

May 15, 2018

The Marion Public Library Board of Trustees met Tuesday, May 15, 2018, at 6:00 p.m. in the Israel Conference Room. Present were Mr. Cline, Dr. Case, Mrs. Cline, Mrs. Nicholson, and Ms. Sumpter. Mrs. Eckerle and Ms. Riddle were also present. Ed Breen and Debbie Enyeart were absent.

Mr. Cline called the meeting to order at 6:00 p.m.

On motion of Mrs. Cline, seconded by Ms. Sumpter, the minutes of the April 17th meeting was unanimously approved.

On motion of Mrs. Nicholson, seconded by Ms. Sumpter, the Treasurer's report and payment of the docket was unanimously accepted and payment authorized. The register of claims is made a part of these minutes.

The Treasurer's report showed a balance of \$454,174.64 in the Library Operating Fund as of April 30, 2018.

New Business:

Travel, meeting attendance: On motion of Mrs. Cline, seconded by Mrs. Nicholson, attendance, travel, and related expenses were unanimously approved for the following meetings: 1) May 3rd, Marion Public Library, Safety, Boundaries and Risk Management for Youth Workers, Indiana Youth Institute, Kristen Goe, Jessica Robbins, Mary Eckerle; 2) May 15th, Indiana Humanities Grant Workshop, Portland, IN, Sue Bratton, Mary Leffler, mileage; 3) May 23rd, Dept. of Labor Seminar, Ivy Tech Marion, Jonie Riddle, Mary Eckerle, registration, and 4) August 22nd-25th, Federation of Genealogical Societies Conference, Fort Wayne, Rhonda Stoffer, registration, mileage, meals, hotel.

Telephone issues: ENA has visited the Library. New phones were previewed and the order should be in soon. ENA has been very helpful in this transition.

Roof issues: Waiting to hear from Michael Hotz, attorney and Bob Schenkel, roofer, on some needed wording and clarifications.

Policy review: The Supervised Visit policy was presented to the Board and one change was made. On motion of Ms. Sumpter, seconded by Mrs. Nicholson, the Board unanimously adopted this policy. Also, a draft of a revised Food and Drink policy was presented.

Brain Kitchen: The Brain Kitchen will do summer programming with the Library. Details are still being worked out.

Library Restrooms: Issues revolving around the Library's restrooms were discussed. Mary Eckerle will reach out to the State Library and other libraries to see if there are similar issues with theft, drug use and general use of the restrooms.

Rolling Bean: Carey Services ceased the Rolling Bean's coffee partnership on May 4th. The service was simply not making enough money here to cover the expenses of staffing and materials. Staff and patrons hate to see this end.

Seed Library: A group of volunteers from the Marion Community Gardens Association, Master Gardeners, and the Friends group is putting together a seed lending library. Hopefully, it will roll out in early summer.

Copiers: The Library's copier contract with Van Ausdall & Farrar will expire on November 16th. Mary Eckerle will bring some information to the meeting.

Hot Spots: The Library was notified by the hot spot provider that there is a chance that the batteries might catch fire. The hot spots are being pulled until this problem can be resolved. Trent Dailey, Insurance

Management, suggested that, when hot spots circulate again, a liability release be signed by patrons before checking out the hot spots. Staff will continue to work on the hot spot situation.

Little Free Libraries: Mary Eckerle is working out a procedure with the City of Marion for when someone wants to place a Little Free Library in his/her neighborhood. The person must check with the City's Engineering Department to make sure the LFL doesn't interfere with traffic. The person must also make sure it's safe to dig in the location. Mary Eckerle hopes the process will be easy so that more Little Free Libraries can come to Marion.

Director's Report: The following report was approved by consensus of the Board:

Materials and Services: Statistics will be presented at the meeting.

Staff: Jess Hornett resigned from her part-time position in the Children's Department. Current staff is absorbing the hours for the time-being.

Properties: Roger Marx is transitioning the buildings from heating to cooling and trying to please every department.

