the County Auditor is assessing governmental entities for a TIF shortfall but, instead of taking it all out in 2017, the assessment will take place over six distribution periods; 2) The Department of Local Government Finance will conduct budget hearings for all County governmental entities at the Marion Public Library the week of July 17th. Jonie Riddle and Mary Eckerle will meet with the representative on Wednesday, July 19th; and 3) Mary Eckerle gave preliminary budget information at the meeting. The Growth Quotient for 2018 is 4%.

Policy information: A draft of a Privacy policy, revised Nepotism policy and a Social Justice policy were presented to the Board.

Library attorney: Michael Hotz has been a big help with the Elevator contract. On motion of Mr. Breen, seconded by Mrs. Cline, the Board unanimously agreed to retain Mr. Hotz as board attorney at a cost of \$1700 per year. Mrs. Eckerle will work out the agreement with him.

History Made Here/Carnegie Development: 1) Mary Eckerle gave a presentation on further development of the Carnegie Building. Renovations and repairs are needed. Mr. Cline appointed a committee to look into funding possibilities for the Carnegie Building. This committee is comprised of Mr. Breen, Mr. Ott and Mr. Cline; and 2) Deaccession of museum items. When items are withdrawn from the museum, Mrs. Felton will make a list of items to be deaccessioned with a brief explanation. This list will be reviewed by Mary Eckerle and presented to the Board for final approval of the deaccessioned items. By consensus, the Board agreed to having this procedure.

Rolling Bean collaboration with Carey Services: Michelle Morgan and Mary Eckerle met with Greg Maynard and Tim Kendrick about marketing strategies for the Rolling Bean in the community.

Brain Kitchen: The Brain Kitchen people plan to use the Jay House two days a week this fall.

Neighborhood issues: Signs have been placed on library property stating that parking is for library patrons only and violators will be towed at owner's expense.

E-Rate Resolution: A Resolution to continue in the Indiana State Consortium for Public Library Internet Access for Funding Year July 1, 2018 through June 30, 2019 was presented. This is an annual renewal. The Consortium provides e-rate services for Indiana libraries. On motion of Mrs. Enyeart, seconded by Ms. Sumpter, the board unanimously approved the Resolution to remain in this Consortium.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: 1) Christina Rowland has been hired as a new Reference assistant replacing Sue Israel; and 2) Micah Hoeksema has given his notice as the adult page. He will start at Taylor University this fall. He plans to continue to sub in the Circulation Department.

Properties: 1) Roger Marx has been preparing the sign post that will be installed in the Connector; and 2) On Sunday, July 9th, there was a scheduled power outage by AEP. During that time, the battery on the sump pump emergency generator failed. The secondary pump went into action. The battery has been replaced.

Children's/Youth Services: 1) 513 children signed up for summer reading; 2) There were 20 family programs during the month of June with an attendance of 1,128. Patrons complimented the programs; 3) The summer reading party for those who have completed the Summer Reading Club is Friday, July 28th at 5 p.m. *Silly Safaris* opens this event followed by the grand prizes, t-shirt give-away, and a slideshow featuring pictures from the summer; and 4) Storytimes resume on Monday, August 18th.

Solar Eclipse: There will be some wonderful programs relating to the August Eclipse. 1) The Great American Eclipse. Wednesday, August 2nd at 6 p.m. in Meeting Room B. Multimedia LinkLive presentation by the Link Observatory Space Science Institute. Discussion will be on the science of the Sun, the orbital dynamics involved in solar eclipses and all the details of the upcoming Great American Eclipse; and 2) Sun Day on Monday. Monday, August 21st from 9:30 a.m. to 2:30 p.m. in the Circulation area. There will be eclipse viewing glasses and safety information along with activities for all ages through the day. At 1:30 p.m., participants will head outside to view the partial eclipse. This Solar Eclipse will be the most viewed astronomical event of the century.

Indiana History & Genealogy: Emily Morris and Rhonda Stoffer continue to sift through the genealogy files of Wilma Stirnetzke.

Museum Services: 1) Collen Cramer has been doing a great job interning in the museum. His primary project in June was scanning letters from Pearl Southall, a nurse in the US Army during World War I. He has also created a list of Indiana state education standards that the museum and the Indiana Room meet. This will be a valuable marketing tool to elementary schools; 2) There will be a Family Fun Day in the museum on Saturday, August 5th from 10 a.m. to 12:30 p.m. There will be stations around the museum that bring STEM to history; 3) Museum visits continue. On July 10th, Museum and Indiana Room staff and Mary Eckerle visited the Gas City Museum.

Reference Services/Adult Programming: 1) 1st Saturday movies continue to be an attraction; 2) The Barb Wilson book discussion group had 14 people talking about *Endurance* by Alfred Lansing on July 12th. The next book is *The Aviator's Wife* by Melanie Benjamin; 3) Sheri Sharlow facilitated the adult craft group on July 13th; and 4) Painting with Sara Pohlman and knitting and fiber arts are still attracting several attendees.

Teen Programming: 1) In June, the teens created a marble maze with straws and cardboard boxes; 2) Teen game day was successful; 3) At the end of June, the teens and children had a Build & Play Putt Putt game; 4) July programs included a movie, Otakus, and a Teen Party for those in the Summer Reading Club; and 5) 152 teens signed up for summer reading – a new record!

Circulation: The Library now offers two passes to the Eiteljorg Museum that are available to check out with a library card. Each pass gets four adults and all children and grandchildren into the Museum. Passes

check out for three days. In addition, there are 2 passes to Minnetrista and one state park pass available for loan.

Marketing: 1) Sharon Vodraska and Mary Eckerle were on WBAT on July 6th; and 2) the Social Media group continues to market the Library's presence on social media. Patrons seem to enjoy the historic pictures that are posted every Wednesday.

Community Involvement: 1) The Library and Museum will participate in a Diversity Fair at the VA on Tuesday, August 1st; 2) Senator Todd Young's staff held office hours at the Library on July 11th; 3) The Indiana Attorney General's office brought its mobile operation center to the Library on July 13th to meet with the community and assist people in searching for unclaimed property, file consumer complaints, or just to learn what OAG is doing for Hoosiers across the state; and 4) The Quilters Hall of Fame's Celebration 2017 will be July 20th-22nd. Quilts will be showcased in the museum. The honoree for this year is Virginia Gunn.

Appreciations: 1) To June Felton: "We got many compliments on our display of the vintage nursing uniforms Monday! Thanks so much for loaning these to us for our nurses' day festivities. If you look on the hospital's Facebook page, you'll see a photo or two of the display. With many thanks! Jane Cline."

Adjournment/Next meeting: Tuesday, August 15th at 6 p.m.

_____ President _____ Secretary
_____ Member _____ Member