Children's/Youth Services: 1) Tylanna Jones is planning the summer programming. She and the Children's team have performers lined up and the summer reading program is almost ready to go; 2) Pokémon Club met Monday, May 7th for its final time this school year. In the fall, the Club will meet on one Saturday a month; 3) Storytimes resume the week of Monday, June 4th; and 4) Summer Reading begins on Monday, June 4th and will continue through Saturday, July 14th. The theme is *Libraries Rock*.

Literacy: Justice 5th graders visited Friday, May 11th. They created with Legos in the Teen room, had a scavenger hunt in the Museum, discovered with STEM activities in the meeting room, toured the Children's Department and adult fiction, and learned about summer reading, the Shelfie Challenge and the logistics of getting library cards. Hopefully, the students discovered the wonderful world of their local library.

Circulation: Part 2 of the Circulation's painting project has been completed. Part 3 is being planned.

Indiana History & Genealogy: 1) Former volunteer, Lou Ebert, passed away earlier this year. His nephew contacted the Indiana Room about donating his uncle's files (of which there are many). The first crate has arrived with more to come. Rhonda Stoffer already has added about 150 items to the files, including some gems; 2) Rhonda Stoffer attended the Indiana Genealogy Society's annual conference and seminar. The speakers were wonderful and the information timely; 3) A local lady who often brings in things to the Indiana Room brought them a notebook that she found at a garage sale that contained copies of about 40 Civil War letters written by William G. Keys who enlisted in Company E of the 72nd Indiana Regiment on 25 Jul 1862. The letters were to his wife and family and covered his service up to 18 Jun 1864. He died in Andersonville Prison Camp in July 1864. The letters had all been transcribed and typed. Keys lived in Montgomery County, and Rhonda Stoffer has contacted the County Genealogist and will provide copies of the book to them. MPL will get the letters put into a book and will add it to the Civil War collection; 4) On May 2nd, a group from Faulkner Academy wandered into the Indiana Room while visiting the museum. That same day, IWU students in the Marion DesignCo program, came in with their teachers. Debbie Ruth and Rhonda Stoffer took the opportunity to give a local history/genealogy research talk. One of the Faulkner students has already come back in to work on his family tree; and 5) With the publicity about the National Memorial for Peace and Justice in Montgomery, Alabama, the Indiana Room staff has been collecting those articles that mention the Marion lynching and placing it in a new binder. Part of the memorial includes monuments for each county where a lynching occurred in the hopes that each county will claim their monument and create a local memorial. Since there has been talk about doing this in Grant County, this collection of articles might come in handy.

Reference Services/Adult Programming: 1) 36 people attended the weekly knitting/crochet group in April. The group is very excited to display some of its work in the Library entry cases in August; 2) Clare's crafts

ended for the season and will resume in September; 3) Sara Pohlman's painting class will display artwork during the month of June; and 4) There will also be an adult summer reading challenge – same theme, *Libraries Rock*.

Teen Programming: 1) The Otakus group continues to have a good turnout. The group meets monthly; 2) Teen Gaming in April had five teens in attendance. Hopefully, these kids can spread the word to others; and 3) Kristen Gioe is preparing for summer programming.

Museum Services: 1) Samantha Collins, a sophomore from Taylor, completed her internship on May 11th. She created an exhibit about African-American baseball teams in Marion and Grant County. She also worked on a bingo game that will be used with upcoming school groups; 2) Attendance in the Museum for April was 74 people with another 68 people attending meetings in the Forrest Room; and 3) The total for AARP participation in 2018 was 1,398.

System Administrator: Karen Hiemstra is removing social security numbers in batches from Library patron records. This will take a while. Staff is no longer inputting the numbers on patron records.

Network Manager: Paul Burritt is almost finished with the cabling work that is required for the telephone project. The tech students from Marion High School were extremely helpful.

Marketing: Mary Eckerle and Terry Lakes were guests on WBAT on May 3rd. They discussed the upcoming *Frankenstein* events.

Friends: The Paula Monsalve Quintet performed at the Friends' Annual meeting on Monday, May 14th. The event turned out well.

SOS: Spotlight Our Seven will be held on Wednesday, May 23rd from 5 to 7 p.m. in the Forrest room. This event spotlights both endangered buildings as well as those that exhibit excellence in historic preservation. MPL won an award for excellence last year for its work on the Jay House. The award is an engraved slate that came from the old Jay House roof.

In addition, SOS is planning a fund-raiser, *Upstairs Downtown*, on June 9th. Participants will have the opportunity to tour the 2nd floor of 3 to 5 downtown buildings. Some still have intact apartments; others need some work. The cost is \$10 per person. There will also be a discussion about historic preservation in downtown redevelopment and there will be refreshments.

Indiana Humanities Grants: The *Frankenstein* programming has begun. On Saturday, May 5th, 25 people viewed the 1931 movie of *Frankenstein* and Taylor University professor Steven Bailey facilitated a discussion afterwards. Terry Lakes, head of the English Department at Marion High School led book discussions of the Mary Shelley book on May 9th and May 12th. Coming up on Tuesday, May 22nd, Amy Brainerd will have a family book discussion using a children's version of the novel. On the first Saturdays of June through October, Bekah Shaffer will lead writing workshops at the Library. Saturday, October 27th is FrankenFest with a read-a-thon of Mary Shelley's novel. There will be several activities throughout the day.

Mary Leffler and Sue Bratton will attend a workshop on May 15th sponsored by Indiana Humanities. This workshop will focus on upcoming grant opportunities.

Author Philip Gulley will be at the Library on Saturday, May 19th at 1 p.m. He generally draws a large audience. He will be at the Fairmount Public Library that morning.

Historic Marion Neighborhood Association: Kayla Johnson and Mary Eckerle hope to bring the businesses, churches, non-profits and people from the Library's neighborhood together to discuss issues and, hopefully, plan a clean-up sometime this year. There is a meeting on Wednesday, May 16th at 5 p.m. at the Library.

Community Foundation, City of Marion, Indiana Wesleyan University, and BOSE Public Affairs Group: There was a meeting on April 10th with BOSE who have been hired by IWU, the Community Foundation,

and the City of Marion to help the City determine community development projects. There were representatives from Marion Housing Authority, Thriving Families Thriving Grant County, Affordable Housing Corporation, Halstead Architects, Grant County Economic Growth Council, Marion Design Co., City of Marion Common Council, Community Foundation, Downtown Roundtable (Main Street Marion), and SOS. There was considerable discussion regarding what each organization is doing to further community development. There will be future meetings to determine potential projects and funding sources. It seems that these groups are interested in working together rather than in their individual silos. Sue Bratton, library staff, served as a representative on SOS at this meeting.

Community Involvement: 1) Linda Wilk, Hands of Hope and Family Service Society, Inc., spoke with department heads on May 8th about domestic violence in the community and the Library's role. She also briefed them on the recent Neighborhood ordinances; 2) On May 3rd, Kristen Gioe, Jessica Robbins, and Mary Eckerle attended the Indiana Youth Institute's Youth Worker Café with the topic of *Safety, Boundaries and Risk Management for Youth Workers*; and 3) Children's department staff participated in Earth Day at Matter Park and Healthy Kids Day at the YMCA.

Appreciations: 1) From the YMCA: "On behalf of the Grant County YMCA, we would like to thank you for participating in our annual Healthy Kids Day event. Your participation makes it possible for us to continue with the mission of building strong kids, strong families, and strong communities"; 2) "Wonderful library staff: Thank you so much for allowing us to come into your library and shoot our short narrative film! We appreciate your graciousness and willingness to help us while were there! Our film would not be possible without you...Sincerely, Jenni, Natalie, Heather & Daniel. Taylor students"; and 3) The YMCA staff thanked the Library for participating in Healthy Kids Day."

Adjournment/Next meeting: Tuesday, June 19 at 6 p.m.

_____ President _____ Secretary
_____ Member _____ Member